

Ohio State Board of Career Colleges and Schools

FEE SCHEDULE

(Effective 7-2-2009)

INITIAL ISSUANCE OF SCHOOLS, RENEWAL SCHOOLS, AND CHANGES OF OWNERSHIP

Each new school, change of ownership, or school renewal must pay a fee for the certificate of authorization and a fee for each program for which they are seeking Board approval. In addition, all schools are responsible for any other applicable fees set forth in Rule 3332-1-221 of the Administrative Code. **Do not submit any fees with your application.** All fees will be invoiced to your school after the request is received and the necessary fees are determined. All fees submitted to the Board are non-refundable.

Fees for the initial issuance and renewal of certificates of registration are based on the actual or expected gross annual tuition income of applicant schools as defined by rule 3332-1-02 of the Administrative Code. Schools applying for an initial certificate of registration must estimate their first year's gross tuition income. Fees for the issuance of a certificate of registration, including both new schools, changes of ownership, and school renewals, is based on the projected or actual gross tuition income of the school as follows:

<u>Gross Tuition Income*</u>	<u>New School/New Ownership Fee</u>	<u>Renewal (2-year fee)</u>
Less than \$100,000	\$150	\$300
\$100,000 to \$499,999	\$250	\$500
\$500,000 to \$999,999	\$400	\$800
\$1,000,000 to \$1,999,999	\$600	\$1200
\$2,000,000 and over	\$800	\$1600

***Gross Annual Tuition Income** is computed at the end of a normal tax accounting year of a school. Any tuition earned by the school during that twelve month period shall be reported as gross annual income. Gross Annual Tuition Income cannot have any deductions computed against that income, before it is reported. The only expense that can be deducted from gross tuition is refunds made to students.

The first certificate of registration issued to a new school, including schools that change ownership, is valid for **one year** unless earlier revoked by the board. Renewal certificates of registration are valid for **two years** unless earlier revoked by the board. Complete applications for renewal of a certificate of registration or program authorization must be received by the board at least ninety days prior to the expiration date of the school's certificate of registration. Renewals, if approved, will become effective on the anniversary date of the granting of the original or last renewal. Applications for renewal will not be considered complete until all documents required are received by the Board. Completed applications received less than ninety days prior to the expiration date of a school's registration may be assessed an additional late fee charge of ten percent of a school's renewal fee.

INITIAL ISSUANCE AND RENEWAL OF PROGRAM AUTHORIZATION

Certificates of program authorization for individual programs are valid for a period of time specified by the board. The effective date of program authorization will normally be the anniversary date of the original program or the anniversary date of the school's certificate of registration. **Do not submit any fees.** All fees will be invoiced to your school after the request is received and the necessary fees are determined. All fees submitted to the Board are non-refundable.

Fees for the initial issuance and renewal of program authorization will be as follows:

<u>Program Type</u>	<u>New and Renewal Program Authorization Fee</u>
Certificate/Diploma	\$150 per year
Associate Degree	\$225 per year
Bachelor/Other Degree	\$450 per year
Major within Degree Program	\$150 per year

(More on next page)

MISCELLANEOUS FEES

Each school must pay a fee for the certificate of authorization and a fee for each program for which they are seeking Board approval in accordance with rule 3332-1-22. In addition, all schools are responsible for the fees listed below as directed by the Board. **Do not submit any fees with your forms and/or applications.** All fees will be invoiced to your school after the request is received and the necessary fees are determined. All fees submitted to the Board are non-refundable.

New Learning Center (new or renewal)	\$175.00 per year
Agent Permit (new or renewal)	\$125.00
Duplicate Agent Permit	\$25.00
Late Fee for Unpaid Invoice	10% of invoice
Late Fee for Certificate of Registration Renewal	10% of invoice
Student Registration Fee	Maximum of \$5.00 per Ohio Student

STUDENT TUITION RECOVERY FUND

New schools and schools changing ownership that receive a new certificate of registration are required to pay \$500 per year for five years into the Student Tuition Recovery Fund. Each new school and school changing ownership will pay their first annual \$500 assessment into the Student Tuition Recovery Fund at the time their new certificate of registration is approved. For the following four years, each new school (or change of ownership) will pay \$500.00 by August 31st. Schools registered more than five years will pay in accordance with the schedule set forth in Ohio Revised Code Section 3332.085 at the direction of the Ohio Student Tuition Recovery Authority.

Do not submit any fees with your forms and/or applications. All fees will be invoiced to your school after the request is received and the necessary fees are determined.

All fees submitted to the Board are non-refundable. All checks, when submitted, must be made out to the “Treasurer - State of Ohio”. If you have any questions, please feel free to contact the:

**State Board of Career Colleges and Schools
35 East Gay Street, Suite 403
Columbus, OH 43215**

**(614) 466-2752
(614) 466-2219 FAX
(877) 275-4219 Toll Free**