

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
JULY 25, 2012**

PRESIDING: Dr. Kenneth Searfoss, Chairperson

PRESENT: Mr. Kenneth Miller, Vice Chairperson
Mr. Dennis Bartels, Board Secretary
Dr. Jerome Brockway, Board Member
Mr. Charles Kramer, Board Member
Dr. Kathy Shibley, Board Member

ABSENT:

STAFF: Mr. John Ware, Executive Director
Ms. Ruth Myers, Assistant Director
Ms. Kimberly Stein, Investigator
Dr. Richard Brubaker, Consultant/Evaluator
Ms. Carol Whitman Imfeld, Consultant/Evaluator
Dr. Steven Puckett, Consultant/Evaluator
Ms. Mia Yaniko, Assistant Attorney General

ABSENT: Mr. Tim Boylan, Consultant/Evaluator

GUESTS: Mr. David Rankin, Ohio Association of Career Colleges and Schools
Mr. Shane DeGarmo, Ohio Board of Regents
Mr. David LaRue, Akron Institute of Herzog University
Mr. Jim Smolinski, Lincoln College of Technology - Dayton
Mr. Edward Rito, Beckfield College
Mr. Tim McCord, Precision Machining Institute
Ms. Joan Krein, Miami-Jacobs Career College, Columbus
Mr. Carl Johnson, Miami-Jacobs Career College
Mr. Dwight Heckelman, Groove U
Ms. Tracy Stevens, Ohio Institute
Mr. Tom Brouwder, ITT Educational Services
Mr. David Alysea, ITT Educational Services
Mr. Tony Filipe, Ross Education
Mr. Dave Fogg, Ohio Center for Broadcasting
Mr. William Bradford, Beckfield College
Ms. Beth Millard, Miami-Jacobs Career College, Springboro
Mr. Kevin Yockey, A.B.C. Basic Medical Training
Mr. Robert Shirey, Gallipolis Career College
Mr. Wes Young, Gallipolis Career College
Ms. Wendy Beahn, Hondros College
Ms. Bibi Khalil, Community Career Training Institute
Mr. Abimbula Oyedola, Felbry School of Nursing
Ms. Feysayo Tolani, Felbry School of Nursing

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**MEETING CALLED
TO ORDER**

**Dr. Kenneth Searfoss, Chairperson
called the meeting to order at 9:00 a.m.**

ROLL CALL:

**Dr. Kathy Shibley - Yes
Dr. Brockway - Yes
Dr. Searfoss - Yes
Mr. Kramer - Yes
Mr. Bartels - Yes
Mr. Miller - Yes**

(13-001)Mr. Charles Kramer moved that the Board go into Executive Session at 9:02 a.m. for discussion of pending litigation, pending investigations, and personnel matters.

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

Let the record show that Ms. Mia Yaniko, Assistant Attorney General, arrived at 9:03 a.m.

Let the record show that Mr. Shane DeGarmo, Ohio Board of Regents, arrived at 9:07 a.m.

Let the record show that Mr. Charles Kramer, Board Member, left Executive Session at 9:15 a.m. and returned at 9:30 a.m.

(13-002)Mr. Charles Kramer moved to end Executive Session at 9:45 a.m. Public Session began at 9:59 a.m.

Dr. Kathy Shibley seconded. 5 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Dr. Kathy Shibley - Yes
Dr. Brockway - Yes
Dr. Searfoss - Yes
Mr. Kramer - Yes
Mr. Bartels - Yes
Mr. Miller - Yes**

INTRODUCTION OF GUESTS

(13-003)Mr. Kenneth Miller moved for Approval of the Minutes of May 23, 2012.

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

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Executive Director Mr. John Ware reported on the following:

1. **Budget Update:** The budget process fro the 2013-2014 biennium has begun as the Office of Budget and Management issued general guidance to all agencies and set a deadline of September 17th for submission of all budget requests to OBM. I will prepare a draft of the Board's proposed budget request and submit to the Board for any review or comments prior to the next Board meeting in September.
2. **Federal HEA Update:** The United States Department of Education (USDOE) issued its preliminary gainful employment report on June 25th. In accordance with the USDOE rules, career-training programs must meet at least one of three benchmarks in at least three out of four consecutive years in order to remain eligible for federal student aid. There were five Ohio schools approved by this Board that had at least one program that did not meet the metrics in the first year. Subsequent to the USDOE report, a federal judge issued a decision invalidating several provisions of the gainful employment rule, including one of the three benchmarks used by the USDOE. In light of the legal decision, its not clear how USDOE is going to move forward with the rule.
3. **Technology Update:** The web based application for online submission of renewal licensure applications is in the final stages of development and will be operational later this fall. We expect to have the system operational for the January or March renewal cycles. We also will begin the process of adding other online features to the application including the online agent permit process.

Executive Director Mr. John Ware reported on the Year End Financial Report FY12 (see attached).

Investigator Ms. Kimberly Stein reported on the following:

Since the May 23, 2012 meeting, we have opened nine (9) new cases.
Since the May 23, 2012 meeting, we have closed thirteen (13) total cases.

Below is a summary of investigative activity for FY12:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
87	11	7	76
<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
2	2	0	0

PUBLIC COMMENT

There was no Public Comment.

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OLD BUSINESS

Executive Director Mr. John Ware reported on the Administrative Rule Review Update.

NEW BUSINESS

Executive Director Mr. John Ware reported on the FY13 Plan of Work (see attached).

(13-004)Mr. Kenneth Miller moved that the Executive Director be authorized to enter into a consent agreement with Carnegie Career College in order to facilitate the resolution of the Board's pending disciplinary actions involving the school and its certificates of registration and program authorizations.

Dr. Jerome Brockway seconded. 5 Ayes - 1 Abstention (Kramer) - 0 Nays. Motion carried.

(13-005)Mr. Kenneth Miller moved for Approval of the following New Program(s):

A. A.B.C. Basic Medical Training Center
2217 W. Fair Avenue
Lancaster, OH 43130
Consultant: Staff
APPROVAL TO MAY 2013

1. EKG - Certificate
2. STNA - Certificate **(SUBJECT TO DEPT. OF HEALTH APPROVAL)**
(anticipated start date: 8/1/12)

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

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(13-006)Mr. Charles Kramer moved for Approval of the following New Program(s):

B. Miami-Jacobs Career College
150 E. Gay Street
Columbus, OH 43215
Consultant: Staff
APPROVAL TO SEPTEMBER 2013

Miami-Jacobs Career College
110 N. Patterson Blvd.
Dayton, OH 45402
Consultant: Staff
APPROVAL TO MARCH 2013

Miami-Jacobs Career College
6400 Rockside Road
Independence, OH 44131
Consultant: Staff
APPROVAL TO SEPTEMBER 2013

Miami-Jacobs Career College
2 Crowne Point Court, Suite 100
Sharonville, OH 45241
Consultant: Staff
APPROVAL TO SEPTEMBER 2013

Miami-Jacobs Career College
875 W. Central Avenue
Springboro, OH 45066
Consultant: Staff
APPROVAL TO MARCH 2013

Miami-Jacobs Career College
865 W. Market Street
Troy, OH 45373
Consultant: Staff
APPROVAL TO MARCH 2013

1. Medical Assisting - Diploma
(anticipated start date: 10/3/12)

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

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(13-007)Dr. Jerome Brockway moved for Approval of the following New Program(s):

_____C. New Horizons Computer Learning Center
1890 Commerce Center Blvd.
Fairborn, OH 45342
Consultant: Staff
APPROVAL TO MAY 2013

1. Certified Ethical Hacker - Certificate
(anticipated start date: 7/26/12)

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

(13-008)Mr. Dennis Bartels moved for Approval of the following New Program(s):

D. New Horizons Computer Learning Center
1 Infinity Corporate Centre Drive, Suite 250
Garfield Heights, OH 44125
Consultant: Staff
APPROVAL TO MAY 2014

1. Information Technology Professional - Certificate
2. Information Technology Professional Specialist - Certificate
3. Information Technology Specialist-Accelerated - Certificate
4. Healthcare IT Professional - Certificate
5. Healthcare IT Technician - Certificate
6. Healthcare IT Network Technician - Certificate
7. Healthcare Administration Extended - Certificate
8. Security+ Certification - Certificate
9. Lean Six Sigma Professional - Certificate
10. Senior Project Management Professional - Certificate
(anticipated start date: 7/26/12)

Dr. Kathy Shibley seconded. 6 Ayes - 0 Nays. Motion carried.

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(13-009)Dr. Jerome Brockway moved for Approval of the following New Program(s):

- E. Sanford Brown College
2800 Corporate Exchange Drive, Suite 400
Columbus, OH 43231
Consultant: Staff
1. Healthcare Technology - Diploma
 2. Healthcare IT Security - Diploma
 3. Biomedical Equipment Technology - Diploma
 4. Optometric Assistant - Diploma (**SUBJECT TO OPTICAL DISPENSING BOARD AND/OR ANY OTHER APPLICABLE AGENCY APPROVAL**)
- (anticipated start date: 1/2/13)**

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

(13-010)Mr. Kenneth Miller moved for Approval of the following New Program(s):

- F. Valor Christian College
4595 Gender Road
Canal Winchester, OH 43163
Consultant: Staff
APPROVAL TO NOVEMBER 2012
1. Music Ministry - Certificate
 2. Pastoral Studies - Certificate
- (anticipated start date: 8/22/12)**

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

(13-011)Mr. Charles Kramer moved for Approval of the following New Degree Program(s):

- A. Chancellor University
6000 Lombardo Center, Suite 200
Seven Hills, OH 44131
Consultant: Staff
AUTHORIZATION TO JANUARY 2015
- Bachelor of Health Informatics and Information Management
SUBJECT TO BOARD OF REGENTS APPROVAL
(anticipated start date: 1/2/13)

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

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(13-012)Dr. Jerome Brockway moved for Approval of the following New Degree Program(s):

- B. ITT Technical Institute
7116 Office Park Drive, West Chester, OH 45069
Consultant: Staff
AUTHORIZATION TO NOVEMBER 2012

Associate of Applied Science in Nursing
SUBJECT TO NURSING BOARD APPROVAL
(anticipated start date: 9/1/12)

Dr. Kathy Shibley seconded. 6 Ayes - 0 Nays. Motion carried.

(13-013)Mr. Charles Kramer moved for Approval of the following New Degree Program(s):

- C. Ohio Business College
1880 E. Dublin Granville Road
Columbus, OH 43229
Consultant: Staff
AUTHORIZATION TO JULY 2015

Associate of Applied Business in Web Page Design
(anticipated start date: 10/1/12)

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

(13-014)Mr. Kenneth Miller moved for Approval of the following New Degree Program(s):

- D. Ross College
5834 Monroe Street, Suite F-J, Sylvania, OH 43560
Consultant: Staff
AUTHORIZATION TO JULY 2017

Ross Medical Education Center
11590 Century Boulevard, Suite 210, Cincinnati, OH 45246
Consultant: Staff
AUTHORIZATION TO JULY 2017

Associate of Applied Science in:
Medical Billing and Office Administration Specialist
Medical Assistant Specialist
Dental Assistant Specialist
(anticipated start date: 9/17/12)

Dr. Kathy Shibley seconded. 6 Ayes - 0 Nays. Motion carried.

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(13-015)Mr. Dennis Bartels moved for Approval of the following Re-authorization of Degree Program(s):

- A. South University
4743 Richmond Road
Warrensville Heights, OH 44128
Consultant: Staff/Ms. Whitman Imfeld
AUTHORIZATION TO JULY 2018

MASTER PROGRAMS:

Master of Science in Mental Health Counseling
Master of Business Administration

ASSOCIATE OF APPLIED SCIENCE:

Business Administration Criminal Justice
Information Technology Paralegal
Physical Therapist Assisting
Accounting
Allied Health Science

BACHELOR PROGRAMS:

Bachelor of Arts in Psychology
Bachelor of Business Administration
Bachelor of Science in:
Criminal Justice
Healthcare Management
Nursing (completion program) RN-BSN
Nursing
Health Science
Information Technology
Legal Studies

MASTER PROGRAMS:

Business Administration in Healthcare Management
Public Administration
RN-MSN

MASTER OF SCIENCE IN:

Criminal Justice
Information Systems Technology
Leadership
Nursing

DOCTOR PROGRAMS:

Doctor of Business Administration
Doctor of Nursing Practice

Mr. Charles Kramer seconded. 6 Ayes - 0 Nays. Motion carried.

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(13-016)Mr. Charles Kramer moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- A. Felbry School of Nursing - NEW SCHOOL
1900 Polaris Parkway, Suite 475
Columbus, OH 43240
Consultant: Staff/Dr. Puckett
APPROVAL TO JULY 2013
1. Medical Assisting - Diploma
 2. Practical Nursing - Diploma
 3. Registered Nursing - Diploma
 4. STNA - Certificate (**SUBJECT TO DEPT. OF HEALTH APPROVAL AND RECEIPT OF APPLICATION**)
PENDING RECEIPT OF FEES, SURETY BOND, APPROVED CONSULTANT REPORT/SITE VISIT, COMPLETION OF FACILITIES COMPLIANCE REPORT AND INSPECTION REPORT AND COMPLETION OF FINANCIAL STATEMENT (anticipated start date: 10/1/12)

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

(13-017)Mr. Dennis Bartels moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- B. Groove U - NEW SCHOOL
1300 Forsythe Avenue
Columbus, OH 43201
Consultant: Staff/Dr. Puckett
APPROVAL TO JULY 2013
1. Music Industry Studies - Diploma
PENDING RECEIPT OF APPROVED CONSULTANT REPORT/SITE VISIT AND COMPLETION OF FACILITIES COMPLIANCE REPORT AND INSPECTION REPORTS (anticipated start date: 8/20/12)

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

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(13-018)Mr. Dennis Bartels moved to Deny the following New Certificate(s) of Registration and Program Authorization(s):

C. Ohio Institute - NEW SCHOOL
1320 West Maple Street
North Canton, OH 44720
Consultant: Staff/Ms. Whitman Imfeld
APPROVAL TO JULY 2013

1. Phlebotomy/Lab Technician - Certificate
2. Chemical Dependency Counseling Assistant - Certificate
3. Personal and Health Fitness Trainer - Certificate
4. Massage Practitioner (Non-Therapy) - Certificate

**PENDING RECEIPT OF FEES AND APPROVED CONSULTANT
REPORT/SITE VISIT(anticipated start date: ??)**

WHEREAS Historical Chapel Ministry Inc., DBA, Ohio Institute (“Ohio Institute”) has applied for a certificate of registration with this Board;

and WHEREAS Ohio Institute has submitted false, misleading or incomplete information with its application for a certificate of registration and program authorization including contradictory statements about ownership of the school, the name of the school director, and the names of faculty members;

and WHEREAS Ohio Institute and/or its owners and faculty members have offered programs and/or solicited enrollment in programs prior to receiving certificates of registration and program authorization from the Board through other entities including “Allied Career Training and Job Placement”;

and WHEREAS these actions constitute a violation of Ohio Revised Code Sections: 3332.09(A), 3332.09(B), 3332.06(A), 3332.05(D); and Ohio Administrative Code Sections: 3332-1-04(A), 3332-1-04.5(A) and (B);

Therefore be it resolved that:

RESOLVED, that the Executive Director of this Board, be, and he hereby is, directed to notify Ohio Institute and the owners thereof, that this Board intends to deny its application for a certificate of registration and program authorization pursuant to Ohio Revised Code Sections 3332.05 and 3332.09 and in accordance with Ohio Revised Code Chapter 119 for the aforementioned violations.

Dr. Jerome Brockway seconded. 5 Ayes - 1 Abstention (Kramer) - 0 Nays. Motion carried.

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(13-019)Mr. Dennis Bartels moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

_____D. Precision Machining Institute - NEW SCHOOL
38228 Western Parkway
Willoughby, OH 44094
Consultant: Staff/Mr. Boylan
APPROVAL TO JULY 2013

1. General/Conventional Machining - Certificate
**PENDING RECEIPT OF SURETY BOND AND COMPLETION OF
FACILITIES COMPLIANCE STATEMENT AND INSPECTION
REPORTS(anticipated start date: 9/1/12)**

Dr. Jerome Brockway seconded. 5 Ayes - 1 Abstention (Kramer) - 0 Nays. Motion carried

(13-020)Mr. Dennis Bartels moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

_____E. Tulsa Welding School, Inc. - NEW SCHOOL
2545 E. 11th Street
Tulsa, OK 74104
Consultant: Staff
**APPROVAL TO JULY 2013
OK AND ACCSC APPROVAL RECEIVED**

Associate of Occupational Studies in Welding Technology
Pipefitting Program - Diploma
Professional Welder Program - Diploma
PENDING RECEIPT OF FEES (anticipated start date: immediate)

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

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(13-021)Dr. Kathy Shibley moved for Approval of the following New Learning Center(s):

_____A. American Institute of Alternative Medicine - MAIN CAMPUS
6685 Doubletree Avenue
Columbus, OH 43229
Consultant: Dr. Puckett

American Institute of Alternative Medicine - LEARNING CENTER
McConnell Heart Hospital
3525 Olentangy River Road
Columbus, OH 43214
Consultant: Dr. Puckett
APPROVAL TO MAY 2014

COURSES IN:

_____Medical Assisting - Diploma
**(SCHOOL IS REQUESTING TO OFFER FULL PROGRAM AT THE
LEARNING CENTER - WILL NEED BOARD AUTHORIZATION)**

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

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(13-022)Mr. Kenneth Miller moved for Approval of the following New Institutional Scholarship and/or Grant Award(s):

- A. Akron Institute of Herzing University
1600 S. Arlington
Akron, OH 44306

Herzing University
5212 Hill Avenue
Toledo, OH 43615

**Herzing Business Management Grant
Herzing University Information Technology Grant**

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

(13-023)Mr. Charles Kramer moved for Approval of the following New Institutional Scholarship and/or Grant Award(s):

- B. ITT Technical Institute
Akron, Dayton, Hilliard, Norwood, Strongsville, West Chester,
Warrensville Heights, Youngstown

**Breckinridge School of Nursing and Health Sciences
Academic Achievement Grant
Second Chance Incentive Grant**

Dr. Kathy Shibley seconded. 6 Ayes - 0 Nays. Motion carried.

(13-024)Mr. Charles Kramer moved for Approval of the following New Institutional Scholarship and/or Grant Award(s):

- C. Lincoln College of Technology
Dayton, Cincinnati (Northland), Cincinnati (Vine Street),
Columbus, Franklin, Cleveland, Toledo

2012 Lincoln Advantage Grant Program

Dr. Kathy Shibley seconded. 6 Ayes - 0 Nays. Motion carried.

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(13-025)Mr. Dennis Bartels moved for Approval of the following Schools Ready for Board Action:

Renewals:

Assist to Succeed, Willoughby Hills
ITT Technical Institute, Strongsville
National College, Willoughby Hills
Sanford Brown College, Middleburg Heights
Sanford Brown College, Middleburg Heights (Learning Center)
Antonelli College, Cincinnati
Antonelli College, West Chester (Learning Center)
Cincinnati Bartending School
DATS, LLC Dental Assistant School, Centerville
ACRT Urban Forestry Training, Akron
Akron Testing Laboratory & Welding School, Barberton
Lake Erie Dental Assisting Academy Ltd., Ashtabula
Northcoast Medical Training Academy, Kent
Ohio College of Massotherapy, Akron
Raphael's School of Beauty Culture, Inc., Boardman
South University, Warrensville Heights
Gallipolis Career College, Gallipolis
ITT Technical Institute, Hilliard
Ohio Center for Broadcasting, Columbus
Performance Training Solutions, LLC, Reynoldsburg

Dr. Kathy Shibley seconded. 5 Ayes - 1 Abstention (Kramer - Assist to Succeed) - 0 Nays. Motion carried.

(13-026)Mr. Kenneth Miller moved for Approval of the following Conditional Schools Ready for Board Action:

Community Career Training Institute
55 Erieview, Suite 620
Cleveland, OH 44114

(Certificates)
STNA
Phlebotomy

Boylan

**PENDING RECEIPT OF FINANCIAL STATEMENT AND
CURRENT FIRE INSPECTION**

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

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(13-027)Dr. Jerome Brockway moved for Approval of the following previously approved out-of-state schools recommended to receive Board Approval:

Bradford School 125 West Station Square Drive, Suite 129 Pittsburgh, PA 15219	ACICS	19 Program Renewals
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Daniel Webster College 20 University Drive Nashua, NH 03063	NEASC	3 New Programs
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Grand Canyon University 3300 West Camelback Road Phoenix, AZ 85017	HLC	13 Program Renewals
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Lincoln Technical Institute-Hartford 85 Sigourney Street Hartford, CT 06105	ACCSC	3 Program Renewals
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Nashville Auto-Diesel College 1524 Gallatin Road Nashville, TN 37206	ACCSC	9 Program Renewals
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Pittsburgh Technical Institute-Boyd School Division 1111 McKee Road Oakdale, PA 15071	MSA	31 Program Renewals
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Triangle Tech 1940 Perrysville Avenue Pittsburgh, PA 15214	ACCSC	5 Program Renewals
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Mr. Charles Kramer seconded. 5 Ayes - 1 Abstention (Bartels - Bradford School) - 0 Nays.
Motion carried.

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(13-028)Mr. Charles Kramer moved for Approval of the following Consent Agenda:

Antonelli College, Cincinnati	Change of Director (TO: Edward Rito)
Dental Career Institute, Westerville	Change of Director (TO: Jeffrey Cormell)
Kaplan College, Columbus	Change of Director (TO: Michael Seaman)
National College, Willoughby Hills	Change of Director (TO: Susan Brophy)
Ohio Center for Broadcasting, Columbus	Change of Director (TO: David Fogg)
Performance Training Solutions, LLC, Reynoldsburg	Change of Director (TO: Richard Lee)
Radiological Service Training Institute, Solon	Change of Director (TO: Todd Boyland)
Ross Medical Education Center, Dayton	Change of Director (TO: Joseph Graham)
Ross Medical Education Center, Mansfield	Change of Director (TO: Diana Burns)
Valor Christian College, Canal Winchester	Change of Director (TO: Ronald Jewett)

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried

No representative for the SAA for Veterans Training.

Mr. David Rankin reported for the Ohio Association of Career Colleges and Schools.

Executive Director Mr. John Ware reported on the Online Renewal Systems Presentation. This Presentation has been postponed until either September or November Board Meeting.

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(13-029)Mr. Charles Kramer moved that the Board adjourn at 10:40 a.m.

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary