

STATE BOARD OF CAREER COLLEGES AND SCHOOLS

BOARD MEETING

JANUARY 28, 2009

10:00 A.M. - NOON

A. MEETING CALLED TO ORDER - Dr. Kenneth Searfoss, Chairperson

1. Executive Session: 9:00 a.m. - 10:00 a.m.
2. Introduction of Guests
3. Approval of the Minutes of November 19, 2008
4. Executive Director Report
5. Compliance Report
6. 2nd Quarter Financial Report
7. Public Comment

B. OLD BUSINESS

C. NEW BUSINESS

1. Programmatic Accreditation Issues

2. Request for Approval of the following New Program(s):
 - A. Alexandria School
28500 Miles Road, Suite P, Solon, OH 44139
Consultant: Dr. Brown/Mr. Boylan
APPROVAL TO JANUARY 2010
 1. APEX (Advanced Program for the Experienced) Nanny (Distance Education) - Certificate
(anticipated start date: 3/1/09)

 - B. Lincoln Welding School
22801 Saint Clair Avenue, Cleveland, OH 44107
Consultant: Dr. Brown/Mr. Boylan
APPROVAL TO NOVEMBER 2010
 1. Comprehensive Welding Program - Certificate
(anticipated start date: 2/1/09)

 - C. Stautzenberger College
1796 Indian Wood Circle, Maumee, OH 43537
Consultant: Dr. Brown/Ms. Basinger
APPROVAL TO MARCH 2010
 1. IT Enterprise Administration - Diploma
(anticipated start date: 4/1/09)

 - D. TEACH TEC
899 East Broad Street
Columbus, OH 43205
Consultant: Dr. Brown/Dr. Neff
APPROVAL TO JANUARY 2011
 1. Computer Information Systems (CIS) - Certificate
 2. Management Information Systems (MIS) - Certificate
 3. Business Administration - Certificate
 4. Hospitality Services - Certificate
 5. General Construction - Certificate
(anticipated start date: 2/1/09)

3. Request for Approval of the following New Degree(s):

- A. Akron Institute of Herzog College
1600 S. Arlington Street
Akron, OH 44306
Consultant: Dr. Brown/Ms. Basinger
AUTHORIZATION TO JANUARY 2011

Bachelor in:

Business Administration
Technology Management
Health Information Management
Health Care Management

SUBJECT TO BOARD OF REGENTS APPROVAL

Associate of Applied Science in:

Accounting
Radiological Technology

**THIS PROGRAM SUBJECT TO APPROVAL
BY THE DEPARTMENT OF HEALTH
(anticipated start date: 5/1/09)**

- B. Brown Mackie College - Akron
755 White Pond Drive, Suite 101, Akron, OH 44320
Consultant: Dr. Brown/Ms. Basinger
AUTHORIZATION TO SEPTEMBER 2010

Associate of Applied Science in Veterinary Technology
(anticipated start date: 4/1/09)

- C. Brown Mackie College - Findlay
1700 Fostoria Avenue, Findlay, OH 45840
Consultant: Dr. Brown/Ms. Basinger
AUTHORIZATION TO SEPTEMBER 2010

Associate of Applied Science in Occupational Therapy Assistant
**ACCREDITATION COUNCIL FOR OCCUPATIONAL THERAPY
EDUCATION (ACOTE) APPROVAL NECESSARY FOR STATE
LICENSURE
(anticipated start date: 2/1/09)**

(MORE NEW DEGREES ON NEXT PAGE)

- D. Brown Mackie College - N. Canton
4300 Munson Street
Canton, OH 44718
Consultant: Dr. Brown/Ms. Basinger
AUTHORIZATION TO SEPTEMBER 2010

Associate of Applied Science in:
Architectural Design and Drafting Technology
Veterinary Technology
Early Childhood Development
(anticipated start date: 4/1/09)

- E. Cleveland Institute of Electronics
1776 E. 17th Street
Cleveland, OH 44114
Consultant: Dr. Brown/Mr. Boylan
AUTHORIZATION TO SEPTEMBER 2012

Associate of Applied Science in Software Engineering
(anticipated start date: 2/1/09)

- F. Herzing College - Toledo
5212 Hill Avenue
Toledo, OH 43615
Consultant: Dr. Brown/Ms. Basinger
AUTHORIZATION TO SEPTEMBER 2009

Bachelor in:
Business Administration
Technology Management
Health Information Management
Health Care Management
Accounting
SUBJECT TO BOARD OF REGENTS APPROVAL

Associate of Applied Science in:
Legal Assisting/Paralegal (Distance Education)
Graphic Design (Distance Education)
Computer Science (Distance Education)
Criminal Justice (Distance Education)
(anticipated start date: 5/1/09)

(MORE NEW DEGREES ON NEXT PAGE)

- G. Hondros College
4140 Executive Parkway
Westerville, OH 43081
Consultant: Dr. Brown/Dr. Neff
AUTHORIZATION TO SEPTEMBER 2014

Associate of Applied Science in Nursing
**SUBJECT TO NURSING BOARD APPROVAL
(anticipated start date: 4/6/09)**

- H. ITT Technical Institute
4717 Hilton Corporate Drive
Columbus, OH 43232
Consultant: Dr. Brown/Dr. Neff
APPROVAL TO SEPTEMBER 2014
- ITT Technical Institute
4750 Wesley Avenue
Norwood, OH 45212
Consultant: Dr. Brown/Dr. Brubaker
APPROVAL TO MARCH 2013

ITT Technical Institute
1656 Henthorne Drive
Maumee, OH 43537
Consultant: Dr. Brown/Ms. Basinger
APPROVAL TO MARCH 2013

ITT Technical Institute
3781 Park Mill Run, Suite 1
Hilliard, OH 43026
Consultant: Dr. Brown/Dr. Neff
APPROVAL TO JULY 2010

ITT Technical Institute
4700 Richmond Road
Warrensville Heights, OH 44128
Consultant: Dr. Brown/Mr. Boylan
APPROVAL TO MARCH 2012

ITT Technical Institute
1030 North Meridian Road
Youngstown, OH 44509
Consultant: Dr. Brown/Ms. Basinger
APPROVAL TO MARCH 2013

ITT Technical Institute
3325 Stop Eight Road
Dayton, OH 45414
Consultant: Dr. Brown/Dr. Brubaker
APPROVAL TO JANUARY 2013

ITT Technical Institute
14955 Sprague Road
Strongsville, OH 44136
Consultant: Dr. Brown/Mr. Boylan
APPROVAL TO JULY 2010

Associate of Applied Science in Software Technology
(anticipated start date: 3/9/09)

4. Request for Approval of the following Re-authorization of Degree(s):

- A. Daymar College
1410 Industrial Drive
Chillicothe, OH 45601
Consultant: Dr. Brown/Dr. Neff
AUTHORIZATION TO JANUARY 2015

Associate of Applied Business in:
Accounting
Business Administration
Office Administration
Medical Administrative Assistant
Human Resource Management

Associate of Applied Science in:
Criminal Justice
Medical Assisting
Network Security

- B. Daymar College
504 McCarty Lane
Jackson, OH 45640
Consultant: Dr. Brown/Dr. Neff
AUTHORIZATION TO JANUARY 2015

Associate of Applied Business in:
Accounting
Business Administration
Office Administration
Medical Administrative Assistant

Associate of Applied Science in:
Criminal Justice
Medical Assisting

(MORE RENEWAL DEGREES ON NEXT PAGE)

- C. Daymar College
1522 Sheridan Drive
Lancaster, OH 43130
Consultant: Dr. Brown/Dr. Neff
AUTHORIZATION TO JANUARY 2015

Associate of Applied Business in:
Accounting
Business Administration
Office Administration
Medical Administrative Assistant

Associate of Applied Science in:
Criminal Justice
Medical Assisting

- D. Daymar College
3879 Rhodes Avenue
New Boston, OH 45662
Consultant: Dr. Brown/Dr. Neff
AUTHORIZATION TO JANUARY 2015

Associate of Applied Business in:
Accounting
Business Administration
Office Administration
Medical Administrative Assistant

Associate of Applied Science in:
Criminal Justice
Medical Assisting

(MORE RENEWAL DEGREES ON NEXT PAGE)

- E. Virginia Marti College of Art & Design
11724 Detroit Ave.
Lakewood, OH 44107
Consultant: Dr. Brown/Mr. Boylan
AUTHORIZATION TO JANUARY 2015

Associate of Applied Business in:
Fashion Design
Fashion Merchandising
Interior Design
Graphic Design

Associate of Applied Science in Digital Media

5. Request for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

- A. Erie Business Center - South - NEW SCHOOL
170 Cascade Galleria
New Castle, PA 16101
Consultant: Dr. Brown
APPROVAL TO JANUARY 2010
PENNSYLVANIA APPROVAL RECEIVED

Associate of Applied Business in:
Business Administration: Accounting
Business Administration: Marketing & Sales
Business Administration: Travel & Tourism
Secretarial Science: Executive Administrative Assistant
Secretarial Science: Legal
Secretarial Science: Medical
Secretarial Science: Medical Transcription

Associate of Applied Science in Computer Science
PENDING RECEIPT OF FEES (anticipated start date: 5/4/09)

- B. Miami-Jacobs Career College
919 North Lexington Springmill Road
Ontario, OH 44862
Consultant: Dr. Brown/Ms. Basinger
APPROVAL TO JANUARY 2010

Associate of Applied Science in:
Computer Support Specialist
Cosmetology
Cosmetology Manager
Dental Assisting
Health Information Technology
Medical Assisting

Diplomas in:
Cosmetology
Esthetician
Medical Billing and Coding
Practical Nursing

**PENDING RECEIPT OF FEES, APPROVED CONSULTANT
REPORT/SITE VISIT, COMPLETION OF FACILITIES
COMPLIANCE STATEMENT, AND SUBJECT TO NURSING AND
COSMETOLOGY BOARD APPROVAL (anticipated start date:
5/26/09)**

- C. National School of Dental Assisting-Erie Coast - NEW SCHOOL
406 Ohio Street
Elyria, OH 44035
Consultant: Dr. Brown/Mr. Boylan
APPROVAL TO JANUARY 2010

1. Dental Assisting - Certificate
PENDING RECEIPT OF FEES (anticipated start date: 2/1/10)

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- D. Trilogy Center for Healing Arts - NEW SCHOOL
1199 Delaware Avenue, Suite 109-110
Marion, OH 43302
Consultant: Dr. Brown/Ms. Basinger
APPROVAL TO JANUARY 2010

1. Medical Massage Therapy - Diploma
PENDING RECEIPT OF FEES, APPROVED CONSULTANT REPORT/SITE VISIT, SURETY BOND, AND SUBJECT TO MEDICAL BOARD APPROVAL (anticipated start date: 4/2/09)

- E. Whispering Pines Dental Career Center LTD - NEW SCHOOL
690 Cooper Foster Park Road
Lorain, OH 44053
Consultant: Dr. Brown/Mr. Boylan
APPROVAL TO JANUARY 2010

1. Dental Assisting - Certificate
(anticipated start date: 2/1/09)

6. Request for Approval of the following Renewal of Learning Center(s):

- A. Davis College - MAIN CAMPUS
4747 Monroe Street
Toledo, OH 43623
Consultant: Dr. Brown/Ms. Basinger

Davis College - LEARNING CENTER
102 S. Summit Street
Toledo, OH 43604
Consultant: Dr. Brown/Ms. Basinger
APPROVAL TO JANUARY 2011

COURSES:

_____ Full program in: AAB in Early Childhood Education Administration

(MORE RENEWAL OF LEARNING CENTERS ON NEXT PAGE)

- B. Ohio Institute of Energetic Studies & Bodywork - MAIN CAMPUS
1251-1253 N. High Street
Columbus, OH 43201
Consultant: Dr. Brown/Dr. Neff

Ohio Institute of Energetic Studies & Bodywork - LEARNING CENTER
3035 Wooster Road
Rocky River, OH 44116
Consultant: Dr. Brown/Mr. Boylan

APPROVAL TO JANUARY 2011

COURSES:

Registered Polarity Practitioner (RPP) - Diploma
Associate Polarity Practitioner (APP) - Certificate
Elemental Reflexology - Certificate

- C. Southwestern College - MAIN CAMPUS
149 Northland Blvd.
Cincinnati, OH 45246
Consultant: Dr. Brown/Dr. Brubaker

Southwestern College - LEARNING CENTER
110 Boggs Lane
Cincinnati, OH 45246
Consultant: Dr. Brown/Dr. Brubaker

APPROVAL TO JANUARY 2011

COURSES:

Lecture courses from all programs

7. Request for Approval of the following New Scholarship Award(s):

- A. Ohio Valley College of Technology
16808 St. Clair Avenue
East Liverpool, OH 43920
Consultant: Dr. Brown/Ms. Basinger

**High School Merit Scholarship
High School Examination Scholarship**

(NEW SCHOLARSHIPS CONTINUED ON NEXT PAGE)

- B. School of Advertising Art
1725 E. David Road, Kettering, OH 45440
Consultant: Dr. Brown/Dr. Brubaker

**Saturday Art Class Scholarship
Skills USA
Tim Potter Award
Art and Academic Achievement
High School Art Show and Competition
Governor's Show Award
Multi-Cultural Award
Portfolio Competition for Enrolled Students**

- 8. Request for Approval of the following New Institutional Grant Award(s):
 - A. NewLife Technical Institute
114 West Fifth Street, E. Liverpool, OH 43920
Consultant: Dr. Brown/Ms. Basinger

Department of Labor Grant

- B. School of Advertising Art
1725 E. David Road
Kettering, OH 45440
Consultant: Dr. Brown/Dr. Brubaker

Low Income Award/Tuition Reduction

- 9. Staff Recommendations on Schools Ready for Board Action:
 - A. Renewals (Pages 13-15)
 - B. Conditional Renewals (Pages 16-18)
 - C. Out-of-State Schools (Page 19)
 - D. Consent Agenda (Page 20)
 - E. Pending Update from Prior Board Meetings
- 10. State Approving Agency for Veterans Training
 - A. Mr. Terry Worst
- 11. Ohio Association of Career Colleges and Schools
 - A. Mr. David Rankin
- 12. Adjournment

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)
January 28, 2009

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Akron Institute of Herzing College 1600 S. Arlington Street, Suite 100 Akron, OH 44306	HLC	(Diplomas) Medical Assisting Medical Billing and Insurance Coding Dental Assisting	Basinger
Blanchard Valley Academy of Massage Therapy		(Diploma) Massage Therapy	Basinger
Davis College 4747 Monroe Street Toledo, OH 43623	HLC	(Diplomas) Accounting Graphic Design Human Resource & Payroll Management Medical Practice Insurance & Coding Software Applications Professional	Basinger
Diamond Cut Dog Grooming School 483 Medina Road, Route 18 Medina, OH 44256		(Certificates) Dog Grooming Instruction Master Groomer	Basinger
Northwest Academy of Massotherapy 370 Osage Drive Maumee, OH 43537		(Diploma) Massage Therapy	Basinger
Ross Medical Education Center 5834 Monroe Street, Suite F-J Sylvania, OH 43560	ABHES	(Diplomas) Medical Assistant Dental Assistant Medical Insurance Billing and Office Administration	Basinger
Northeast Ohio Dental Assistant Academy, Inc. 9571 Mentor Avenue Mentor, OH 44060		(Certificate) Dental Assistant Education Program	Boylan

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**SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)
January 28, 2009**

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Virginia Marti College of Art & Design 11724 Detroit Avenue Lakewood, OH 44107	ACCST	(Degree Programs Only)	Boylan
Art Institute of Ohio-Cincinnati 8845 Governor's Hill Drive Cincinnati, OH 45249	ACCST	(Diplomas) Professional Cooking Professional Baking & Pastry	Brubaker
Cincinnati Training Terminal and Services 4015 Executive Park Drive, Suite 402 Cincinnati, OH 45241		(Certificate) Computer Applications	Brubaker
ITT Technical Institute 3325 Stop Eight Road Dayton, OH 45414	ACICS	(Degree Programs Only)	Brubaker
National College 1837 Woodman Center Drive Kettering, OH 45420	ACICS	(Diplomas) Accounting Desktop Support	Brubaker
ProTrain Services 650 Northland Blvd. Cincinnati, OH 45240		(Certificates) Web Design Specialist Medical Office Specialist PC Support Specialist Business Software Specialist	Brubaker

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)
January 28, 2009

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Daymar College 504 McCarty Lane Jackson, OH 45640	ACICS	(Degree Programs Only)	Neff
Daymar College 3879 Rhodes Avenue New Boston, OH 45662	ACICS	(Degree Programs Only)	Neff
Ohio Institute of Energetic Studies & Bodywork 1251-1253 N. High Street Columbus, OH 43201		(Diploma) Registered Polarity Practitioner (Certificates) Associate Polarity Practitioner Elemental Reflexology Reiki Education Total Sensory Integration	Neff

SCHOOLS RECOMMENDED TO RECEIVE CONDITIONAL RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)
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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Ohio Academy of Pet Styling 21081 Westwood Drive Strongsville, OH 44136 PENDING CLARIFICATION OF PROGRAMS AND LOCATION/STATUS OF SCHOOL		(Certificates) Pet Stylist I Complete Pet Stylist	Boylan
Ohio Academy of Holistic Health, Inc. 2380 Bellbrook Avenue Xenia, OH 45385 PENDING CLARIFICATION OF SCHOOL CURRENT FINANCIAL STATUS		(Diplomas) Massage Therapy Medical Assisting Holistic Health Practitioner Holistic Life Coach Practical Nursing	Brubaker
Southwestern College 149 Northland Blvd. Cincinnati, OH 45246 PENDING CLARIFICATION OF PROGRAMS	ACICS	(Diplomas) Medical Coding and Billing Medical Assistant Therapeutic Massage and Bodywork Technology Network Communications and Information Systems (Certificate) Phlebotomy	Brubaker
Southwestern College 632 Vine Street Cincinnati, OH 45202 PENDING CLARIFICATION OF PROGRAMS	ACICS	(Diplomas) Medical Assistant Medical Coding and Billing Network Communications and Information Systems (Certificate) Phlebotomy	Brubaker

**SCHOOLS RECOMMENDED TO RECEIVE CONDITIONAL RENEWAL CERTIFICATE(S) OF REGISTRATION
January 28, 2009**

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Southwestern College 111 West First Street Dayton, OH 45402	ACICS	(Diplomas) Medical Assistant Medical Coding and Billing Network Communications and Information Systems Therapeutic Massage and Bodywork Technology (Certificate) Phlebotomy	Brubaker
PENDING CLARIFICATION OF PROGRAMS			
Southwestern College 201 East Second Street Franklin, OH 45005	ACICS	(Diplomas) Medical Assistant Medical Coding and Billing Network Communications and Information Systems (Certificate) Phlebotomy	Brubaker
PENDING CLARIFICATION OF PROGRAMS			
Daymar College 1410 Industrial Drive Chillicothe, OH 45601	ACICS	(Diplomas) Accounting Computer Software Applications Help Desk Massage Therapy	Neff
PENDING RECEIPT OF CURRENT FIRE INSPECTION			
Daymar College 1522 Sheridan Drive Lancaster, OH 43130	ACICS	(Degree Programs Only)	Neff
PENDING COMPLETION OF CHANGE OF ADDRESS PAPERWORK AND COMPLETION OF FACILITIES COMPLIANCE STATEMENT			

**SCHOOLS RECOMMENDED TO RECEIVE CONDITIONAL RENEWAL CERTIFICATE(S) OF REGISTRATION
January 28, 2009**

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
TEACH TEC 899 E. Broad Street, Suite 450 Columbus, OH 43205		(Certificates) Entrepreneur and Small Business Development Customer Service-3C's Financial: Fundamental Accounting IT Services: Microsoft Office Application Specialist Life Strategies Coach HVAC-R	Neff
PENDING CLARIFICATION OF NAME OF PROGRAMS			

PREVIOUSLY APPROVED OUT-OF-STATE SCHOOLS RECOMMENDED TO RECEIVE BOARD APPROVAL
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NAME OF SCHOOL	ACCRED	PROGRAM(S)
International Business College 5699 Coventry Lane Ft. Wayne, IN 46804	ACICS	20 Program Renewals
Pennsylvania Culinary Institute 717 Liberty Avenue Pittsburgh, PA 15222	ACCST	4 Program Renewals
Universal Technical Institute of Massachusetts One Upland Road, Building 200 Norwood, MA 02062	ACCST	6 Program Renewals
Universal Technical Institute of Pennsylvania 750 Pennsylvania Drive Exton, PA 19341	ACCST	4 Program Renewals
New Castle School of Trades RD#1, Route 422 Pulaski, PA 16143	ACCST	1 New Program
Westwood College 7155 Janes Avenue, Suite 100 Woodridge, IL 60517	ACICS	5 New Programs

**CONSENT AGENDA
January 28, 2009**

NAME OF SCHOOL	LOCATION	ACTIVITY
Academy of Technical Studies	Toledo	Annual Report Late Fee
American Center for Conflict Resolution Institute	Lakewood	Annual Report Late Fee
ATS Institute of Technology	Cleveland	Annual Report Late Fee
Barbizon of Northeastern Ohio Inc.	Brooklyn Heights	Annual Report Late Fee
Goodwill Training & Employment Center	Cleveland	Annual Report Late Fee
Kaplan Professional Schools/Inspection Training	Gahanna	Annual Report Late Fee
Michigan Institute of Aviation & Technology	Belleville, MI	Annual Report Late Fee
Motorcycle Technology Center	York, PA	Annual Report Late Fee
PIA Career Services	Wheeling	Annual Report Late Fee
Recording Workshop	Chillicothe	Annual Report Late Fee
Bohecker College-Cincinnati	Cincinnati	Program Name Change
Kaplan Career Institute	Brooklyn	Program Name Change
The Training Center	Buckeye Lake	School Change of Location (To: 5179 Walnut Road Buckeye Lake, OH 43008)
Healing Arts Institute	Perrysburg	School Director Change (To: Debra Keller)
Ross Institute of Medical & Dental Technology	Cincinnati	School Director Change (To: Laura Kruze)
Ross Medical Education Center	Sylvania	School Director Change (To: Portia Davis-Mann)
Vatterott College	Broadview Heights	School Director Change (To: Kate Spies)
Miami-Jacobs Career College	Akron	School Name Change (From: Academy of Court Reporting)
Miami-Jacobs Career College	Cincinnati	School Name Change (From: Academy of Court Reporting)
Brown Mackie College-Findlay	Findlay	STRF Late Fee