

# Updated 1/26/16 (1:20 p.m.)

STATE BOARD OF CAREER COLLEGES AND SCHOOLS

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## BOARD MEETING

### *BOARD MEETING LOCATION*

*30 EAST BROAD STREET, 29<sup>TH</sup> FLOOR, SUITE 2925*

*COLUMBUS, OH 43215*

*JANUARY 27, 2016*

*10:00 A.M. - NOON*

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*Please be advised that there has been a security change in the building (you will need to allow for extra time). You will need to bring a picture ID, sign in at the Elevator Bank (telling them what floor you are visiting), and get a Visitor's Badge which needs to be returned at the end of your visit. Also, visitors are no longer allowed to bring backpacks into the building.*

#### **A. MEETING CALLED TO ORDER - Dr. Kenneth Searfoss, Chairperson**

1. Executive Session: 9:30 a.m. - 10:00 a.m.  
*(PLEASE NOTE: EXECUTIVE SESSION IS CHANGED FROM 9:00 A.M. TO 9:30 A.M. UNTIL FURTHER NOTICE)*
2. Introduction of Guests
3. Approval of the Minutes of November 23, 2015
4. Executive Director Report
5. 2<sup>nd</sup> Quarter Financial Report Financial Report
6. Compliance Report
7. Election of Board Officers for 2016
8. Public Comment

**B. OLD BUSINESS**

1. Request for Approval for the Board to revoke the following motion #15-125 which was approved at the May 20, 2015 Board Meeting (school has never paid the necessary fees; all mail being returned):

**(15-125)Mr. Dennis Bartels moved** for Approval of the following New School(s):

\_\_\_\_\_A. Hudson Healthcare Training Institute - NEW SCHOOL  
27801 Euclid Avenue, Suite 520  
Euclid, OH 44132  
Consultant: Dr. Puckett/Mr. Zinsmeister  
**APPROVAL TO MAY 2016**

1. Administrative Medical Assistant - Certificate
2. Phlebotomy Technician - Certificate

**PENDING RECEIPT OF FEES AND APPROVED CONSULTANT  
REPORT/SITE VISIT (anticipated start date: 7/6/15)**

\_\_\_\_\_ **Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.**

2. Request for Approval for the Board to revoke the following motion #16-015 which was approved at the July 22, 2015 Board Meeting (school has never paid the necessary fees):

**(16-015)Dr. Jerome Brockway moved** for Approval of the following New School(s):

\_\_\_\_\_A. American Healthcare Institute, LLC - NEW SCHOOL  
6029 Cleveland Avenue  
Columbus, OH 43229  
Consultant: Dr. Puckett  
**APPROVAL TO JULY 2016**

1. Phlebotomy Technician - Certificate
2. Medical Assistant - Certificate
3. EKG - Certificate

**PENDING RECEIPT OF FEES AND APPROVED CONSULTANT  
REPORT/SITE VISIT (anticipated start date: 8/4/15)**

**C. NEW BUSINESS**

1. Request for Approval of the following New Program(s):

A. Med-Cert Inc.

5416 Northfield Road  
Maple Heights OH 44137  
Consultant: Dr. Puckett  
**APPROVAL TO MARCH 2017**

1. STNA - Certificate  
**(anticipated start date: 2/1/16)**

B. Ohio Valley College of Technology

15258 State Route 170  
E. Liverpool OH 43920-9139  
Consultant: Dr. Puckett  
**APPROVAL TO JULY 2017**

1. Medical Laboratory Assistant - Certificate
  2. Phlebotomy Specialties - Certificate
  3. Medical Billing and Coding Specialties - Certificate
  4. Medical Office Manager - Certificate
  5. Medical Assisting Specialties - Certificate
- (anticipated start date: 4/4/16)**

C. Toledo Career Institute

1440 S. Byrne Road  
Toledo OH 43614  
Consultant: Dr. Puckett  
**APPROVAL TO SEPTEMBER 2016**

1. Assisted Living Aide - Certificate  
**(anticipated start date: 2/1/16)**

2. Request for Approval of the following New Degree(s):

- A. Brightwood College  
2800 East River Road  
Dayton OH 45439  
Consultant: Dr. Puckett  
**AUTHORIZATION TO MAY 2016**

Associate of Applied Science in:  
Medical Assistant  
**(anticipated start date: 5/1/16)**

- B. Miami-Jacobs Career College  
6400 Rockside Road  
Independence OH 44131  
Consultant: Dr. Puckett  
**AUTHORIZATION TO SEPTEMBER 2019**

Associate of Applied Science in:  
IT Support Specialist  
**(anticipated start date: 4/1/16)**

- C. MyComputerCareer.com/TechSkills  
380 Polaris Parkway, Suite 110  
Westerville OH 43082  
Consultant: Dr. Puckett  
**AUTHORIZATION TO MARCH 2017**

Associate of Applied Science in:  
Information Technology Network Administration and Security  
Information Technology Network Administrator  
**PENDING CLARIFICATION OF GENERAL EDUCATION  
COURSES (anticipated start date: 2/1/16)**

- D. Ross Medical Education Center  
11590 Century Boulevard, Suite 210  
Cincinnati OH 45246-2352  
Consultant: Dr. Puckett/Dr. Brubaker  
**AUTHORIZATION TO JULY 2017**

Associate of Applied Science in:  
Medical Assistant Specialist  
**(anticipated start date: 2/23/16)**

3. Request for Approval of the following New Certificate(s) of Registration and Program Authorization(s):
  - A. Assist to Succeed Akron, Inc. - NEW SCHOOL  
1000 S. Cleveland-Massillon Road, Suite 13  
Fairlawn, OH 44333  
Consultant: Dr. Puckett/Staff  
**APPROVAL TO JANUARY 2017**
    1. Introductory Course to Dental Assisting - Certificate  
**CONDITIONAL APPROVAL - RECEIPT OF CORRECTED SURETY BOND AND APPROVED CONSULTANT REPORT/SITE VISIT NEEDED (anticipated start date: 3/1/16)**
  - B. devCodeCamp.Inc. - NEW SCHOOL  
629 North High Street  
Columbus, OH 43215  
Consultant: Dr. Puckett  
**APPROVAL TO JANUARY 2017**
    1. Software Development - Certificate  
**(anticipated start date: 3/1/16)**
  - C. The Iron Yard - NEW SCHOOL  
3401 Enterprise Parkway  
Beachwood, OH 44122  
Consultant: Dr. Puckett/Staff  
**APPROVAL TO JANUARY 2017**

The Iron Yard - NEW SCHOOL  
9050 Center Point Drive  
West Chester, OH 45069  
Consultant: Dr. Puckett/Dr. Brubaker  
**APPROVAL TO JANUARY 2017**

    1. Front End Engineering - Certificate
    2. Back End Engineering - Certificate
    3. Mobile Engineering - Certificate
    4. Design - Certificate**CONDITIONAL APPROVAL - RECEIPT OF FEES, CORRECTION OF EXHIBIT A, ADDITIONAL NEW SCHOOL PAPERWORK, AND APPROVED CONSULTANT REPORT/SITE VISIT NEEDED (anticipated start date: 4/1/16)**

- D. Kentucky Welding Institute, LLC - NEW SCHOOL  
1828 Maysville Road  
Flemingsburg, KY 41041  
Consultant: Dr. Puckett

**KY APPROVAL RECEIVED  
APPROVAL TO JANUARY 2017**

1. Certified Pipe Welding Program - Certificate
2. Certified Structural Welding Program - Certificate
3. Certified Fabricator Welder Program - Certificate

**CONDITIONAL APPROVAL - RECEIPT OF FEES NEEDED  
(anticipated start date: 2/1/16)**

- E. Ohio Medical Career College - NEW SCHOOL  
149 Northland Blvd.  
Springdale, OH 45246  
Consultant: Dr. Puckett/Dr. Brubaker

**APPROVAL TO JANUARY 2017**

Associate of Applied Science in:  
One Plus One Nursing Education

1. Practical Nursing - Diploma
2. One Plus One Nursing Education Program - Diploma
3. Medical Assistant - Diploma
4. Phlebotomy Technician - Certificate
5. Medical Billing and Coding Specialist - Certificate

**CONDITIONAL APPROVAL - RECEIPT OF NURSING BOARD  
APPROVAL, FIRE INSPECTION, CLARIFICATION OF  
ACCREDITATION, AND APPROVED CONSULTANT  
REPORT/SITE VISIT NEEDED (anticipated start date: 3/1/16)**

4. Request for Approval of the following New Learning Center(s):

- A. Miami-Jacobs Career College - **MAIN CAMPUS**  
401 East 3rd Street  
Dayton OH 45402  
Consultant: Dr. Puckett/Dr. Brubaker

Miami-Jacobs Career College - **LEARNING CENTER**  
120 North Patterson Blvd.  
Dayton, OH 45402  
Consultant: Dr. Puckett/Dr. Brubaker  
**APPROVAL TO MARCH 2017**

**COURSES IN:**

Selected courses from all currently approved programs

**CONDITIONAL APPROVAL - RECEIPT OF FEES, CURRENT FIRE INSPECTION AND CERTIFICATE OF OCCUPANCY (anticipated start date: 2/1/16)**

5. Staff Recommendations on Schools Ready for Board Action:

- A. Renewals (Pages 8-12)  
B. Conditional Renewals (Page 13)  
C. Out-of-State Schools (Page 14)  
D. Scholarship/Grant Approval (Page 15)

6. State Approving Agency for Veterans Training

7. Ohio Association of Career Colleges and Schools

- A. Mr. Kent Trofholz

8. Technology Updates

- A. Student Disclosure Course  
B. Continuing Education Portal  
C. Edvera System

9. Other

10. Adjournment

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)  
 January 27, 2016

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Assist to Succeed - Dayton 1289 N. Monroe Street Xenia, OH 45385		(Certificates) Dental Assisting Training	Brubaker
Galen College of Nursing 100 E-Business Way, Suite 200 Cincinnati, OH 45241	SACS	(Associate of Applied Science) Nursing Nursing: LPN to RN Program	Brubaker
MAX Technical Training 4900 Parkway Drive Mason, OH 45040		(Certificates) Business Software Specialist PC Support Specialist	Brubaker
Richard Medical Academy 5237 Renwyck Drive Toledo, OH 43615		(Diplomas) Practical Nursing  (Certificates) STNA	Brubaker
The ASHI School 10100 Reading Road Cincinnati, OH 45224		(Certificates) 120 Hour Home Inspection Course	Brubaker

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)  
January 27, 2016

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
American National University 3855 Fishcreek Road Stow, OH 44224	ACICS	(Associate of Applied Science) Health Information Management Medical Assisting Pharmacy Technician Surgical Technology Cybersecurity Network Administration Software Development & Engineering  (Associate of Applied Business) Business Administration - Accounting Business Administration - Management Office Technology Professional  (Diplomas) Accounting Business Administration Medical Office Specialist Systems & User Support Accounting Office Assistant Medical Office Assistant Supervisory Management Specialist Pharmacy Technician Medical Office Professional  (Certificates) Phlebotomy	Staff
Mahoning Valley School of Massotherapy 6 Federal Plaza Central, Suite 1104 Youngstown, OH 44503		(Diplomas) Massotherapy State Licensure Program	Staff

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)  
 January 27, 2016

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
National Personal Training - Cleveland 673A Alpha Drive Highland Heights, OH 44143	ACCET	(Certificates) Personal Training	Staff
National Personal Training - Cleveland <b>(LEARNING CENTER)</b> 700 Beta Drive, Suite 500 Mayfield Village, OH 44143		(Courses in) Selected courses in all currently approved programs	Staff
Remington College 14445 Broadway Avenue Cleveland, OH 44125	ACCSC	(Diplomas) Medical Assisting Medical Billing and Coding Pharmacy Technician Electronic Technology Medical Assisting with X-Ray Tech (Limited Scope) Heating, Ventilation and Air Conditioning Dental Assisting	Zinsmeister
Remington College <b>(LEARNING CENTER)</b> 14801 Broadway Avenue Cleveland, OH 44137	ACCSC	(Courses in) Selected courses in all currently approved programs	Zinsmeister
Remington College <b>(LEARNING CENTER)</b> 14855 Broadway Avenue Maple Heights, OH 44137	ACCSC	(Courses in) Selected courses in all currently approved programs	Zinsmeister

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)  
January 27, 2016

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Bradford School 2469 Stelzer Road Columbus, OH 43219	ACICS	(Associate of Applied Science) Veterinary Technology Culinary Arts Physical Therapist Assistant Dental Assisting  (Associate of Applied Business) Graphic Design Medical Assisting  (Diplomas) Culinary Arts Graphic Design Medical Assisting	Puckett
Daymar College 980 East Main Street Jackson, OH 45640	ACICS	(Associate of Applied Science) Criminal Justice Medical Assisting Pharmacy Technology  (Associate of Applied Business) Business Management	Puckett
Everest Institute 825 Tech Center Drive Gahanna, OH 43230	ACCSC	(Diplomas) Medical Assistant Information Technology Support Specialist Dental Assistant Pharmacy Technician Medical Insurance Billing/Coding	Puckett

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)  
January 27, 2016

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Recording Workshop 455 Massieville Road Chillicothe, OH 45601		(Certificates) Music Recording & Audio Production CORE Program Music Recording & Audio Production ADVANCED Program	Puckett
Sleep Technology Training Institute 955 Proprietors Road, Suite A Worthington, OH 43085		(Certificates) Polysomnographic Technology	Puckett

SCHOOLS RECOMMENDED TO RECEIVE CONDITIONAL RENEWAL CERTIFICATE(S) OF REGISTRATION  
 January 27, 2016

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Great Lakes School of Integrative Medicine 19800 Detroit Road, Suite 202 Rocky River, OH 44116 <b>PENDING CLARIFICATION OF TEACH OUT AND            SCHOOL CLOSURE</b>		(Diplomas) Registered Polarity Practitioner (RPP) Holistic Health Professional (HHP) Holistic Health Coach (HHC) Holistic Health Bodyworker (HHB)  (Certificates) Associate Polarity Practitioner (APP) Elemental Reflexology Biodynamic Craniosacral Therapy Reiki Education Energetic Systems Integration Holistic Health Advisor Relaxation Massage Corporate Wellness Coach (CWC) Herbal Education Bioenergetic Health Practitioner	Staff
Great Lakes School of Integrative Medicine <b>(LEARNING CENTER)</b> 170 W. 5 <sup>th</sup> Avenue Columbus, OH 43201 <b>PENDING CLARIFICATION OF TEACH OUT AND            MAIN SCHOOL CLOSURE</b>		(Courses in) Selected courses in all currently approved programs	Staff

PREVIOUSLY APPROVED OUT-OF-STATE SCHOOLS RECOMMENDED TO RECEIVE BOARD APPROVAL  
January 27, 2016

NAME OF SCHOOL	ACCRED	PROGRAM(S)
Daymar College 119 Fairview Avenue Bellevue, KY 41073	ACICS	8 Program Renewals
ITT Technical Institute, Huntington 5183 US Route 60, Building 1, Suite 40 Huntington, WV 25705	ACICS	9 Program Renewals

SCHOOLS REQUESTING APPROVAL OF NEW SCHOLARSHIP/GRANTS  
January 27, 2016

NAME OF SCHOOL	NAME OF SCHOLARSHIP/GRANT
Harrison College-Columbus, Ohio 3880 Jackpot Drive Grove City OH 43123	<b>Graduate Together Grant</b>
Heritage College 150 Taylor Station Road, Suite 200 Columbus, OH 43213	<b>Graduate Enhancement Program- X-Ray Medical Technician/Medical Assisting Diploma Grant Graduate Enhancement Program-Medical Office Billing and Coding Grant Graduate Enhancement Program-Personal Training Grant</b>
International Culinary Arts & Sciences Institute 8700 Mayfield Road Chesterland, OH 44026	<b>ProStart Grant</b>
Trumbull Business College 3200 Ridge Road Warren, OH 44484	<b>TBC Transfer Grant</b>