

# UPDATED 3/8/13

STATE BOARD OF CAREER COLLEGES AND SCHOOLS

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## BOARD MEETING

### BOARD MEETING LOCATION

*30 EAST BROAD STREET, 29<sup>TH</sup> FLOOR, SUITE 2925  
COLUMBUS, OH 43215*

**MARCH 20, 2013**

**10:00 A.M. - NOON**

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*Please be advised that there has been a security change in the building (you will need to allow for extra time). You will need to bring a picture ID, sign in at the Elevator Bank (telling them what floor you are visiting), and get a Visitor's Badge which needs to be returned at the end of your visit.*

#### **A. MEETING CALLED TO ORDER - Dr. Kenneth Searfoss, Chairperson**

1. Executive Session: 9:00 a.m. - 10:00 a.m.
2. Introduction of Guests
3. Approval of the Minutes of January 30, 2013
4. Executive Director Report
5. Compliance Report
6. Public Comment

#### **B. OLD BUSINESS**

1. Administrative Rule Review Update
2. FY2013-14 Proposed Budget Update
3. Board Strategic Five Year Plan

**C. NEW BUSINESS**

1. Request for Approval of the following New Program(s):

A. Fortis College

4151 Executive Parkway, Suite 120  
Westerville, OH 43018

Consultant: Dr. Puckett

**APPROVAL TO MARCH 2015**

1. Sterile IV/Aseptic Technique Certification - Certificate  
**(SUBJECT TO NURSING BOARD APPROVAL AND  
CLARIFICATION OF WHERE CLINICAL WILL BE HELD)**

2. Review Class: National Certification-PTCE - Certificate  
**(anticipated start date: 3/21/13)**

B. Kaplan Career Institute

8720 Brookpark Road  
Brooklyn, OH 44129

Consultant: Dr. Puckett

**APPROVAL TO JULY 2012**

1. Phlebotomy Technician - Certificate  
**(anticipated start date: 4/1/13)**

C. Kaplan College

2800 East River Road  
Dayton, OH 45439

Consultant: Dr. Puckett

**APPROVAL TO SEPTEMBER 2013**

1. STNA - Certificate  
**(SUBJECT TO DEPT. OF HEALTH APPROVAL)**

2. Phlebotomy - Certificate

3. IV Therapy - Certificate  
**(SUBJECT TO NURSING BOARD APPROVAL)**

**(anticipated start date: 4/1/13)**

**(MORE NEW PROGRAMS ON NEXT PAGE)**

- D. Lakewood College  
12900 Lake Avenue, Suite 003A  
Lakewood, OH 44107  
Consultant: Dr. Puckett

**APPROVAL TO NOVEMBER 2013**

1. Human Resource Management - Diploma
2. Web Page Design Basics - Diploma
3. Chemical Dependency Counselor Assistant - Certificate
4. Business Management Assistant - Certificate
5. Hotel & Restaurant Management - Certificate
6. Customer Service - Certificate

**(anticipated start date: 3/21/13)**

- E. NewBridge Cleveland Center for Arts & Technology  
3634 Euclid Avenue  
Cleveland, OH 44115  
Consultant: Dr. Puckett

**APPROVAL TO SEPTEMBER 2013**

1. Phlebotomy Technician Program - Certificate

- F. New Horizons Computer Learning Center  
10653 Techwood Circle  
Blue Ash, OH 45242  
Consultant: Dr. Puckett

**APPROVAL TO MAY 2013**

1. Computer Hacking Forensics Investigator (CHFI) - Certificate
2. Certified Information Security Systems Professional (CISSP) - Certificate
3. Certified Ethical Hacker (CEH) - Certificate

**(MORE NEW PROGRAMS ON NEXT PAGE)**

- G. Ohio Business College  
5202 Timber Commons Drive  
Sandusky, OH 44870  
Consultant: Dr. Puckett  
**APPROVAL TO NOVEMBER 2013**

Ohio Business College  
5095 Waterford Drive  
Sheffield Village, OH 44035  
Consultant: Dr. Puckett  
**APPROVAL TO NOVEMBER 2013**

1. Administrative Office Support Specialist - Diploma  
**(anticipated start date: 6/24/13)**  
**(anticipated start date: 8/1/12)**

- H. Professional Domestic Institute  
80 Grace Drive C-2  
Powell, OH 43065  
Consultant: Dr. Puckett  
**APPROVAL TO JULY 2013**

1. Bed & Breakfast & Country Inn Management Course - Certificate  
**(anticipated start date: 5/1/13)**

- I. Remington College  
14445 Broadway Avenue  
Cleveland, OH 44125  
Consultant: Dr. Puckett  
**APPROVAL TO JANUARY 2014**

1. Dental Assisting - Diploma  
**(anticipated start date: 1/1/14)**

- J. Stautzenberger College  
8001 Katherine Blvd.  
Brecksville, OH 44141  
Consultant: Dr. Puckett  
**APPROVAL TO MARCH 2014**

1. Veterinary Practice Manager - Diploma

**(MORE NEW PROGRAMS ON NEXT PAGE)**

K. The Training Center  
5179 Walnut Road  
Buckeye Lake, OH 43008  
Consultant: Dr. Puckett  
**APPROVAL TO MARCH 2015**

1. STNA - Certificate  
**(anticipated start date: 4/1/13)**

2. Request for Approval of the following New Degree(s):

A. Akron Campus of Herzing University  
1600 S. Arlington Street, Suite 100  
Akron, OH 44306  
Consultant: Dr. Puckett  
**AUTHORIZATION TO JANUARY 2017**

Herzing University  
5212 Hill Avenue  
Toledo, OH 43615  
Consultant: Dr. Puckett  
**AUTHORIZATION TO SEPTEMBER 2015**

Bachelor of Science in:

Criminal Justice with a concentration in Supervision & Management

Graphic Design with a concentration in Web Design

Software Development with a concentration in Computer Programming

Software Development with No Declared Minor or Concentration

**SUBJECT TO BOARD OF REGENTS APPROVAL**

**(anticipated start date: 5/1/12)**

B. Remington College  
14445 Broadway Avenue  
Cleveland, OH 44125  
Consultant: Dr. Puckett  
**AUTHORIZATION TO JANUARY 2018**

Associate of Applied Science in Physical Therapist Assistant

**SUBJECT OHIO PHYSICAL THERAPY BOARD AND THE  
AMERICAN PHYSICAL THERAPY ASSOCIATION APPROVAL**

**(anticipated start date: 1/1/14)**

**(MORE NEW DEGREES ON NEXT PAGE)**

- C. Trumbull Business College  
3200 Ridge Road  
Warren, OH 44484  
Consultant: Dr. Puckett  
**AUTHORIZATION TO MARCH 2017**

Associate of Applied Business in Business Administration  
**(anticipated start date: 7/2/13)**

- 3. Request for Approval of the following Re-authorization of Degree(s):

- A. Fortis College  
4151 Executive Parkway, Suite 120  
Westerville, OH 43081  
Consultant: Dr. Puckett  
**AUTHORIZATION TO MARCH 2019**

Associate of Applied Science in:

- Nursing
- Medical Business & Clinical Specialist
- Surgical Technologist
- Radiologic Technology
- Medical Office Basic X-Ray Technician

Bachelor of Science in:

- Registered Nurse to Bachelor of Science in Nursing (RN to BSN)

**(MORE RE-AUTHORIZATION OF DEGREES ON NEXT PAGE)**

- B. ITT Technical Institute  
1656 Henthorne Drive  
Maumee, OH 43537  
Consultant: Dr. Puckett/Mr. Boylan  
**AUTHORIZATION TO MARCH 2019**

**Bachelor of Science in:**

Project Management & Administration with a Construction Option & Information Technology Option  
Information Systems Security  
Electronics & Communications Engineering Technology  
Electrical Engineering & Communications Technology  
Information Systems & Cybersecurity  
Business Management  
Criminal Justice

**Associate of Applied Science in:**

Network Systems Administration  
Electrical Engineering Technology  
Drafting & Design Technology  
Business Management  
Criminology & Forensics Technology  
Graphic Communications & Design  
Computer & Electronics Engineering Technology  
Information Technology-Computer Network Systems  
Computer Drafting & Design  
Visual Communications  
Business Administration  
Criminal Justice

**(MORE RE-AUTHORIZATION OF DEGREES ON NEXT PAGE)**

- C. ITT Technical Institute  
4750 Wesley Avenue  
Norwood, OH 45212  
Consultant: Dr. Puckett/Dr. Brubaker  
**AUTHORIZATION TO MARCH 2019**

**Bachelor of Science in:**

Project Management & Administration with a Construction Option & Information Technology Option  
Electrical Engineering & Communications Technology  
Criminal Justice  
Electronics & Communications Engineering Technology  
Business Management  
Information Systems & Cybersecurity  
Information Systems Security

**Associate of Applied Science in:**

Network Systems Administration  
Electrical Engineering Technology  
Drafting & Design Technology  
Business Management  
Nursing  
Criminology & Forensics Technology  
Computer & Electronics Engineering Technology  
Criminal Justice  
Business Administration  
Computer Drafting & Design  
Information Technology-Computer Network Systems

**(MORE RE-AUTHORIZATION OF DEGREES ON NEXT PAGE)**

- D. ITT Technical Institute  
1030 North Meridian Road  
Youngstown, OH 44509  
Consultant: Dr. Puckett/Ms. Whitman Imfeld  
**AUTHORIZATION TO MARCH 2019**

**Bachelor of Science in:**

Project Management & Administration with a Construction Option & Information Technology Option  
Electrical Engineering & Communications Technology  
Criminal Justice  
Business Management  
Information Systems & Cybersecurity

**Associate of Applied Science in:**

Network Systems Administration  
Electrical Engineering Technology  
Drafting & Design Technology  
Business Management  
Nursing  
Criminology & Forensics Technology  
Paralegal  
Graphic Communications & Design  
Criminal Justice  
Information Technology-Computer Network Systems  
Computer Drafting & Design  
Software Development Technology  
Paralegal Studies  
Computer & Electronics Engineering Technology  
Visual Communications

**(MORE RE-AUTHORIZATION OF DEGREES ON NEXT PAGE)**

- E. Miami-Jacobs Career College  
110 N. Patterson Blvd.  
Dayton, OH 45402  
Consultant: Dr. Puckett/Dr. Brubaker  
**AUTHORIZATION TO MARCH 2019**

Associate of Applied Science in:

Criminal Justice	Massage Therapy
Surgical Technology	Medical Lab Technician
Medical Assisting	Computer Support Specialist
Paralegal	Electronic Health Records
Supply Chain Management	
Renewable Energy-Solar Technology	
Renewable Energy-Wind Technology	

Associate of Applied Business in:

Management  
Medical Office Management  
Accounting  
Business Administration

- F. Miami-Jacobs Career College  
875 W. Central Avenue  
Springboro, OH 45066  
Consultant: Dr. Puckett/Dr. Brubaker  
**AUTHORIZATION TO MARCH 2019**

Associate of Applied Business in:

Medical Office Management  
Management  
Accounting  
Business Administration

Associate of Applied Science in:

Massage Therapy  
Cosmetology Management  
Dental Assisting  
Medical Assisting  
Criminal Justice  
Electronic Health Records

**(MORE RE-AUTHORIZATION OF DEGREES ON NEXT PAGE)**

- G. Miami-Jacobs Career College  
865 West Market Street  
Troy, OH 45373  
Consultant: Dr. Puckett/Dr. Brubaker  
**AUTHORIZATION TO MARCH 2019**

Associate of Applied Business in:  
Business Administration  
Criminal Justice

Associate of Applied Science in:  
Massage Therapy  
Medical Assisting  
Automotive Technician  
Electronic Health Records  
Veterinary Technology

4. Request for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

- A. Alpha Dental Center of Findlay, LLC - NEW SCHOOL  
719 Tiffin Avenue, Findlay, OH 45840  
Consultant: Dr. Puckett/Staff  
**APPROVAL TO MARCH 2014**

1. Dental Assistant - Certificate  
**PENDING RECEIPT OF FEES, FIRE INSPECTION, AND  
APPROVED CONSULTANT REPORT/SITE VISIT (anticipated start  
date: 4/4/13)**

Alpha Dental Center of Findlay, LLC - LEARNING CENTER  
602 Central Avenue, Findlay, OH 45840  
Consultant: Dr. Puckett/Staff  
**APPROVAL TO MARCH 2014**

COURSES IN:

Selected courses from all currently approved programs

**PENDING RECEIPT OF FEES, CERTIFICATE OF OCCUPANCY,  
FIRE INSPECTION, AND APPROVED CONSULTANT  
REPORT/SITE VISIT**

**(MORE NEW SCHOOLS ON NEXT PAGE)**

- B. American National University - NEW SCHOOL  
1813 E. Main Street  
Salem, VA 24153  
**APPROVAL TO MARCH 2014**

Bachelor of Business Administration - Accounting  
Bachelor of Business Administration - Management  
**OHIO BOARD OF REGENTS AND ACICS APPROVAL RECEIVED**

**PENDING RECEIPT OF FEES AND FINANCIAL STATEMENT  
ATTACHMENT**

- C. Fred's Appliance Academy LLC- NEW SCHOOL  
1949 Hubbard Road  
Madison, OH 44057  
Consultant: Dr. Puckett/Ms. Whitman Imfeld  
**APPROVAL TO MARCH 2014**

1. Basic Appliance Repair-Phase 1 - Certificate  
**(anticipated start date: 3/21/13)**

5. Request for Approval of the following New Learning Center(s):

- A. Professional Domestic Institute- MAIN CAMPUS  
80 Grace Drive C-2  
Powell, OH 43065

Professional Domestic Institute - LEARNING CENTER  
1601 St. Route 4  
Bucyrus, OH 44820  
Consultant: Dr. Puckett/Mr. Boylan  
**APPROVAL TO JULY 2013**

**COURSES IN:**

Full Program in Bed & Breakfast & Country Inn Management Course -  
Certificate

**(FULL PROGRAM REQUIRES BOARD AUTHORIZATION)  
PENDING RECEIPT OF FEES, FIRE INSPECTION, CERTIFICATE  
OF OCCUPANCY, AND APPROVED CONSULTANT REPORT/SITE  
VISIT. ALSO NEED CLARIFICATION OF THE ADDRESS OF THE  
MAIN CAMPUS - ON THE APPLICATION, NOT THE SAME AS  
CURRENTLY APPROVED (anticipated start date: 3/21/13)**

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6. Staff Recommendations on Schools Ready for Board Action:
  - A. Renewals (Pages 14-19)
  - B. Conditional Renewals (Page 20)
  - C. Out-of-State Schools (Page 21)
  - D. Scholarship/Grant Approval (Page 22)
  - E. Consent Agenda (Page 23)
7. State Approving Agency for Veterans Training
8. Ohio Association of Career Colleges and Schools
9. Adjournment

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)  
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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Cleveland Industrial Training Center 1311 Brookpark Road Cleveland, OH 44109		(Certificates) CNC Programming & Operation/Machine Tools CNC Swiss Machine Operations	Boylan
Cleveland Industrial Training Center/ Akron CNC Training Center - <b>LEARNING CENTER</b> 2642 Gilchrist Road Akron, OH 44305		Selected courses from all currently approved programs	Imfeld
Cleveland Industrial Training Center - <b>LEARNING CENTER</b> 9321 Merchantile Drive Mentor, OH 44060		Selected courses from all currently	Boylan
Filer's Florist Inc. 6887 Smith Road Middleburg Heights, OH 44130		(Certificate) Floral Design	Boylan
Healing Arts Institute 340 Three Meadows Drive Perrysburg, OH 43551	ACCSC	(Diploma) Massage Therapy	Boylan
ITT Technical Institute 1656 Henthorne Drive Maumee, OH 43537	ACICS	(Degree Programs Only)	Boylan
Kurtzman Institute of Art 707 South Thoman Street Crestline, OH 44827		(Diploma) Creature Corps Special Make Up & Character Design	Boylan
Art Institute of Cincinnati 1171 E. Kemper Road Cincinnati, OH 45246	ACCSC	(Degree Programs Only)	Brubaker

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)  
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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
David Curtis School of Floral Design 209 N. Main Street Centerville, OH 45459		(Certificate) Floral Design & Flower Shop Operation	Brubaker
Fast Track Dental School 11711 Princeton Pike, Suite 943 Cincinnati, OH 45246		(Certificate) Entry Level Dental Assisting - Certificate	Brubaker
ITT Technical Institute 4750 Wesley Avenue Norwood, OH 45212	ACICS	(Degree Programs Only)	Brubaker
Miami-Jacobs Career College 110 N. Patterson Blvd. Dayton, OH 45402	ACICS	(Diplomas) Medical Billing and Coding Massage Therapy  (Certificates) Pharmacy Technician Tissue Banking Technologist Central Sterile Processing Phlebotomy Quickbooks 2010 Basic Life Support (CPR) Accounting Clerk Office Applications Specialist Microsoft Office Specialist 2010 CompTIA PC Technician CompTIA PC and Network Technician CompTIA Network Security Technician with Linux CompTIA Network Security Technician Cisco Network Technician Microsoft Windows 7	Brubaker

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)  
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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Miami-Jacobs Career College 875 W. Central Avenue Springboro, OH 45066	ACICS	(Diplomas) Cosmetology Esthetician Massage Therapy Medical Billing and Coding  (Certificates) Accounting Clerk Expanded Function Dental Auxiliaries Microsoft Office Specialist 2010 Microsoft Windows 7 Nail Technician Phlebotomy Technician Quickbooks 2010	Brubaker
Miami-Jacobs Career College 865 W. Market Street Troy, OH 45373	ACICS	(Diplomas) Esthetician Cosmetology Massage Therapy  (Certificates) Nail Technician Quickbooks 2010 Office Applications Specialist CompTIA PC Technician Cisco Network Technician CompTIA Network Security Technician CompTIA Network Security Technician with Linux Cosmetology Manager	Brubaker     Phlebotomy Technician Accounting Clerk Microsoft Office Specialist 2010 CompTIA PC & Network Technician Microsoft Windows 7
Ohio Center for Broadcasting 6703 Madison Road Cincinnati, OH 45227	ACCSC	(Diploma) Radio & TV Broadcasting	Brubaker

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION  
March 20, 2013

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Ohio Institute of Allied Health, Inc. 6245 Old Troy Pike Huber Heights, OH 45424		(Diplomas) Holistic Health Practitioner Holistic Life Coach Massage Therapy Medical Assisting Practical Nursing Registered Nursing	Brubaker
SHI Integrative Medical Massage School 130 Cook Road Lebanon, OH 45036		(Diploma) Medical Massage Therapy	Brubaker
Dental Careers Institute 877 Eastwind Drive Westerville, OH 43081		(Certificate) Dental Assistant Training Program	Puckett
Fortis College 4151 Executive Parkway, Suite 240 Westerville, OH 43081	ACICS	(Diplomas) Practical Nursing Medical Assisting Medical Billing and Coding Medical Office Basic X-Ray Technician Pharmacy Technician Heating, Ventilation, Air Conditioning & Refrigeration  (Certificates) Nurse Aide Training (STNA) American Heart Association Cardiovascular Emergency Care Electrocardiograph (ECG) Technician Phlebotomy Technician Hybrid Lab Specialist	Puckett

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION  
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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
MyComputerCareer.com/TechSkills 2400 Corporate Exchange Drive, Suite 300 Columbus, OH 43231	ACCET	(Certificates) Information Technology Systems Administrator Information Technology Systems Engineer Health Services Information Specialist Medical Billing and Coding Specialist Pharmacy Technician PC Technician Security+ Skills Set Network+ Skills Set A+ Program Cisco Certified Network Associate Skills Set Certified Information Systems Security Professional Skills Set Oracle Database Certified Associate Skills Set MCITP Database Developer and Design Oracle Database Certified Associate Skills Set Microsoft Certified Technology Specialist-SQL Server Skills Set Administrative Specialist Microsoft Certified Technology Specialist-Single Skills Set	Puckett
National Personal Training Institute of Columbus 3496 Snouffer Road, Suite 100 Columbus, OH 43235	ACCET	(Certificate) Personal Training	Puckett
National Personal Training Institute of Columbus - <b>LEARNING CENTER</b> 3474 Sawmill Road Powell, OH 43065		Selected courses in all currently approved programs	Puckett
The Training Center 5179 Walnut Road, PO Box 116 Buckeye Lake, OH 43008		(Certificates) Phlebotomy EKG Technician	Puckett

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION  
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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
ITT Technical Institute 1030 North Meridian Road Youngstown, OH 44509	ACICS	(Degree Programs Only)	Whitman Imfeld
Ohio Medical Electrology Institute 271 Cline Avenue, Suite #4 Mansfield, OH 44907		(Diploma) Cosmetic Therapy	Whitman Imfeld
TDDS Technical Institute 1688 N. Pricetown Road PO Box 506 Lake Milton, OH 44429	ACCSC	(Diploma)	Whitman Imfeld
Trumbull Business College 3200 Ridge Avenue SE Warren, OH 44484	ACICS	(Diplomas) Business Computer Applications Accounting Medical Coding and Billing Business Office Technology Administration  (Certificates) ECG (EKG) Technician Phlebotomy Technician	Whitman Imfeld

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SCHOOLS RECOMMENDED TO RECEIVE CONDITIONAL RENEWAL CERTIFICATE(S) OF REGISTRATION  
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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Meadowmark School of Business Software 90 North State Street Painesville, OH 44077 <b>PENDING CLARIFICATION OF WHERE SCHOOL IS LOCATED (LISTED A MAILING/HOME ADDRESS IN APPLICATION) AND RECEIPT OF CURRENT FIRE INSPECTION</b>		(Certificate) Strategic Business Software Skills	Boylan

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PREVIOUSLY APPROVED OUT-OF-STATE SCHOOLS RECOMMENDED TO RECEIVE BOARD APPROVAL  
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NAME OF SCHOOL	ACCRED	PROGRAM(S)
Art Institute of Pittsburgh 420 Boulevard of the Allies Pittsburgh, PA 15219	MSCHE	27 Program Renewals and 13 New Programs
Brown Mackie College - N. Kentucky 309 Buttermilk Pike Ft. Mitchell, KY 41017	ACICS	18 Program Renewals
ITT Technical Institute 2810 Dupont Commerce Court Ft. Wayne, IN 46825	ACICS	28 Program Renewals
WyoTech 500 Innovation Drive Blairsville, PA 15717	ACCSC	1 New Program

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SCHOOLS REQUESTING APPROVAL OF NEW SCHOLARSHIP/GRANTS  
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NAME OF SCHOOL	NAME OF SCHOLARSHIP/GRANT
Fortis College 4151 Executive Parkway, Suite 120 Westerville, OH 43081	Academic Grant Institutional Economic Development Grant Agency Grant Opportunity Grant

CONSENT AGENDA  
March 20, 2013

NAME OF SCHOOL	LOCATION	ACTIVITY
Daymar College	Jackson	Change of Director (TO: Thomas Hamman)
Hondros College	Independence	Change of Director (TO: Marion Posey)
Hondros College	Westerville	Change of Director (TO: Kelly Cavanagh)
Lincoln College of Technology	Dayton	Change of Director (TO: Jason Horton)
NewBridge Cleveland Center for Arts & Technology	Cleveland	Change of Director (TO: Karen Thompson-Shaheen)
Ross Medical Education Center	Niles	Change of Director (TO: Christine Kitchens)