

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
JULY 29, 2009**

PRESIDING: Dr. Kenneth Searfoss, Chairperson

PRESENT: Mr. Kenneth Miller, Vice Chairperson
Mr. Dennis Bartels, Board Secretary
Dr. Jerome Brockway, Board Member
Mr. Charles Kramer, Board Member
Dr. Steven Puckett, Board Member

ABSENT:

STAFF: Mr. John Ware, Executive Director
Ms. Ruth Myers, Administrative Assistant
Ms. Laura Essman, Executive Secretary
Ms. Jean Basinger, Consultant/Evaluator
Mr. Tim Boylan, Consultant/Evaluator
Dr. Harold Brown, Consultant/Evaluator
Dr. Richard Brubaker, Consultant/Evaluator
Dr. Donald Neff, Consultant/Evaluator
Ms. Mia Meucci, Assistant Attorney General

ABSENT: Ms. Kimberly Stein, Investigator

GUESTS: Mr. Terry Worst, SAA for Veterans Training
Mr. David Rankin, Ohio Association of Career Colleges and Schools
Mr. Dan Schenek, Vatterott College
Ms. Donna Palmer, Stautzenberger College
Ms. Joan Krein, Miami-Jacobs Career College
Ms. Wendy Beahn, Hondros College
Ms. Angeleque Walker, Ohio Business College
Ms. Darlene Waite, Miami-Jacobs Career College
Ms. Cheryl Garver, Miami-Jacobs Career College
Ms. Ann Contiguglia, Kaplan Career College
Mr. Charles Estridge, World Harvest Bible College
Mr. Douglas Holland, Jr., Holland Reflexology Institute
Mr. William Bradford, OACCS
Ms. Traci Fletcher, Antonelli College
Ms. Mary Callagher, Art Institute of Ohio - Cincinnati
Ms. Julie Hengle, Art Institute of Ohio - Cincinnati
Mr. Peter Perkowski, Brown Mackie College, N. Canton

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**MEETING CALLED
TO ORDER**

**Dr. Kenneth Searfoss, Chairperson
called the meeting to order at 9:00 a.m.**

ROLL CALL:

**Dr. Puckett - Yes
Dr. Brockway - Yes
Dr. Searfoss - Yes
Mr. Kramer - Yes
Mr. Bartels - Yes
Mr. Miller - Yes**

(10-001)Mr. Kenneth Miller moved that the Board go into Executive Session at 9:01 a.m. for consideration of schools under investigation and personnel issues.

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

(10-002)Mr. Charles Kramer moved to end Executive Session at 9:50 a.m. Public Session began at 10:04 a.m.

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Dr. Puckett - Yes
Dr. Brockway - Yes
Dr. Searfoss - Yes
Mr. Kramer - Yes
Mr. Bartels - Yes
Mr. Miller - Yes**

INTRODUCTION OF GUESTS

(10-003)Dr. Jerome Brockway moved for Approval of the Minutes of May 27, 2009.

Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.

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Executive Director Mr. John Ware reported on the following:

1. **Budget Update:** The FY 2010-2011 operating budget for the State of Ohio was finally passed by the legislature and signed by the Governor in mid-July. The legislative conference committee was forced to reduce the operating budget passed by the Senate only 30-days earlier by an additional \$3 billion as a result of reduced revenue estimates. Operating budgets for all state agencies were reduced, and this Board's operating budget was set at the Board's FY 2008 expenditure level of \$490,000. This amounts to a 15% decrease from the Board's FY 2009 operating budget of \$572,700. The budget bill passed by the legislature also eliminated all Ohio College Opportunity Grant (OCOG) funding for career college students. Total OCOG/OIG funding was reduced by more than 50%. Due to the use of over \$6 billion in federal stimulus money and temporary budget fixes in the FY 2010-2011 state budget, the budget situation for the FY 2012-2013 biennium may be worse absent a significant improvement in general revenue collection.
2. **Technology Update:** We will be making the switch to our new web site in mid-August. The new web site will conform to the State's new IT standards and will give the Board the capability to develop more interactive applications for collecting and disseminating information. We are also continuing to work on our projects to develop an online renewal of school's certificate of registration and to develop an online training application for agents, however, we are going to have some funding issues for these projects as a result of the Board's reduced operating budget.
3. **Nursing Board:** On June 16th, we met with representatives from the State Nursing Board to discuss collaboration and sharing of information. The discussions were very productive and I believe that our ongoing efforts to work with the Nursing Board will assist the Board in identifying potential problems much earlier than was previously occurring.

Executive Director Mr. John Ware presented the attached **End-of-Year Financial Report** (see attached).

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PUBLIC COMMENT

There was no Public Comment.

OLD BUSINESS

1. **Executive Director Mr. John Ware** reported the Administrative Rule Review Update.

NEW BUSINESS

1. **Executive Director Mr. John Ware** reported on FY10 Plan of Work. This Plan of Work will be presented to the Board at the September 23, 2009 Board Meeting.

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(10-004)Mr. Kenneth Miller moved for Approval of the following New Program(s):

A. Academy of Court Reporting & Technology
2044 Euclid Avenue
Cleveland, OH 44115
Consultant: Dr. Brown/Mr. Boylan
APPROVAL TO SEPTEMBER 2009

1. Clinical Office Assistant - Diploma
 2. Sterile Processing - Diploma
- (anticipated start date: 10/1/09)**

Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.

(10-005)Mr. Charles Kramer moved for Approval of the following New Program(s):

B. American Institute of Alternative Medicine
6685 Doubletree Avenue
Columbus, OH 43229
Consultant: Dr. Brown/Dr. Neff
APPROVAL TO MAY 2010

1. Medical Assisting - Diploma
 2. Practical Nursing - Diploma **(THIS PROGRAM IS SUBJECT TO NURSING BOARD APPROVAL)**
- (anticipated start date: 11/30/09)**

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

(10-006)Mr. Dennis Bartels moved for Approval of the following New Program(s):

_____ C. Brown Mackie College - North Canton
4300 Munson Street
Canton, OH 44718
Consultant: Dr. Brown/Ms. Basinger
APPROVAL TO SEPTEMBER 2010

1. Medical Coding and Billing - Diploma
 2. Dental Assisting - Diploma
- (anticipated start date: 9/1/09)**

Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-007)Dr. Steven Puckett moved for Approval of the following New Program(s):

D. Daymar College
1410 Industrial Drive
Chillicothe, OH 45601
Consultant: Dr. Brown/Dr. Neff
APPROVAL TO JANUARY 2011

1. Medical Massage Therapy - Diploma **(THIS PROGRAM IS SUBJECT TO MEDICAL BOARD APPROVAL)**
(anticipated start date: 9/1/09)

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

(10-008)Dr. Jerome Brockway moved for Approval of the following New Program(s):

E. Everest Institute
825 Tech Center Drive
Gahanna, OH 43230
Consultant: Dr. Brown/Dr. Neff
APPROVAL TO JULY 2011

1. Electrician - Diploma
2. Residential Heating, Ventilation, and Air Conditioning - Diploma
(anticipated start date: 7/7/10)

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-009)Dr. Steven Puckett moved for Approval of the following New Program(s):

_____ F. Hondros College
1810 Successful Drive
Fairborn, OH 45324
Consultant: Dr. Brown/Dr. Brubaker
APPROVAL TO SEPTEMBER 2010

Hondros College
7600 Tyler's Place Blvd.
West Chester, OH 45069
Consultant: Dr. Brown/Dr. Brubaker
APPROVAL TO MARCH 2010

Hondros College
4140 Executive Parkway
Westerville, OH 43081
Consultant: Dr. Brown/Dr. Neff
APPROVAL TO SEPTEMBER 2010

1. Medical Assistant - Certificate
 2. Medical Billing & Coding - Certificate
 3. Pharmacy Technician - Certificate
- (anticipated start date: 1/4/10)**

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

(10-010)Mr. Charles Kramer moved for Approval of the following New Program(s):

G. IT Certification Institute
100 East Federal Street, Suite 100
Youngstown, OH 44503
Consultant: Dr. Brown/Ms. Basinger
APPROVAL TO MARCH 2010

1. Administrative Assistant-Accounting - Diploma
- (anticipated start date: 9/9/09)**

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-011)Dr. Jerome Brockway moved for Approval of the following New Program(s):

H. Miami-Jacobs Career College
865 W. Market Street
Troy, OH 45373
Consultant: Dr. Brown/Dr. Brubaker
APPROVAL TO MARCH 2011

1. Medical Billing & Coding - Diploma
(anticipated start date: 8/1/09)

Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.

(10-012)Mr. Charles Kramer moved for Approval of the following New Program(s):

I. Ohio Institute of Photography and Technology
2029 Edgefield Road
Dayton, OH 45439
Consultant: Dr. Brown/Dr. Brubaker
APPROVAL TO SEPTEMBER 2009

1. Heating, Ventilation and Air Conditioning/Refrigeration - Diploma
(anticipated start date: 1/1/10)

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

(10-013)Mr. Dennis Bartels moved for Approval of the following New Program(s):

____J. Southwestern College
111 West First Street
Dayton, OH 45402
Consultant: Dr. Brown/Dr. Brubaker
APPROVAL TO JANUARY 2011

1. Practical Nursing - Diploma **(THIS PROGRAM IS SUBJECT TO
NURSING BOARD APPROVAL)**
(anticipated start date: 10/5/09)

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-014)Dr. Jerome Brockway moved for Approval of the following New Program(s):

- K. Vatterott College
5025 East Royalton Road
Broadview Heights, OH 44147
Consultant: Dr. Brown/Mr. Boylan
APPROVAL TO MARCH 2010
- 1. High Pressure Steam - Certificate
(anticipated start date: 9/4/09)

Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.

(10-015)Mr. Charles Kramer moved for Approval of the following New Degree Program(s):

- A. Academy of Court Reporting & Technology
2044 Euclid Avenue
Cleveland, OH 44115
Consultant: Dr. Brown/Mr. Boylan
AUTHORIZATION TO SEPTEMBER 2013
- Associate of Applied Science in Surgical Technology
(anticipated start date: 10/1/09)

Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.

(10-016)Dr. Steven Puckett moved for Approval of the following New Degree Program(s):

- B. American Institute of Alternative Medicine
6685 Doubletree Avenue
Columbus, OH 43229
Consultant: Dr. Brown/Dr. Neff
AUTHORIZATION TO MAY 2014
- Associate of Applied Science in Registered Nursing
THIS PROGRAM IS SUBJECT TO NURSING BOARD APPROVAL
(anticipated start date: 1/21/09)

Dr. Jerome Brockway seconded. 6 Ayes-0 Nays. Motion carried.

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(10-017)Mr. Kenneth Miller moved for Approval of the following New Degree Program(s):

- C. Antonelli College
124 East Seventh Street
Cincinnati, OH 45202
Consultant: Dr. Brown/Dr. Brubaker
AUTHORIZATION TO MARCH 2012

Associate of Applied Business in Hospitality Arts
PENDING CLARIFICATION OF LOCATION FOR THIS PROGRAM
(anticipated start date: 1/11/10)

Mr. Charles Kramer seconded. 6 Ayes - 0 Nays. Motion carried.

(10-018)Dr. Jerome Brockway moved for Approval of the following New Degree Program(s):

- _____D. Art Institute of Ohio-Cincinnati
8845 Governors Hill Drive
Cincinnati, OH 45249
Consultant: Dr. Brown/Dr. Brubaker
AUTHORIZATION TO JANUARY 2011

Bachelor of Applied Science in Culinary Management
Bachelor of Fine Arts in:
Visual Communications
Interior Design
Web Design and Interactive Media
Media Arts and Animation
Digital Filmmaking and Video Production

Bachelor of Arts in:
Fashion Marketing and Management
Advertising

_____ **SUBJECT TO BOARD OF REGENTS APPROVAL**
(anticipated start date: 1/1/10)

Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-019)Mr. Dennis Bartels moved for Approval of the following New Degree Program(s):

_____ E. Brown Mackie College - Findlay
 1700 Fostoria Avenue
 Findlay, OH 45840
 Consultant: Dr. Brown/Ms. Basinger
AUTHORIZATION TO SEPTEMBER 2010

Associate of Applied Science in Architectural Design and Drafting Technology
(anticipated start date: 8/1/09)

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

(10-020)Mr. Charles Kramer moved for Approval of the following New Degree Program(s):

_____ F. Daymar College
 1410 Industrial Drive
 Chillicothe, OH 45601
 Consultant: Dr. Brown/Dr. Neff
AUTHORIZATION TO JANUARY 2015

Associate of Applied Science in Medical Massage Therapy
THIS PROGRAM IS SUBJECT TO MEDICAL BOARD APPROVAL
(anticipated start date: 9/1/09)

Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.

(10-021)Dr. Steven Puckett moved for Approval of the following New Degree Program(s):

_____ G. Miami-Jacobs Career College
 150 E. Gay Street
 Columbus, OH 43215
 Consultant: Dr. Brown/Dr. Neff
AUTHORIZATION TO SEPTEMBER 2013

Associate of Applied Business in:
 Accounting
 Sales and Marketing
 Business Office Management
(anticipated start date: 10/1/09)

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-022)Dr. Jerome Brockway moved for Approval of the following New Degree Program(s):

- H. Miami-Jacobs Career College
865 W. Market Street
Troy, OH 45373
Consultant: Dr. Brown/Dr. Brubaker
AUTHORIZATION TO MARCH 2013

Associate of Applied Science in Veterinary Technology
(anticipated start date: 10/1/09)

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

(10-023)Mr. Charles Kramer moved for Approval of the following New Degree Program(s):

- I. Tri-State College
9159 Market Street, Suite 26
North Lima, OH 44452
Consultant: Dr. Brown/Ms. Basinger
AUTHORIZATION TO NOVEMBER 2010

Associate of Applied Science in:
Surgical Technology
Respiratory Therapy **THIS PROGRAM IS SUBJECT TO
RESPIRATORY BOARD APPROVAL AND ACCREDITATION BY
THE COMMISSION ON ACCREDITATION FOR RESPIRATORY
CARE. BOTH PROGRAMS ARE PENDING COMPLETION OF ALL
CURRICULUM CONSULTANT CONCERNS**
(anticipated start date: 8/1/09)

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-024)Mr. Kenneth Miller moved for Approval of the following New Degree Program(s):

- J. World Harvest Bible College
10165 Wright Road
Canal Winchester, OH 43110
Consultant: Dr. Brown/Dr. Neff
AUTHORIZATION TO NOVEMBER 2014

Associate of Applied Science in:
Pastoral Leadership
Evangelism
Missions
Interdisciplinary Studies
Music Ministry
(anticipated start date: 9/1/09)

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-025)Mr. Charles Kramer moved for Approval of the following Re-authorization of Degree Program(s):

- A. Chancellor University
3921 Chester Avenue, Cleveland, OH 44114
Consultant: Dr. Brown/Mr. Boylan
APPROVAL TO JULY 2015

Associate of Applied Science (Resident and Online Programs) in:
Criminal Justice
Paralegal Education
Public Administration

Associate of Applied Business (Resident and Online Programs) in:
Accounting
Corporate Management

Associate of Arts (Resident and Online Program)

Baccalaureate Programs (Resident and Online Programs) in:
BSBA Accounting
BSBA Corporate Management
BSBA Finance
BSBA Forensic Accounting
BSBA Human Resource Management
BSBA Industrial Management
BSBA Management Information Systems
BSBA Marketing
BSBA Sports Management
BSBA Small Business Entrepreneurship

Baccalaureate Programs (Resident and Online Programs) in:
Bachelor of Science in Health Services Management
Bachelor of Science in Information Technology
Bachelor of Science in Paralegal
Bachelor of Science in Public Administration
Bachelor of Science in Criminal Justice

Master Programs (Resident and Online Programs) in:
Business Administration
Management

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-026)Mr. Charles Kramer moved for Approval of the following Re-authorization of Degree Program(s):

- B. Ohio Business College
1880 E. Dublin Granville Road
Columbus, OH 43229
Consultant: Dr. Brown/Dr. Neff
APPROVAL TO JULY 2015

Associate of Applied Business in:
Medical Administrative Assistant
Legal Assistant
Business Administration
Information Technology Office Support

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

(10-027)Dr. Steven Puckett moved for Approval of the following Re-authorization of Degree Program(s):

- C. Ohio Valley College of Technology
16808 St. Clair Avenue
E. Liverpool, OH 43920
Consultant: Dr. Brown/Ms. Basinger
APPROVAL TO JULY 2015

Associate of Applied Business in:
Accounting & Business Technology
Medical Assistant
Dental Assistant
Health Information Technology
Computer Technology with Major in:
Technical Emphasis

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-028)Mr. Kenneth Miller moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- A. Clemens College - NEW SCHOOL
1760 Mapleton Avenue
Suffield, CT 06078
Consultant: Dr. Brown
CONNECTICUT AND NEASC-CIHE APPROVAL RECEIVED
- 2 Programs Requested
PENDING RECEIPT OF FEES (anticipated start date: already operating)

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

(10-029)Dr. Jerome Brockway moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- B. Community Career Training Institute - NEW SCHOOL
850 Euclid Avenue, Suite 1019
Cleveland, OH 44114
Consultant: Dr. Brown/Mr. Boylan
APPROVAL TO JULY 2010
1. STNA - Certificate **THIS PROGRAM IS SUBJECT TO DEPARTMENT OF HEALTH APPROVAL**
 2. Medical Assistant - Certificate
 3. Patient Care Technician/Associate - Certificate
- PENDING RECEIPT OF FEES, APPROVED CONSULTANT REPORT/SITE VISIT, AND COMPLETION OF FACILITIES COMPLIANCE STATEMENT (anticipated start date: 8/1/09 - 8/15/09 per school director)**

Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-030)Mr. Charles Kramer moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- C. Connecticut Culinary School - NEW SCHOOL
85 Sigourney Street
Hartford, CT 06105
Consultant: Dr. Brown
**CONNECTICUT AND ACCET APPROVAL RECEIVED
APPROVAL TO JULY 2010**
- 3 Programs Requested
(anticipated start date: already operating)

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

(10-031)Dr. Jerome Brockway moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- D. Grand Canyon University - NEW SCHOOL
3300 West Camelback Road
Phoenix, AZ 85017
Consultant: Dr. Brown
**ARIZONA AND HLC APPROVAL RECEIVED
APPROVAL TO JULY 2010**
- 53 Programs Requested
**SUBJECT TO OHIO BOARD OF REGENTS APPROVAL (anticipated start
date: already operating)**

Mr. Charles Kramer seconded. 6 Ayes - 0 Nays. Motion carried.

(10-032)Mr. Charles Kramer moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- E. Holland Reflexology Institute - NEW SCHOOL
56 Youngstown-Warren Road, Warren, OH 44446
Consultant: Dr. Brown/Ms. Basinger
APPROVAL TO JULY 2010
1. Holland Method of Advanced Reflexology - Certificate
(anticipated start date: 8/17/09)

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-033)Dr. Steven Puckett moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- F. MJS School of Technology - NEW SCHOOL
5910 Cleveland Avenue
Columbus, OH 43231
Consultant: Dr. Brown/Dr. Neff

APPROVAL TO JULY 2010

1. Medical Office Billing/Coding - Diploma
 2. Medical Assisting - Diploma
 3. Phlebotomy - Certificate
 4. Front Office Medical - Certificate
- (anticipated start date: 9/14/09)**

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-034)Mr. Charles Kramer moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- G. National College - NEW SCHOOL
27557 Chardon Road, Willoughby Hills, OH 44092
Consultant: Dr. Brown/Mr. Boylan

APPROVAL TO JULY 2010

Associate of Applied Business in:

Administrative Office Professional
Business Administration - Accounting
Business Administration - Management
Computer Applications Technology

Associate of Applied Science in:

Health Information Technology
Information Systems Engineering
Medical Assisting
Pharmacy Technician

Diplomas in:

Accounting
Accounting Office Assistant
Business Administration
Desktop Support
Medical Office Assistant
Medical Office Specialist
Supervisory Management Specialist
Technical Support Assistant

**PENDING RECEIPT OF APPROVED CONSULTANT REPORT/SITE VISIT
AND COMPLETION OF FACILITIES COMPLIANCE STATEMENT
(anticipated start date: 11/30/09)**

Request for Approval of the following New Scholarship(s):

Chairman's Scholarship
President's Scholarship

Request for Approval of the following New Institutional Grant(s):

Honor's Grant
Joseph E. Hum Academic Performance Grant
Student Merit Award
Armed Services Recognition Grant
Private Loan Supplemental Grant
Business Partnership Grant
Partnership for International Education Grant
Workforce Development Grant
Community Service Grant

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-035)Mr. Charles Kramer moved for Approval the following New Learning Center(s):

- A. Antonelli College - MAIN CAMPUS
124 East Seventh Street
Cincinnati, OH 45202
Consultant: Dr. Brown/Dr. Brubaker

Antonelli College - LEARNING CENTER
9106 West Chester Towne Center Drive, Suite 300
West Chester, OH 45069
Consultant: Dr. Brown/Dr. Brubaker
APPROVAL TO MARCH 2010

COURSES IN:

Selected courses from all currently approved programs

**PENDING RECEIPT OF FEES, APPROVED CONSULTANT REPORT/SITE
VISIT, AND COMPLETION OF FACILITIES COMPLIANCE STATEMENT
(anticipated start date: ?)**

Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.

(10-036)Mr. Dennis Bartels moved for Approval the following New Learning Center(s):

- B. Hondros College - MAIN CAMPUS
7600 Tyler's Place Blvd.
West Chester, OH 45069
Consultant: Dr. Brown/Dr. Brubaker

Hondros College - LEARNING CENTER
4605 Duke Drive
Mason, OH 45040
Consultant: Dr. Brown/Dr. Brubaker
APPROVAL TO MARCH 2010

COURSES IN:

Selected courses from all currently approved programs

(anticipated start date: ?)

Dr. Steven Puckett seconded. 5 Ayes - 1 Abstention (Kramer) - 0 Nays. Motion carried.

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(10-037)Mr. Dennis Bartels moved for Approval the following New Learning Center(s):

C. Hondros College - MAIN CAMPUS
4140 Executive Parkway
Westerville, OH 43081
Consultant: Dr. Brown/Dr. Neff

Hondros College - LEARNING CENTER
4605 Duke Drive
Mason, OH 45040
Consultant: Dr. Brown/Dr. Brubaker
APPROVAL TO SEPTEMBER 2010

COURSES IN:

Selected courses from all currently approved programs
(anticipated start date: ?)

Dr. Jerome Brockway seconded. 5 Ayes - 1 Abstention (Kramer) - 0 Nays. Motion carried.

(10-038)Dr. Jerome Brockway moved for Approval the following Renewal Learning Center(s):

A. Hamrick School - MAIN CAMPUS
1156 Medina Road
Medina, OH 44256
Consultant: Dr. Brown/Ms. Basinger
APPROVAL TO JULY 2011

Hamrick School - LEARNING CENTER
1156 Medina Road (separate building)
Medina, OH 44256
Consultant: Dr. Brown/Ms. Basinger
APPROVAL TO JULY 2011

COURSES IN:

Selected courses from all currently approved programs

Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-039)Mr. Dennis Bartels moved for Approval the following Renewal Learning Center(s):

B. Ohio Business College - MAIN CAMPUS
1880 E. Dublin Granville Road
Columbus, OH 43229
Consultant: Dr. Brown/Dr. Neff

Ohio Business College - LEARNING CENTER
1900 E. Dublin Granville Road
Columbus, OH 43229
Consultant: Dr. Brown/Dr. Neff
APPROVAL TO JULY 2011

COURSES IN:

_____ Selected courses from all currently approved programs

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

(10-040)Dr. Steven Puckett moved for Approval the following Renewal Learning Center(s):

_____ C. Professional Domestic Institute - MAIN CAMPUS
80 Grace Drive C-2
Powell, OH 43065
Consultant: Dr. Brown/Dr. Neff

Professional Domestic Institute - LEARNING CENTER
2000 Carriage Road
Powell, OH 43065
Consultant: Dr. Brown/Dr. Neff
APPROVAL TO JULY 2011

COURSES IN:

_____ Selected courses from all currently approved programs

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-041)Mr. Charles Kramer moved for Approval of the following New Grant Award(s):

- B. Stautzenberger College
8001 Katherine Boulevard
Brecksville, OH 44141
Consultant: Dr. Brown/Mr. Boylan

Stautzenberger College Grant

Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.

(10-042)Mr. Charles Kramer moved for Approval of the following New Scholarship Award(s):

- A. Stautzenberger College
8001 Katherine Boulevard
Brecksville, OH 44141
Consultant: Dr. Brown/Mr. Boylan

**Stautzenberger College Adult Education Scholarship
Stautzenberger College Academic Scholarship
Stautzenberger College Opportunity Scholarship**

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-043)Dr. Jerome Brockway moved for Approval of the following Schools Ready for Board Action:

Renewals:

East Akron Community House-Urban Training Center, Akron
Hamrick School, Medina
NewLife Technical Institute, E. Liverpool
Ohio Valley College of Technology, E. Liverpool
ALG Computer Training Center, Solon
Chancellor University, Cleveland
Cleveland Bartending School, South Euclid
Cleveland Institute of Technology, Cleveland
ComputerTraining.edu at Cleveland, Ohio LLC
Kaplan Career Institute, Brooklyn
Vocational Guidance Services, Cleveland
TechSkills, Cleveland
Caring Hands School of Careers, Cincinnati
ComputerTraining.edu at Cincinnati, Ohio LLC
Dayton School of Dental Assisting, Springboro
TechSkills, Cincinnati
ComputerTraining.edu at Columbus, Ohio LLC
John Casablancas Modeling & Career Center, Columbus
Ohio Business College, Columbus
Ohio American Health Care, Inc., Columbus
Professional Domestic Institute, Powell
TechSkills, Columbus

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-044)Dr. Steven Puckett moved for Approval of the following conditional Renewal of Certificate(s) of Registration:

Barbizon School of Akron 3296 West Market Street Akron, OH 44333	(Certificates) Female Modeling & Personal Development Male Modeling Program Pre-Teen/Children Modeling & Finishing	Basinger
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**PENDING CURRENT FIRE INSPECTION AND
CLARIFICATION OF SCHOOL NAME**

Ohio Medical Career Center 1133 S. Edwin C. Moses Blvd., Suite 110 Dayton, OH 45408	(Diplomas) Medical Assistant Nursing (Certificates) Medication Aide Training Phlebotomy Technician Training Billing & Coding Specialist Training	Brubaker
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**PENDING CLARIFICATION OF NURSING BOARD APPROVAL
FOR NURSING AND MEDICATION AIDE TRAINING AND CORRECTION OF CATALOG**

Tri-State Hypnosis Center 1324 Ohio Pike Amelia, OH 45102	(Certificates) 5Path (tm) Advanced Hypnotherapy NGH Hypnotherapy	Brubaker
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PENDING CLARIFICATION OF PROGRAM NAMES

Al-Win Training 485 Glade Run Road SE W. Jefferson, OH 43162	(Certificates) Heavy Equipment Operating Advanced Heavy Equipment Operating	Neff
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PENDING RECEIPT OF CURRENT FIRE INSPECTION

Everest Institute 825 Tech Center Drive Gahanna, OH 43230	(Diplomas) Business Accounting Dental Assisting Massage Therapy Medical Administrative Assistant Medical Assisting Medical Insurance Billing and Coding Pharmacy Technician	Neff
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PENDING RECEIPT OF CURRENT FIRE INSPECTION

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-045)Dr. Jerome Brockway moved for Approval of the following previously approved out-of-state schools recommended to receive Board Approval:

ITT Technical Institute	Ft. Wayne, IN	ACICS	5 New Programs
Laurel Technical Institute	Meadville, PA	ACICS	7 Program Renewals
Laurel Technical Institute	Sharon, PA	ACICS	7 Program Renewals
Sullivan University	Louisville, KY	SACS/COC	1 New Program
WyoTech	Blairsville, PA	ACCST	27 Program Renewals
WyoTech	Laramie, WY	ACCST	24 Program Renewals

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

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(10-046)Mr. Dennis Bartels moved for Approval of the following items on the Consent Agenda:

ABC Bartending School	Columbus	School Change of Director (To: Terry Hansen)
Boecker College-Columbus	Westerville	School Change of Director (To: Jeremy Johnson)
Boecker College-Columbus	Westerville	School Change of Director (To: Patrick Donivan)
Chancellor University	Cleveland	School Change of Director (To: Brooke Scharlott)
Daymar College	New Boston	School Change of Director (To: Rebecca Mowery)
Everest Institute	Gahanna	School Change of Director (To: Marty Ehrenberg)
Hondros College	West Chester	School Change of Director (To: David Kramer)
ITT Technical Institute	Columbus	School Change of Director (To: Thomas Flemming)
Kaplan Career Institute	Brooklyn	School Change of Director (To: Scott Behmer)
Miami-Jacobs Career College	Cincinnati	School Change of Director (To: Tara Miceli)
ATS Institute of Technology	Cleveland	School Name Change (To: MDT College of Health Sciences)
ComputerTraining.com at Cincinnati		School Name Change (To: ComputerTraining.edu at Cincinnati)
ComputerTraining.com at Cleveland		School Name Change (To: ComputerTraining.edu at Cleveland)
ComputerTraining.com at Columbus		School Name Change (To: ComputerTraining.edu at Columbus)
Cincinnati Bartending School	Cincinnati	School Change of Location (To: 4141 Hamilton Avenue, Cincinnati, OH 45223)
Academy of Court Reporting and Technology, Cleveland		Program Name Change
ETI Technical College	Niles	Program Name Change
Ohio Institute of Photography & Technology, Dayton		Program Name Change
Miami-Jacobs Career College	Springboro	Program Revision
Miami-Jacobs Career College	Troy	Program Revision
Googasian Firm	Bloomfield Hills, MI	Copies

Dr. Jerome Brockway seconded. 5 Ayes - 1 Abstention (Kramer - Hondros College) - 0 Nays. Motion carried.

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Executive Director Mr. John Ware reported on the pending update from prior Board Meetings.

Mr. Terry Worst reported for the SAA for Veterans Training.

Mr. David Rankin reported for the Ohio Association of Career Colleges and Schools.

PUBLIC ADMINISTRATIVE RULE HEARING

CHAIR: Good morning. My name is Kenneth Searfoss, Chair of the State Board of Career Colleges and Schools. For incorporation into the record, I would request that the secretary call the roll.

ROLL CALL:

Dr. Puckett - Absent

Dr. Brockway - Yes

Dr. Searfoss - Yes

Mr. Kramer - Yes

Mr. Bartels - Yes

Mr. Miller - Yes

CHAIR: The Chair finds that five (5) of the six members answered the roll call; therefore, there is the necessary quorum. Let the record show that this rules hearing is called to order at 11:30 a.m. on March 25, 2009, in the Board Room of the State Board of Career Colleges and Schools, 35 East Gay Street, Suite 403, Columbus, Ohio 43215.

This hearing is conducted pursuant to Chapter 119 of the Ohio Revised Code for the purpose of amending one (1) rule of the State Board of Career Colleges and Schools. Pursuant to Section 119.03(C) of the Ohio Revised Code, any person affected by the proposed action of the Board may appear and be heard and may present evidence in support or in opposition to the proposed rule changes. The Board will rule on the admissibility of evidence. Proffers of evidence may be accepted.

During the hearing, the testimony and offers of evidence shall be recorded by electronic means. The Board may administer oaths or affirmations.

To present the introductory exhibits I would like to present our representative from the office of the Attorney General, Ms. Mia Meucci. Ms. Meucci, please enter for the record the identification of certain exhibits that establish compliance with Chapter 119 of the Ohio Revised Code.

ATTORNEY GENERAL: Thank you, Dr. Searfoss. I am presenting to the Board State exhibits 1 through 6. These exhibits include copies of the public hearing notice and the administrative rule changes filed with JCARR. I would ask that the Board admit these exhibits at the end of the hearing.

CHAIR: Thank you. At this time, the Chair would like to call upon the Executive Director to identify the exhibits and provide testimony on the proposed rule changes. Mr. John Ware, Executive Director, is sworn in.

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EXECUTIVE DIRECTOR: Thank you, Dr. Searfoss. I will pass around State's Exhibit 5. This is the actual rule change that was filed. You will note that for informational proposes, that this rule was originally filed sometime earlier this year, along with the Board's other rules. We did have a hearing on this rule. However, at the last Board Meeting, the Board voted to withdraw this rule from the approval process and file it again with new changes. The changes you see here are everything that was approved previously. However, we also eliminated the fees in A3; A4; A5; A6; A7. All those fees have been set a zero (0). Just to identify the remainder of the Exhibits, State Exhibit 1 is a copy of the initial memo that started the rule review process back in January 30, 2008; State Exhibit 2 is a copy of the preliminary staff review that were under review. This includes all the rules we did as a part of review process. State Exhibit 3 is a copy of the memo regarding the administrative rule review committee meeting; State Exhibit 4 is the administrative review committee's recommended changes that was given to the Board in November 2008; State Exhibit 5 is the rule; and State Exhibit 6 is a copy of the Public Hearing Notice of today's hearing. Any questions on the rule changes? Again, I believe that this will probably reduce the Board's fees by approximately \$20,000 - \$25,000. That will conclude my testimony.

CHAIR: Today we will entertain testimony either orally or in writing for or against the rules which are under consideration. We are requesting that all testimony be limited to no more than five minutes. If additional time is needed, we will consider a reasonable extension.

If you have written testimony, it is important that you provide a copy to the Board so that the testimony will be a part of the record; and if you wish, in the interest of time, you may just submit the written testimony without reading it into the record.

When you are called, please come forward, be sworn in, state any organization your represent here today, and present your testimony.

Do we have anyone here today who will be giving testimony?

CHAIR: Hearing no testimony, are there any other comments or statements by anyone at this particular hearing?

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CHAIR: At this time, Ms. Meucci, would you like to move for introduction of the exhibits?

ATTORNEY GENERAL: Yes, I would Dr. Searfoss. I would move the introduction of exhibits 1 through 6 which were identified by Mr. Ware during his testimony.

CHAIR: Are there any objections to the exhibits being admitted?

CHAIR: Hearing no objections, the exhibits are admitted. If there is no other testimony or exhibits, I declare this public hearing closed. We wish to thank all of you for your participation in our hearing today. I will now entertain a motion for approval of the rules including any recommended changes.

(10-047)Mr. Dennis Bartels moved for Approval of the rules including any recommended changes.

Mr.Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.

DISCIPLINARY HEARING - OHIO ACADEMY OF HOLISTIC HEALTH, INC.

CHAIR: Good morning. My name is Ken Searfoss, Chair of the State Board of Career Colleges and Schools, and I will be presiding over this disciplinary hearing of this case on behalf of the State Board. At the conclusion of the evidence and after this Board has reviewed the evidence submitted this Board will take final action in this matter.

This is a matter with regard to the intent of the State Board of Career Colleges and Schools to initiate formal disciplinary action against the **Ohio Academy of Holistic Health**. This hearing is taking place pursuant to Chapter 119 of the Ohio Revised Code. Since no formal hearing request was received by the **Ohio Academy of Holistic Health**, the Board will only be reviewing evidence and documents presented by the Board's staff.

During the hearing, the testimony and offers of evidence shall be recorded by electronic means. The Board may administer oaths or affirmations.

To present the introductory exhibits I would like to present our representative from the office of the Attorney General, Ms. Mia Meucci. Ms. Meucci, please enter for the record the identification of certain exhibits that establish compliance with Chapter 119 of the Ohio Revised Code.

ATTORNEY GENERAL: Thank you, Dr. Searfoss. I am presenting to the Board State Exhibits 1 through 7. These exhibits include copies of the hearing notice and original disciplinary resolution adopted by the Board as well as correspondence and other evidentiary information gathered by the Board's staff. I would ask that the Boar admit these exhibits at the end of the hearing.

CHAIR: Thank you. At this time, the Chair would like to call upon the Executive Director to identify the exhibits and provide testimony on the proposed disciplinary action. Mr. John Ware, Executive Director, is sworn in.

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EXECUTIVE DIRECTOR: Mr. Chairman, I will identify the exhibits first and then provide a brief testimony. Exhibit 1 is notice of opportunity for hearing that was sent, which also includes a copy of the Board's resolution adopted at the March 25, 2009 Board Meeting. State Exhibit 2 is a copy of correspondence from Mr. David Cunningham, President and CEO, that explains the current situation facing the school; State Exhibit 3 is correspondence received from Mr. Cunningham further updating the Board on the situation with the school; State Exhibit 4 is a copy of a letter sent to Mr. Cunningham notifying him that the Board would be considering disciplinary action at this meeting; State Exhibit 5 is a copy of the letter sent to Mr. Cunningham regarding the approval of the Board in January 2009 of the school's renewal pending clarification of financial status and receipt of fees. On the back of State Exhibit 5 is a copy of the fee invoice. State Exhibit 6 is copy of the Statement of Fiscal Responsibility submitted by the school. On the back of State Exhibit 6 is a list of pending refunds that the school owes. State Exhibit 7 is copy of a letter that was sent to the school back in November 2008 regarding the situation with the refunds and several other outstanding issues. The purpose of the this hearing is basically to make a record for whatever action and/or disciplinary action that the Board would take. The school is in the process of a change of ownership. That has been going on for several months now. I spoke to Mr. Cunningham last week and he indicated that they are hopeful in the next 30 days or so that they will be able to complete the change of ownership. I did also speak to an attorney that represented the individuals that are seeking to buy the school. They are apparently still doing due diligence. Again, this has been going on for several months. My anticipation is that one way or the other hopefully that this will be resolved within 60 days. I believe that the majority of the students will have completed their education (approximately 30 students) within that time frame. So we are recommending that the Board consider disciplinary action against the school including the possible revocation of their certificate of registration with in the next 60 days assuming that no change of ownership occurs and that they don't address the other issues.

CHAIR: Thank you Mr. Ware. Are there any other comments or statements by anyone at this particular hearing? At this time, Ms. Meucci would you like to move for introduction of the exhibits?

ATTORNEY GENERAL: Yes, I would Dr. Searfoss. I would move the introduction of exhibits 1 through 7 which were identified by Mr. Ware during his testimony.

CHAIR: Are there any objection to the exhibits being admitted? Hearing no objections, the exhibits are admitted. If there is no other testimony or exhibits, I declare this disciplinary hearing closed. I will now entertain a motion for a Board order on the proposed disciplinary action.

Mr. John Ware is recommending that the Board consider revoking the certificate of registration and staying the revocation for 60 days. The recommendation is to revoke the certificate of registration and suspend it until September 30, 2009 in order for the school to complete a change of ownership and/or address all outstanding financial issues.

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(10-048)Mr. Kenneth Miller moved that the Board Adopt the following order:

WHEREAS this Board adopted a resolution proposing to impose disciplinary action against the **Ohio Academy of Holistic Health**; and

WHEREAS this Board provided notice to the **Ohio Academy of Holistic Health** and the owner thereof and gave them the opportunity to request a hearing and not hearing was requested; and

WHEREAS in consideration of the testimony and documents reviewed by the Board, the Board finds that the **Ohio Academy of Holistic Health** has committed the following violations of the Board's laws and rules:

The school has failed to submit required fees for the renewal of their certificate of registration; and,
The school has failed to make timely refunds for students who have withdrawn from school; and,
The school has failed to maintain adequate financial resources for the operation of the school.

WHEREAS these acts constitutes a violation of sections 3332.07 and 3332.09 of the Ohio Revised Code and sections 3332-1-04.5, 3332-1-10, 3332-1-22.1 of the Ohio Administrative Code.

THEREFORE BE IT RESOLVED THAT:

The Board hereby revokes the certificate of registration held by the **Ohio Academy of Holistic Health**, however, the revocation is suspended until September 30, 2009 in order to permit the school to complete a change of ownership process and/or address all outstanding financial issues.

BE IT FURTHER RESOLVED that the Executive Director of this Board is directed to notify the **Ohio Academy of Holistic Health** and the owner thereof, of this Board's order.

Mr.Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.

(10-049)Mr. Charles Kramer moved that the Board adjourn at 11:45 a.m.

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary