



STATE BOARD OF CAREER COLLEGES AND SCHOOLS

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Proposed Rule Change Notification

October 24, 2017

The State Board of Career Colleges and Schools ("Board") is in the process of revising twenty-two (22) of the Board's administrative rules. In accordance with Governor John Kasich's Common Sense Initiative (CSI), the Board is requesting public comments on the proposed changes to the administrative rules. CSI was established to create a regulatory framework that promotes economic development, is transparent and responsive to regulated businesses, makes compliance as easy as possible, and provides predictability for businesses.

Copies of the proposed rules as well as a copy of the Board's Business Impact Analysis (BIA) can be found on the Board's web site at: <http://scr.ohio.gov/LawsRules.aspx>

Comments on the rules may be submitted to: john.ware@scr.state.oh.us
Please also forward a copy of your comments to: CSIPublicComments@governor.ohio.gov

The comment period for these rules ends on **November 30, 2017**

Summary of Proposed Rule Changes

3332-1-02 Definition of Terms

This regulation addresses definitions of terms found within the administrative rules. No changes are being made to this regulation.

3332-1-03 Exempt Universities, Courses, Schools or Colleges

This regulation addresses exempt institutions. No changes are being made to this regulation.

3332-1-04.1 Change of Address

This regulation addresses procedures for changes of address. No changes are being made to this regulation.

3332-1-04.2 Name of School

This regulation addresses restrictions on names of institutions. No changes are being made to this regulation.

3332-1-04.4 Renewal of Certificate of Registration

This regulation addresses the renewal of certificates of registration. Minor grammatical changes are being made to this rule as well as changes to submission deadlines that reflect the change from paper submissions to online submissions.

3332-1-05 Out-of-State Schools

This regulation addresses the approval of out-of-state institutions. No changes are being made to this regulation.

3332-1-06 Distance Education Programs

This regulation addresses regulations for schools offering distance education programs. No changes are being made to this regulation.

3332-1-07 Equipment and Facilities

This regulation addresses standards for equipment and facilities at schools. No changes are being made to this regulation.

3331-1-09 Student Enrollment Policies and Practices

This regulation addresses student enrollment policies and practices. Changes are being to the provision of the rule that addresses the Board's online student disclosure course to clarify issues about the administration of the course.

3332-1-10 Tuition and Fees

This rule address tuition and fee charges at schools. Due to legislative changes made in House Bill 49, language is being removed from the rule that allowed schools to asses a fee for the student disclosure course.

3332-1-10.1 Refunds for Books and Supplies

This regulation addresses student refunds for books and supplies. No changes are being made to this regulation.

3332-1-13 Surety Bonds

This regulation addresses surety bonds maintained by registered schools. No changes are being made to this regulation.

3332-1-15 Program Authorization

This regulation addresses program authorization. Minor grammatical changes are being made to this rule as well as changes to submission deadlines that reflect the change from paper submissions to online submissions.

3332-1-22 Fees for Program Authorization and Certificate of Registration

This rule addresses fees for program authorization and certificates of registration. Minor grammatical changes are being made to this rule as well as changes to submission deadlines that reflect the change from paper submissions to online submissions. In addition, language addressing fees charged for late payment have been taken from rule 3332-1-22.1 and added to this rule in subsection(H).

3332-1-22.1 Miscellaneous Fees

This rule addresses miscellaneous fees and is being eliminated. Some provisions of the rule are being incorporated into administrative rule 3332-1-22.

3332-1-23 Annual Report

This regulation addresses annual reports filed by registered schools. No changes are being made to this regulation.

3332-1-24 Completion and Placement

This regulation addresses completion and placement standards. Changes are being made to this rule to allow schools to report data in a manner consistent with how data is reported to the US Department of Education or their accrediting agency. Additional clarifications have also been added to the rule to further define how the program data is reviewed where there are small cohorts and to clarify the reporting of student placement data.

3332-1-27 Personal Information Systems Definitions

This regulation addresses personal information systems definitions. No changes are being made to this regulation.

3332-1-28 Procedures for Accessing Confidential Personal Information

This regulation addresses procedures for accessing confidential personal information (CPI). No changes are being made to this regulation.

3332-1-29 Valid Reasons for Accessing Confidential Personal information

This regulation addresses reasons for accessing CPI. No changes are being made to this regulation.

3332-1-30 Confidentiality Statutes, Regulations and Rules

This regulation addresses confidentiality rules and regulations. No changes are being made to this regulation.

3332-1-31 Restricting and Logging Access to Confidential Personal Information

This regulation addresses procedures for logging access for CPI. No changes are being made to this regulation.