

UPDATED 5/10/17

STATE BOARD OF CAREER COLLEGES AND SCHOOLS

BOARD MEETING
BOARD MEETING LOCATION
30 EAST BROAD STREET, 29TH FLOOR, SUITE 2925
COLUMBUS, OH 43215
MAY 24, 2017
10:00 A.M. - NOON

Please be advised that there has been a security change in the building (you will need to allow for extra time). You will need to bring a picture ID, sign in at the Elevator Bank (telling them what floor you are visiting), and get a Visitor's Badge which needs to be returned at the end of your visit.

A. MEETING CALLED TO ORDER - Dr. Jerome Brockway, Chairperson

1. Executive Session: 9:30 a.m. - 10:00 a.m.
(PLEASE NOTE: EXECUTIVE SESSION IS CHANGED FROM 9:00 A.M. TO 9:30 A.M. UNTIL FURTHER NOTICE)
2. Introduction of Guests
3. Approval of the Minutes of March 22, 2017
4. Executive Director Report
5. 3rd Quarter Financial Report
6. Compliance Report
7. Public Comment

B. OLD BUSINESS

1. Budget Update
2. Strategic Plan Update

C. NEW BUSINESS

1. Staff Recommendations on Schools Ready for Board Action:
 - A. New Programs (Degrees/Diplomas/Certificates) (Page 4)
 - B. Renewals (Pages 5-15)
 - C. Scholarship/Grant Approval (Page 16)

 2. Request for Approval of the following New Certificate of Registration and Program Authorization(s):
 - A. Assist to Succeed of Newark - NEW SCHOOL
1634 W. Church Street
Newark, OH 43055
Consultant: Dr. Puckett/Ms. Myers
APPROVAL TO MAY 2018
 1. Dental Assisting - Certificate

 - B. Ohio Medical Career Center - NEW SCHOOL
3365 Dayton Xenia Road
Beavercreek, OH 45432
Consultant: Dr. Puckett/Dr. Brubaker
APPROVAL TO MAY 2018
 1. Medical Assistant - Diploma
 2. Medical Billing & Coding - Certificate
 3. Phlebotomy Technician - Certificate
- PENDING RECEIPT OF FEES, CLARIFICATION OF PROGRAMS, FINANCIAL STATEMENT, INSPECTION REPORTS, CORRECTION OF ADDITIONAL PAPERWORK, AND APPROVED CONSULTANT REPORT/SITE VISIT (anticipated start date: 6/19/17)**

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3. Request for Approval of the following New Change of Ownership(s):

- A. Virginia Marti College of Art & Design
11724 Detroit Avenue
Lakewood, OH 44107
Consultant: Dr. Puckett/Mr. Kramer
APPROVAL TO MAY 2018

Associate of Applied Science in:
Digital Media

Associate of Applied Business in:
Fashion Design
Fashion Merchandising
Graphic Design
Interior Design

PENDING RECEIPT OF FEES

4. State Approving Agency for Veterans Training
5. Ohio Association of Career Colleges and Schools
- A. Mr. Kent Trofholz
6. Other
7. Adjournment

SCHOOLS RECOMMENDED TO RECEIVE NEW PROGRAMS
 (DEGREES/DIPLOMAS/CERTIFICATES)
 May 24, 2017

| School/City | Program Name/Level | Anticipated Start Date |
|---|---|-------------------------------|
| American Healthcare Institute, LLC (Columbus) | Dental Assisting - Certificate | 6/1/2017 |
| American Healthcare Institute, LLC (Columbus) | Early Childhood Administrative - Certificate | 6/5/2017 |
| American Healthcare Institute, LLC (Columbus) | Pharmacy Technician - Certificate | 6/5/2017 |
| American Healthcare Institute, LLC (Columbus) | Practical Nurse - Diploma | 6/5/2017 |
| Antonelli College (Cincinnati) | Photography Digital Motion Concentration - AAB | 7/10/2017 |
| Cleveland Grooming Academy | Complete Basic Bathing - Certificate | 5/25/2017 |
| Columbus Outpatient Collection Center/CACE (Columbus) | Electronic Health Records Specialist - Certificate | 5/25/2017 |
| ETI Technical College of Niles (Niles) | Nursing - AAS | 9/11/2017 |
| Fred's Appliance Academy LLC (Madison) | Basic Laundry - Certificate | 6/5/2017 |
| Laurel Technical Institute (Meadville, PA) | Veterinary Assistant - Diploma | 5/25/2017 |
| Laurel Technical Institute (Sharon, PA) | Clinical Medical Assistant - Diploma | 5/25/2017 |
| South University (Warrensville Hts.) | Post-Baccalaureate Certificate in Paralegal Studies - Certificate | 1/1/2018 |

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)
 May 24, 2017

| NAME OF SCHOOL | ACCRED | PROGRAM(S) | CONSULTANT |
|--|--------|--|--------------|
| American Winds College of Aeronautics (Akron) | ACCET | Aviation Administration Management - AAS Aviation Administration & Management - Diploma Commercial Pilot Program - Diploma Commercial Pilot Program - AAS Instructor Pilot Program - AAS Instructor Pilot Program - Diploma Professional Pilot Program - Diploma Professional Pilot Program - AAS | Kramer |
| Anderson Academy of Dental Assisting Inc. (Cincinnati) | | Dental Assisting - Certificate | Brubaker |
| At Home Professions (Ft. Collins) | DEAC | Healthcare Documentation Program - Diploma Medical Transcription & Editing - Diploma | Out-of-State |

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)
 May 24, 2017

| NAME OF SCHOOL | ACCRED | PROGRAM(S) | CONSULTANT |
|--------------------------------|--------|--|------------|
| Beckfield College (Springdale) | ACICS | Business Administration - AAB Computer Network Administration - AAS Criminal Justice - AAS Dental Assisting - Diploma Health Information Technology - AAS Hotel and Restaurant Management - AAS Human Resource Management - AAS Marketing - AAS Medical Assisting - Diploma Medical Assisting - AAS Medical Assisting - Diploma Medical Billing and Coding Administration - Diploma Medical Massage Therapy - Diploma Medical Office Assistant - Diploma Nursing - AAS Nursing (LPN-RN) - AAS Paralegal Studies - AAS Paralegal Studies (Post-Baccalaureate) - Certificate Practical Nursing - Diploma System Administrator - AAS | Brubaker |

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)
 May 24, 2017

| NAME OF SCHOOL | ACCRED | PROGRAM(S) | CONSULTANT |
|--|--------|---|------------|
| Cincinnati School of Medical Massage (Cincinnati) | ACCSC | Massage Therapy - Diploma Medical Assisting Program - Diploma | Brubaker |
| Cleveland Institute of Dental-Medical Assistants (Cleveland) | ACCSC | Dental Assistant - Diploma Medical Assistant - Diploma Medical Secretary - Diploma Pharmacy Technician - Diploma | Kramer |
| Cleveland Institute of Dental-Medical Assistants (Mentor) | ACCSC | Dental Assistant - Diploma Medical Assistant - Diploma Medical Secretary - Diploma Pharmacy Technician - Diploma | Kramer |
| Community Technology Learning Center of Portage (Ravenna) | | CompTia A+ Certification - Certificate CompTia Network+ Certification - Certificate CompTia Security+ Certification - Certificate CompTia Server+ Certification - Certificate Internet & Computing Core Certification (IC3) - Certificate Microsoft Certified Solutions Associate (MCSA) - Certificate Microsoft Certified Solutions Expert (MCSE) - Certificate Microsoft Office Specialist (MOS) - Certificate Microsoft Technology Associate (MTA) - Certificate | Kramer |

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)
 May 24, 2017

| NAME OF SCHOOL | ACCRED | PROGRAM(S) | CONSULTANT |
|--|--------|---|--------------|
| Continents Academy (Columbus) | | Pharmacy Technician - Certificate | Puckett |
| Dayton School of Medical Massage (Dayton) | ACCSC | Massage Therapy - Diploma Medical Assisting - Diploma | Brubaker |
| Dayton School of Medical Massage (Lima) | ACCSC | Massage Therapy - Diploma | Brubaker |
| Dayton School of Medical Massage (Lima) - LEARNING CENTER | | Selected courses from all currently approved programs | Brubaker |
| Erie Institute of Technology (PA) | ACCSC | Automotive Body Technician - Diploma Business and Information Management - Diploma CNC Machinist - Diploma Electrician - Diploma Electronic Engineering Technoloy - AAS Electronics Technician - Diploma Heating, Ventilation & Air Conditioning / Refrigeration - Diploma Industrial Maintenance and Mechatronics - Diploma Medical Equipment Technician - AAS Multimedia Graphic Design - AAS Network and Database Professional - AAS Welding Technology - Diploma | Out-of-State |

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)

May 24, 2017

| NAME OF SCHOOL | ACCRED | PROGRAM(S) | CONSULTANT |
|---|--------|---|------------|
| Gibbons School of Massage Therapy & Integrated Medicine (Beachwood) | | Massage Therapy - Diploma | Kramer |
| Hondros College of Business (Westerville) | ACICS | Business Management - AAB | Puckett |
| PENDING RECEIPT OF CURRENT FIRE INSPECTION | | Health Care Management - AAB | |
| | | Personal Fitness Trainer - Certificate | |
| | | Real Estate - AAB | |
| Lead Carpenter Training (Cuyahoga Hts.) | | Lead Carpenter Training Program - Certificate | Kramer |
| PENDING RECEIPT OF CURRENT FIRE INSPECTION | | | |
| | | | Brubaker |
| Maumee Valley Dental Assisting School (Napoleon) | | Dental Assisting 101 - Certificate | |
| Modern Dental Concepts (Canton) | | Dental Assisting from Concept to Completion - Certificate | Kramer |
| National K-9 School for Dog Trainers (Columbus) | | Master Trainer - Certificate | Puckett |
| | | Professional Obedience/Behavior - Certificate | |

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION
 May 24, 2017

| NAME OF SCHOOL | ACCRED | PROGRAM(S) | CONSULTANT |
|--|--------|--|--------------|
| New Castle School of Trades (E. Liverpool) | ACCSC | Combination Welding - Diploma Industrial Maintenance - Diploma Refrigeration & Climate Control - Diploma | Kramer |
| New Castle School of Trades (PA) | ACCSC | Automotive Technology - AAS Building Technology - AAS Combination Welding - Diploma Program Commercial Truck Driving - Diploma Program Construction Trades - Diploma Program Diesel & Heavy Equipment Repair Technology - AAS Electrical Technology - AAS Heavy Equipment Operations with Commercial Truck Driving - Diploma Industrial Maintenance - Diploma Industrial Maintenance with Wind & Solar Technology - AAS Machinist Technology - AAS Motorcycle & Power Equipment Technology - AAS Refrigeration & AC Technology - AAS | Out-of-State |

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION
 May 24, 2017

| NAME OF SCHOOL | ACCRED | PROGRAM(S) | CONSULTANT |
|--|--------|--|------------|
| New Horizons Computer Learning Center (Blue Ash) | | Business Administration Associate - Certificate Business Administrative Professional - Certificate CCNA-Security/Certified CISCO Network Associate-Security - Certificate Certified Ethical Hacker (CEH) - Certificate Certified Information Security Systems Professional (CISSP) - Certificate CompTia A+ Certification - Certificate CompTia Network+ Certification - Certificate CompTia Security+ Certification - Certificate Computer Hacking Forensics Investigator (CHFI) - Certificate Database Administrator Professional - Certificate Database Administrator Associate - Certificate Healthcare IT Technician Associate - Certificate Healthcare IT Technician Professional - Certificate Medical Office Administration Associate - Certificate Network System Administrator Associate - Certificate Network System Administrator Professional - Certificate Project Management Professional Certification - Certificate Security IT Associate - Certificate Security IT Professional - Certificate Software Solution Developer Associate - Certificate Software Solution Developer Professional - Certificate | Brubaker |

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION
 May 24, 2017

| NAME OF SCHOOL | ACCRED | PROGRAM(S) | CONSULTANT |
|---|--------|---|------------|
| New Horizons Computer Learning Center (Westerville) | | A+ Certification - Certificate CCNA Certification - Certificate CCNP Certification - Certificate Certified Ethical Hacker - Certificate ITIL Foundations - Certificate MCITP: Windows 7 Enterprise Desktop Support Technician - Certificate MCSA: SQL Server - Certificate MCSA - Windows Server 2012 - Certificate MCSE: Desktop Infrastructure - Certificate MCSE: SharePoint - Certificate Medical Office Administration - Certificate N+ Certification - Certificate Office Administrator - Certificate PMP Certification Preparation - Certificate Project+ Certification - Certificate Project Management: Advanced - Certificate Project Management: Foundations - Certificate Security+ Certification - Certificate VMware vSpher Install, Configure, Manage v5.1 - Certificate | Puckett |

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION
 May 24, 2017

| NAME OF SCHOOL | ACCRED | PROGRAM(S) | CONSULTANT |
|---|--------|--|------------|
| New Horizons Computer Learning Center (Fairborn) | | Business Administration Associate - Certificate | Brubaker |
| PENDING RECEIPT OF CURRENT FIRE INSPECTION | | Business Administrative Professional - Certificate | |
| | | CCNA-Security/Certified CISCO Network Associate-Security - Certificate | |
| | | Certified Ethical Hacker - Certificate | |
| | | CompTia A+ Certification - Certificate | |
| | | CompTia Network+ Certification - Certificate | |
| | | CompTia Security+ Certification - Certificate | |
| | | Database Administrator Associate - Certificate | |
| | | Database Administrator Professional - Certificate | |
| | | Healthcare IT Technician Associate - Certificate | |
| | | Healthcare IT Technician Professional - Certificate | |
| | | Medical Office Administration Associate - Certificate | |
| | | Network System Administrator Associate - Certificate | |
| | | Network System Administrator Professional - Certificate | |
| | | Project Management Professional Certification - Certificate | |
| | | Security IT Associate - Certificate | |
| | | Security IT Professional - Certificate | |
| | | Software Solution Developer Associate - Certificate | |
| | | Software Solution Developer Professional - Certificate | |

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION
 May 24, 2017

| NAME OF SCHOOL | ACCRED | PROGRAM(S) | CONSULTANT |
|--|--------|---|--------------|
| Oakland Park School of Technology (Columbus) PENDING RECEIPT OF CURRENT FIRE INSPECTION AND CORRECTION OF ENROLLMENT AGREEMENT | | Basic Computer Skills, Typing and Accounting - Certificate | Puckett |
| Pittsburgh Institute of Aeronautics (PA) | ACCSC | Aviation Electronics Technology - AAS Aviation Maintenance Technology - AAS Heavy Equipment Operator Training IV - Certificate | Out-of-State |
| Reflexology Certification Institute (Columbus) | | Foot and Hand Reflexology Certification Course - Certificate Foot and Hand Reflexology for Healthcare Professionals - Certificate | Puckett |
| Spartan College of Aeronautics and Technology (Inglewood) | COE | Airframe - Diploma Airframe (Add-on) - Diploma Airframe & Powerplant Technician - Diploma Aviation Maintenance Technology - AOS Powerplant - Diploma Powerplant (Add-on) - Diploma | Out-of-State |

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION
 May 24, 2017

| NAME OF SCHOOL | ACCRED | PROGRAM(S) | CONSULTANT |
|--|--------|---|--------------|
| Spartan College of Aeronautics and Technology (Riverside) | COE | Aircraft Maintenance Technology - Diploma | Out-of-State |
| Spartan College of Aeronautics and Technology (Broomfield) | ACICS | Airframe and Powerplant - AOS Heating, Ventilation, and Air Conditioning (HVAC) - AOS Heating, Ventilation, and Air Conditioning (HVAC) - Diploma | Out-of-State |
| Spartan College of Aeronautics and Technology (Denver) | ACICS | Avionics - Associate of Occupational Studies Wind Energy Technology - AOS | Out-of-State |
| Success Institute (Cleveland) | | Customer Service - Certificate Environmental Services - Certificate Grant Writer - Certificate | Kramer |
| Vermilion Institute of Technology (Vermilion) | | Appliance Repair Technician - Certificate Electrical Technician - Diploma | Kramer |
| PENDING RECEIPT OF CURRENT FIRE INSPECTION | | | |

SCHOOLS REQUESTING APPROVAL OF NEW SCHOLARSHIP/GRANTS
May 24, 2017

| NAME OF SCHOOL | NAME OF SCHOLARSHIP/GRANT |
|--|---|
| Art Institute of Ohio (Cincinnati) | Transfer Credit Grant - On-Ground Student Achievement Grant |
| Assist to Succeed of Newark | WIOA Grant MyCAA Scholarship |
| Assist to Succeed (Columbus) | MyCAA Scholarship |
| Fred's Appliance Academy LLC (Madison) | Get Certified & Learn |