MINUTES OF THE STATE BOARD OF CAREER COLLEGES AND SCHOOLS BOARD MEETING
JULY 31, 2013

PRESIDING: Dr. Kenneth Searfoss, Chairperson

PRESENT:
Mr. Dennis Bartels, Board Secretary
Dr. Jerome Brockway, Board Member
Mr. Charles Kramer, Board Member
Mr. Kenneth Miller, Board Member
Dr. Kathy Shibley, Board Member

ABSENT: Dr. Stephanie Davidson, Board Member

STAFF:
Mr. John Ware, Executive Director
Ms. Ruth Myers, Assistant Director
Ms. Kimberly Stein, Investigator
Mr. Tim Boylan, Consultant/Evaluator
Dr. Richard Brubaker, Consultant/Evaluator
Dr. Steven Puckett, Consultant/Evaluator
Mr. Jim Smolinski, Consultant/Evaluator
Ms. Carol Whitman Imfeld, Consultant/Evaluator
Ms. Mia Yaniko, Assistant Attorney General

ABSENT:

GUESTS:
Mr. Shane DeGarmo, Ohio Board of Regents
Mr. David LaRue, Herzing University
Mr. Jerry Linger, Beckfield College
Ms. Donna Miroslaw, Ross Medical Education Center
Ms. Laura Leonti, Larock Healthcare Academy/Beckfield
Mr. Wesley Smith, National College
Ms. Anjean McCole, Heritage College
Ms. Shannon Beeler, Heritage College
Ms. Jennifer Sprague, Heritage College
Ms. Angela Perkins, Institute of Holistic Health Careers
Ms. Keistina Hoefel, Institute of Holistic Health Careers
Mr. Kevin Yockey, Valley View
Ms. Lynda Verbance, Valley View
Mr. John Evans, Kurtzman Institute of Art
Mr. Bob Elmore, Kaplan College
Ms. Keri Gossard, First Impressions
Ms. Jennifer Walters, ITT Technical Institute
Mr. Gary Azotea, Remington College
Ms. Feyi Tolani, Felbry School of Nursing
Ms. Braina Banda, Felbry School of Nursing
Ms. Jean Mitchell, Ohio American Healthcare

MEETING CALLED TO ORDER
Dr. Kenneth Searfoss, Chairperson, called the meeting to order at 8:54 a.m.

ROLL CALL:
Dr. Kathy Shibley - Yes
Dr. Davidson - Absent
Dr. Brockway - Yes
Dr. Searfoss - Yes
Mr. Kramer - Yes
Mr. Bartels - Yes
Mr. Miller - Yes

(14-001)Dr. Kathy Shibley moved that the Board go into Executive Session at 8:56 a.m. for discussion of pending litigation, pending investigations, and personnel matters.

Mr. Charles Kramer seconded. **6 Ayes - 0 Nays.** **Motion carried.**

(14-002)Mr. Charles Kramer moved to end Executive Session at 9:40 a.m. Public Session began at 10:00 a.m.

Mr. Dennis Bartels seconded. **6 Ayes - 0 Nays.** **Motion carried.**

ROLL CALL:
Dr. Kathy Shibley - Yes
Dr. Davidson - Absent
Dr. Brockway - Yes
Dr. Searfoss - Yes
Mr. Kramer - Yes
Mr. Bartels - Yes
Mr. Miller - Yes

INTRODUCTION OF GUESTS

(14-003)Dr. Jerome Brockway moved for Approval of the Minutes of May 22, 2013.

Mr. Kenneth Miller seconded. **6 Ayes - 0 Nays.** **Motion carried.**

Executive Director Mr. John Ware reported on the following:

1. **State Budget Update:** The Board's operating budget request for the biennium that begins on July 1, 2013 was included in the state budget bill (House Bill 59) that was passed by the legislature and signed by the Governor at the end of June. The Board's operation budget for both years of the biennium (2014 & 2015) is $579,328 which is the same amount as the Board's operation budget in FY 2013.

2. **Governor's Executive Order 2013-05K:** I have given the Board a copy of Governor Kasich's Executive Order regarding simplifying the process for awarding college credit for military education. I anticipate working with the Board of Regents to address this issue over the next few months and possibly incorporating any recommended changes to the Board's rules during the 2014 Rule Review process.

3. **Technology Update:** We will be beginning the process for the collection of annual report data in early September. The process will be slightly different this year as the annual report has been incorporated into our online school renewal application. This will be the first phase of the roll-out of the school renewal application. We expect to have some schools testing the new system in the next few weeks.

Executive Director Mr. John Ware reported on the End-of-Year Financial Report (see attached).

Investigator Ms. Kimberly Stein reported on the following:

Since the May 22, 2013 Board Meeting, we have opened ten (10) new cases.
Since the May 22, 2013 Board Meeting, we have closed twelve (12) total cases.

Below is a summary of investigative activity for FY13:

Total Number of Cases	Open/Active Cases	#Open 30 days or more	Closed Cases
59	5	5	54

Below is a summary of investigative activity for FY14:

Total Number of Cases	Open/Active Cases	#Open 30 days or more	Closed Cases
7	3	0	4

PUBLIC COMMENT

There was no Public Comment.

OLD BUSINESS

Executive Director Mr. John Ware reported on the Administrative Rule Review Update.

Executive Director Mr. John Ware reported on the FY2014-15 Proposed Budget Update.

Executive Director Mr. John Ware reported on the Board Strategic Five Year Plan Update.

NEW BUSINESS

Executive Director Mr. John Ware reported on the FY14 Plan of Work.

(14-004)Mr. Kenneth Miller moved for Approval of the following New Program(s):

A. A.B.C. Basic Medical Training Center
5185 Lithopolis Road NW
Lancaster, OH 43130
Consultant: Dr. Puckett
APPROVAL TO MAY 2015

1. Clinical Patient Care Technician - Certificate
(anticipated start date: 8/1/13)

Dr. Kathy Shibley seconded. **6 Ayes - 0 Nays.** **Motion carried.**

(14-005)Mr. Charles Kramer moved for Approval of the following New Program(s):

B. Antonelli College
124 E. 7th Street
Cincinnati, OH 45202
Consultant: Dr. Puckett
APPROVAL TO JULY 2014

1. Medical Assisting - Diploma
2. Medical Billing and Coding - Diploma
(anticipated start date: 9/3/13)

Mr. Dennis Bartels seconded. **6 Ayes - 0 Nays.** **Motion carried.**

(14-006)Dr. Jerome Brockway moved for Approval of the following New Program(s):

C. Fortis College
11499 Chester Road, Suite 200
Cincinnati, OH 45246
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2013

1. NATE Core Installation - Certificate
(anticipated start date: 8/1/13)

Mr. Dennis Bartels seconded. **6 Ayes - 0 Nays.** **Motion carried.**

(14-007)Dr. Kathy Shibley moved for Approval of the following New Program(s):

D. Heritage College
150 Taylor Station Road, Suite 200
Columbus, OH 43213
Consultant: Dr. Puckett
APPROVAL TO JANUARY 2015

1. ICD-10 Procedural Coding - Certificate
(anticipated start date: 8/1/13)

Mr. Dennis Bartels seconded. **6 Ayes - 0 Nays.** **Motion carried.**

(14-008)Dr. Jerome Brockway moved for Approval of the following New Program(s):

E. Herzing Universtiy
5212 Hill Avenue
Toledo, OH 43615
Consultant: Dr. Puckett
APPROVAL TO SEPTEMBER 2013

1. Herzing University ICD-10-PCS Training and Certification Program-Certificate
2. Herzing University ICD-10-CM Training and Certification Program-Certificate

(anticipated start date: 8/1/13)

Mr. Kenneth Miller seconded. **6 Ayes - 0 Nays.** **Motion carried.**

(14-009)<u>Mr. Charles Kramer moved</u> for Approval of the following New Program(s):

F. Institute of Holistic Health Careers-Wellness & Energetic Studies
1301 Olentangy River Road, Suite 200
Columbus, OH 43213
Consultant: Dr. Puckett
APPROVAL TO JANUARY 2015

1. Herbal Education - Certificate
2. Holistic Health Coach - Diploma
3. Holistic Health Bodyworker - Diploma

(anticipated start date: 5/9/14; 9/1/13; 9/1/13)

<u>Mr. Dennis Bartels.</u> <u>6 Ayes - 0 Nays.</u> <u>Motion carried.</u>

(14-010)<u>Dr. Jerome Brockway moved</u> for Approval of the following New Program(s):

G. Kaplan College
2800 E. River Road
Dayton, OH 45439
Consultant: Dr. Puckett
APPROVAL TO SEPTEMBER 2013

1. Professional Development for Architecture & Engineering - Certificate
2. Computer Numerical Control Technology (CNC Technology) - Diploma
(PENDING COMPLETION OF BUILD OUT)

(anticipated start date: 8/1/13; 1/2/14)

<u>Mr. Dennis Bartels seconded.</u> <u>6 Ayes – 0 Nays.</u> <u>Motion carried.</u>

(14-011)<u>Dr. Kathy Shibley moved</u> for Approval of the following New Program(s):

H. Kurtzman Institute of Art
707 S. Thoman Street
Crestline, OH 44827
Consultant: Dr. Puckett
APPROVAL TO MARCH 2015

1. Prosthetic Make-up - Certificate
2. Special Make-up Effects - Certificate
3. Advanced Mold & Prop Effects - Certificate
4. Character Make-up - Certificate

(anticipated start date: 10/1/13)

<u>Mr. Dennis Bartels seconded.</u> <u>6 Ayes – 0 Nays.</u> <u>Motion carried.</u>

(14-012)<u>**Dr. Jerome Brockway moved**</u> for Approval of the following New Program(s):

I. Lakewood College
2231 North Taylor Road
Cleveland Heights, OH 44112
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2013

1. Teaching Assistant - Certificate
2. Holistic Nutrition - Certificate

(anticipated start date: 8/1/13)

<u>**Dr. Kathy Shibley seconded.**</u> <u>**6 Ayes – 0 Nays.**</u> <u>**Motion carried.**</u>

(14-013)<u>**Mr. Kenneth Miller moved**</u> for Approval of the following New Program(s):

J. New Horizons Computer Learning Center
1 Infinity Corporate Centre Drive, Suite 250
Garfield Heights, OH 44125
Consultant: Dr. Puckett
APPROVAL TO MAY 2014

1. Healthcare Information Management Program - Certificate
2. Microsoft Certified Solutions Associate - Certificate
3. Microsoft Certified Solutions Expert - Certificate
4. Microsoft Certified Solutions Developer - Certificate
5. Cisco CCNP Program - Certificate
6. Cisco CCNA Professional Program - Certificate

(anticipated start date: 8/1/13)

<u>**Mr. Charles Kramer seconded.**</u> <u>**6 Ayes – 0 Nays.**</u> <u>**Motion carried.**</u>

(14-014)<u>Dr. Kathy Shibley moved</u> for Approval of the following New Program(s):

K. Ohio American Health Care Inc.
2323 Lake Club Drive
Columbus, OH 43232
Consultant: Dr. Puckett
APPROVAL TO JULY 2015

1. STNA - Certificate
SUBJECT TO DEPARTMENT OF HEALTH APPROVAL AND CLARIFICATION OF WHERE SCHOOL WILL BE LOCATED
(anticipated start date: 8/5/13)

<u>Mr. Dennis Bartels seconded.</u> **<u>6 Ayes – 0 Nays.</u>** **<u>Motion carried.</u>**

(14-015)<u>Mr. Charles Kramer moved</u> for Approval of the following New Program(s):

L. Remington College
14445 Broadway Avenue
Cleveland, OH 44125
Consultant: Dr. Puckett
APPROVAL TO JANUARY 2014

1. Medical Assisting - Diploma
2. Medical Assisting with X-Ray Tech (Limited Scope) - Diploma
3. Pharmacy Technician - Diploma
(anticipated start date: 10/1/13)

<u>Dr. Jerome Brockway seconded.</u> **<u>6 Ayes - 0 Nays.</u>** **<u>Motion carried.</u>**

(14-016)<u>Dr. Kathy Shibley moved</u> for Approval of the following New Program(s):

M. Stautzenberger College
8001 Katherine Blvd.
Brecksville, OH 44141
Consultant: Dr. Puckett
APPROVAL TO MARCH 2014

1. Basic Animal Grooming - Certificate
2. Small Animal Massage Therapy - Certificate
(anticipated start date: 10/28/13)

<u>Dr. Jerome Brockway seconded.</u> **<u>6 Ayes - 0 Nays.</u>** **<u>Motion carried.</u>**

(14-017)<u>Mr. Charles Kramer moved</u> for Approval of the following New Program(s):

N. Valley View Medical Training Center
5185 Lithopolis Road NW
Lancaster, OH 43130
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2013

1. Practical Nursing - Diploma
SUBJECT TO NURSING BOARD APPROVAL
(anticipated start date: 8/1/13)

<u>Mr. Dennis Bartels seconded.</u> **<u>6 Ayes - 0 Nays.</u>** **<u>Motion carried.</u>**

(14-018)<u>Dr. Kathy Shibley moved</u> for Approval of the following New Degree Program(s):

A. Akron Campus of Herzing University
1600 S. Arlington Street, Suite 100
Akron, OH 44306
Consultant: Dr. Puckett
AUTHORIZATION TO JANUARY 2017

Herzing University
5212 Hill Avenue
Toledo, OH 43615
Consultant: Dr. Puckett
AUTHORIZATION TO SEPTEMBER 2015

Bachelor Science in:
Graphic Design/Print Design
Information Technology with a Concentration in Network Management
Technology Management with a Minor in Software Development
(anticipated start date: 8/1/13)

<u>Mr. Dennis Bartels seconded.</u> **<u>6 Ayes - 0 Nays.</u>** **<u>Motion carried.</u>**

(14-019)<u>Dr. Jerome Brockway moved</u> for Approval of the following New Degree Program(s):

B. Beckfield College
225 Pictoria Drive, Suite 200
Springdale, OH 45246
Consultant: Dr. Puckett
AUTHORIZATION TO MAY 2017

Associate of Applied Science in:
Hotel and Restaurant Management
Human Resource Management
Marketing
(anticipated start date: 1/2/14)

<u>Mr. Kenneth Miller seconded.</u> **<u>6 Ayes – 0 Nays.</u>** **<u>Motion carried.</u>**

(14-020)<u>Dr. Kathy Shibley moved</u> for Approval of the following New Degree Program(s):

C. Felbry School of Nursing
6055 Cleveland Avenue
Columbus, OH 43231
Consultant: Dr. Puckett
AUTHORIZATION TO JULY 2019

Associate of Applied Science in Nursing
SUBJECT TO NURSING BOARD APPROVAL
(anticipated start date: 8/12/13)

<u>Mr. Dennis Bartels seconded.</u> **<u>6 Ayes 0 Nays.</u>** **<u>Motion carried.</u>**

(14-021)<u>Mr. Kenneth Miller moved</u> for Approval of the following New Degree Program(s):

D.

ITT Technical Institute
3428 W. Market Street
Akron, OH 44333
Consultant: Dr. Puckett
APPROVAL TO MAY 2016

ITT Technical Institute
4750 Wesley Avenue
Norwood, OH 45212
Consultant: Dr. Puckett
AUTHORIZATION TO MARCH 2019

ITT Technical Institute
3325 Stop Eight Road
Dayton, OH 45414
Consultant: Dr. Puckett
APPROVAL TO JANUARY 2019

ITT Technical Institute
14955 Sprague Road
Strongsville, OH 44136
Consultant: Dr. Puckett
AUTHORIZATION TO JULY 2016

ITT Technical Institute
3781 Park Mill Run, Suite I
Hilliard, OH 43026
Consultant: Dr. Puckett
AUTHORIZATION TO JULY 2016

ITT Technical Institute
4700 Richmond Road
Warrensville Heights, OH 44128
Consultant: Dr. Puckett
AUTHORIZATION TO MARCH 2018

ITT Technical Institute
1656 Henthorne Drive
Maumee, OH 43537
Consultant: Dr. Puckett
AUTHORIZATION TO MARCH 2019

ITT Technical Institute
1030 N. Meridian Road
Youngstown, OH 44509
Consultant: Dr. Puckett
AUTHORIZATION TO MARCH 2019

ITT Technical Institute
4717 Hilton Corporate Drive
Columbus, OH 43232
Consultant: Dr. Puckett
AUTHORIZATION TO SEPTEMBER 2014

ITT Technical Institute
7116 Office Park Drive
West Chester, OH 45069
Consultant: Dr. Puckett
AUTHORIZATION TO NOVEMBER 2018

Associate of Applied Science in Industrial Engineering Technology
(anticipated start date: 9/16/13)

<u>Mr. Charles Kramer seconded.</u> **<u>6 Ayes - 0 Nays.</u>** **<u>Motion carried.</u>**

(14-022)<u>Mr. Dennis Bartels moved</u> for Approval of the following New Degree Program(s):

E.

Valor Christian College
4595 Gender Road
Canal Winchester, OH 43110
Consultant: Dr. Puckett
AUTHORIZATION TO NOVEMBER 2014

Associate of Applied Science in:
Leadership
Management
(anticipated start date: 8/21/13)

<u>Dr. Jerome Brockway seconded.</u> **<u>6 Ayes 0 Nays.</u>** **<u>Motion carried.</u>**

(14-023)<u>Mr. Dennis Bartels moved</u> for Approval of the following New Degree Program(s):

F. National College
4736 Dressler Road NW
Canton, OH 44718
Consultant: Dr. Puckett
AUTHORIZATION TO SEPTEMBER 2018

National College
6871 Steger Drive
Cincinnati, OH 45237
Consultant: Dr. Puckett
AUTHORIZATION TO MAY 2017

National College
5665 Forest Hills Blvd.
Columbus, OH 43231
Consultant: Dr. Puckett
AUTHORIZATION TO NOVEMBER 2015

National College
1837 Woodman Center Drive
Kettering, OH 45420
Consultant: Dr. Puckett
AUTHORIZATION TO JANUARY 2017

National College
3855 Fishcreek Road
Stow, OH 44224
Consultant: Dr. Puckett
AUTHORIZATION TO JANUARY 2014

National College
27557 Chardon Road
Willoughby Hills, OH 44092
Consultant: Dr. Puckett
AUTHORIZATION TO JULY 2016

National College
3487 Belmont Avenue
Youngstown, OH 44505
Consultant: Dr. Puckett
AUTHORIZATION TO MARCH 2014

Associate of Applied Science in Software Development & Engineering
(anticipated start date: 12/1/13)

<u>Dr. Kathy Shibley seconded.</u> **<u>6 Ayes - 0 Nays.</u>** **<u>Motion carried.</u>**

(14-024)<u>Mr. Dennis Bartels moved</u> for Approval the following New Certificate(s) of Registration and Program Authorization(s):

A. First Impressions Dental Assisting - NEW SCHOOL
1677 Marion Mt. Gilead Road, Suite 300
Marion, OH 43302
Consultant: Dr. Puckett
APPROVAL TO JULY 2014

1. Dental Assisting - Certificate
(anticipated start date: 9/23/13)

<u>Mr. Charles Kramer seconded.</u> **<u>6 Ayes – 0 Nays.</u>** **<u>Motion carried.</u>**

(14-025)<u>Mr. Charles Kramer moved</u> for Approval the following New Certificate(s) of Registration and Program Authorization(s):

B. Heritage College - NEW SCHOOL
18780 East Bagley Road, 3rd Floor
Middleburg Heights, OH 44130
Consultant: Dr. Puckett/Mr. Boylan
APPROVAL TO JULY 2014

Associate of Applied Science in:
X-Ray Medical Technician-Medical Assistant
SUBJECT TO DEPARTMENT OF HEALTH RADIOLOGIC TECHNOLOGY DIVISION
Surgical Technology

1. Dental Assisting and Dental Radiology - Diploma
PENDING CLARIFICATION OF NAME OF PROGRAM AND WHERE RADIOLOGY LABS WILL BE HELD
2. Hospital and Health Services Management - Diploma
3. Pharmacy Technician - Diploma
4. Personal Trainer - Diploma
PENDING CLARIFICATION OF WHERE LABS WILL BE HELD
5. Surgical Technology - Diploma
6. Therapeutic Massage - Diploma
SUBJECT TO MEDICAL BOARD APPROVAL
7. X-Ray Medical Technician-Medical Assistant - Diploma
SUBJECT TO DEPARTMENT OF HEALTH RADIOLOGIC TECHNOLOGY DIVISION
8. Emergency Medical Technician - Certificate
SUBJECT TO EMERGENCY MEDICAL SERVICES APPROVAL

PENDING RECEIPT APPROVED CONSULTANT REPORT/SITE VISIT
(anticipated start date: Mid-winter)

<u>Dr. Kathy Shibley seconded.</u> **<u>6 Ayes - 0 Nays.</u>** **<u>Motion carried.</u>**

(14-026)Dr. Dennis Bartels moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

C. Larock Healthcare Academy - Canton - NEW SCHOOL
4960 Higbee Avenue, NW, Suite 200
Canton, OH 44718
Consultant: Dr. Puckett/Ms. Whitman Imfeld
APPROVAL TO JULY 2014

1. Medical Billing and Coding - Certificate
2. Personal Fitness Training - Certificate
3. Patient Care Technician (PCT) - Certificate
4. Phlebotomy Technician - Certificate
5. EKG Technician - Certificate

(anticipated start date: 9/3/13)

Mr. Kenneth Miller seconded. **6 Ayes - 0 Nays.** **Motion carried.**

(14-027)Mr. Dennis Bartels moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

D. Redstone College-Denver East - NEW SCHOOL
7350 N. Broadway
Denver, CO 80221
Consultant: Dr. Puckett
APPROVAL TO JULY 2014
CO APPROVAL RECEIVED

1. Associate of Applied Science in:
   Wind Energy Technology
   Advanced Electronics Technology

(anticipated start date: 8/1/13)

Mr. Charles Kramer seconded. **6 Ayes - 0 Nays.** **Motion carried.**

(14-028)<u>**Dr. Kathy Shibley moved**</u> for Approval the following New Learning Center(s):

A. Toledo Restaurant Training Center - MAIN CAMPUS
3450 W. Central Avenue, Suite 102
Toledo, OH 43606

Toledo Restaurant Training Center - LEARNING CENTER
One Government Center
Toledo, OH 43604
Consultant: Dr. Puckett/Mr. Boylan
APPROVAL TO MAY 2015

COURSES IN:
Selected courses from all currently approved programs
PENDING RECEIPT OF FEES AND APPROVED CONSULTANT REPORT/SITE VISIT

<u>**Mr. Kenneth Miller seconded.**</u> <u>**6 Ayes - 0 Nays.**</u> <u>**Motion carried.**</u>

(14-029)<u>**Mr. Dennis Bartels moved**</u> for Approval of the following Schools Ready for Board Action:

Renewals:
Cleveland Bartending School, South Euclid
Kaplan Career Institute, Brooklyn
Precision Machining Institute, Willoughby
Ross College, Sylvania
Dayton School of Dental Assisting, Springboro
Ohio Medical Career Center, Dayton
Ohio Medical Career Center, Troy (LEARNING CENTER)
Ross Medical Education Center, Cincinnati
Tri-State Hypnosis Center, Cincinnati
ALG Computer Training Center, Solon
Hamrick School, Medina
Ohio Valley College of Technology, East Liverpool
Ohio Valley College of Technology, Boardman (LEARNING CENTER)
Ross Medical Education Center, Niles
DATS, Dental Assistant School-Pickerington
Everest Institute, Gahanna
Felbry School of Nursing, Columbus
Groove U, Columbus
John Casablancas Modeling and Career Center, Columbus
Ohio Business College, Hilliard
Ohio Business College, Dayton (LEARNING CENTER)
Ohio Business College, Middletown (LEARNING CENTER)

<u>**Dr. Jerome Brockway seconded.**</u> <u>**5 Ayes - 1 Abstention (Kramer - Precision Machining Institute - 0 Nays.**</u> <u>**Motion carried.**</u>

(14-030)<u>Dr. Jerome Brockway moved</u> for Approval of the following Conditional Schools Ready for Board Action:

Vocational Guidance Services 2239 East 55th Street Cleveland, OH 44103	(Certificates) Maintenance Skills Training Custodial Skills Training Computer Skills Training Forklift Operator Training Customer Support Specialist Training Food Service Training	Boylan

PENDING RECEIPT OF CURRENT FIRE INSPECTION DONE BY LOCAL FIRE DEPARTMENT

Vocational Guidance Services - **LEARNING CENTER** 1 Victoria Square #280 Painesville, OH 44077	Selected courses from all currently approved programs	Boylan
East Akron Community House-Urban Training Center 550 S. Arlington Street Akron, OH 44306	(Certificate) Conscientious Caregiver Home Health Aide Program	Whitman Imfeld

PENDING RECEIPT OF CURRENT FIRE INSPECTION DONE BY LOCAL FIRE DEPARTMENT, FINANCIAL STATEMENT (PSR0006) AND ATTACHMENTS

Ohio American Health Care Inc. 2323 Lake Club Drive, Suite 104 Columbus, OH 43232	(Diplomas) Practical Nursing Registered Nursing Medical Assisting	Puckett

PENDING CLARIFICATION OF LOCATION OF SCHOOL, PROGRAMS, NURSING BOARD APPROVAL, AND APPROVED CONSULTANT REPORT/SITE VISIT

Professional Domestic Institute 67 Clairedan Drive Powell, OH 43065 (formerly at: 80 Grace Drive Powell, OH 43065)	(Certificates) Estate Housekeeping Professional Household Manager Administrative Household Manager/Butler/Personal Assistant Bed & Breakfast & Country Inn Management Course	Puckett

PENDING RECEIPT OF CERTIFICATE OF OCCUPANCY

Professional Domestic Institute - **LEARNING CENTER** 9918 Kingston Circle Powell, OH 43065	Selected courses from all currently approved programs	Puckett

PENDING RECEIPT CURRENT FIRE INSPECTION DONE BY LOCAL FIRE DEPARTMENT

Professional Domestic Institute - **LEARNING CENTER** 1601 State Route 4 Bucyrus, OH 44820	Full Program in: Bed & Breakfast & Country Inn Management Course	Boylan
WyoTech 4373 N. 3rd Street Laramie, WY 82072	?	

PENDING CLARIFICATION OF PROGRAMS

<u>Mr. Dennis Bartels seconded.</u> **<u>6 Ayes - 0 Nays.</u>** **<u>Motion carried.</u>**

(14-031)<u>Mr. Dennis Bartels moved</u> for Approval of the following previously approved out-of-state schools recommended to receive Board Approval:

American National University 1813 E. Main Street Salem, VA 24153	ACICS	1 New Program
Daniel Webster College 20 University Drive Nashua, NH 03063	NEASC	3 Program Renewals
Erie Business Center 246 West 9th Street Erie, PA 16501	ACICS	1 New Program
Harrison College 550 East Washington Street Indianapolis, IN 46204	ACICS	3 New Programs
Laurel Technical Institute 200 Sterling Avenue Sharon, PA 16146	ACICS	10 Program Renewals
Spartan College of Aeronautics and Technology 8820 East Pine Street Tulsa, OK 74158	ACCSC	2 New Programs
Tulsa Welding School 2545 East 11th Street Tulsa, OK 74104	ACCSC	3 Program Renewals
WyoTech 500 Innovation Drive Blairsville, PA 15717	ACCSC	17 Program Renewals and 4 New Programs
WyoTech 4373 North 3rd Street Laramie, WY 82072	ACCSC	3 New Programs

<u>Dr. Jerome Brockway seconded.</u> **<u>6 Ayes – 0 Nays.</u>** **<u>Motion carried.</u>**

(14-032)Mr. Charles Kramer moved for Approval of the following request for New Scholarship/Grant(s):

Hobart Institute of Welding Technology 400 Trade Square East Troy, OH 45373	Andre` A. Odermatt Scholarship
Kaplan Career Institute 8720 Brookpark Road Brooklyn, OH 44129	Achievement Assistance Grant Kaplan Grant Match Career Compass Grant
Trumbull Business College 3200 Ridge Avenue SE Warren, OH 44484	The Trumbull Business College - One Stop Partner Scholarship (Diploma) The Trumbull Business College - One Stop Partner Scholarship (Associate Degree)

Mr. Dennis Bartels seconded. **6 Ayes - 0 Nays. Motion carried.**

(14-033)Dr. Kathy Shibley moved for Approval of the following Consent Agenda:

American Institute of Alternative Medicine. Columbus	Change of Director (TO: Mark Sullivan)
Cleveland Institute of Dental-Medical Assistants, Mentor	Change of Director (TO: Katherine Carson)
Healing Arts Institute, Perrysburg	Change of Director (TO: Mary Taylor)
Kaplan Career Institute, Brooklyn	Change of Director (TO: Anthony Hibbs)
Spartan College of Aeronautics and Technology, Tulsa, OK	Change of Director (TO: Ryan Goertzen)
WyoTech, Ormond Beach, FL	Change of Director (TO: Kareena Salter)

Mr. Charles Kramer seconded. **6 Ayes - 0 Nays.** **Motion carried.**

Mr. David LaRue reported for the Ohio Association of Career Colleges and Schools.

(14-034)Mr. Charles Kramer moved that the Board adjourn at 10:40 a.m.

Mr. Kenneth Miller seconded. **6 Ayes - 0 Nays.** **Motion carried.**

Respectfully Submitted,

_____
Chairperson or Vice Chairperson

_____
Board Secretary

STATE BOARD OF CAREER COLLEGES AND SCHOOLS

30 East Broad Street, Suite 2481, Columbus, OH 43215
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E-mail: bpsr@scr.state.oh.us · Website: http://scr.ohio.gov/

FISCAL YEAR 2013
YEAR END FINANCIAL REPORT

For the Period July 1, 2012 through June 30, 2013

This report is intended to provide the Board with a summary of all financial activity generated by the State Board of Career Colleges and Schools during fiscal year ("FY") 2013. This report contains a statistical comparison of expenditures and revenue for each of the last four (4) fiscal years.

Expenditures

The State Board's operating budget for FY 2013 was $579,328. The Board's operating budget in previous fiscal years was: (FY 2012: 558,658) (FY 2011: $499,008) (FY 2010: $490,008) (FY 2009: $572,700). Total expenditures of FY 2013 funds are projected to amount to $532,207 resulting in a year end balance of $47,121.

Revenue

Revenue generated during FY 2013 was $802,635. The amount of revenue is slightly lower than the previous few years primarily due to decreased school activity.

Revenue vs. Expenditures Comparison

During FY 2013, the Board's revenue exceeded its expenditures by $270,428.

FISCAL YEARS 2010-2013 EXPENDITURES[1]

Accounts- Payroll	FY10	FY11	FY12	
Staff/Board Payroll	$322,667	$340,574	$353,393	$356,029
Cost Savings Days[2]	16,008	1,862	0	0
Personal Services	63,029	62,254	85,697	105,026
ACCOUNT TOTAL	**$401,704**	**$404,690**	**$439,090**	**$461,055**
Accounts - Maintenance				
Rent	$44,124	$44,124	$26,739	$19,856
Operations	26,564	25,148	32,004	32,436
Travel	10,103	8,064	8,949	7,637
Office Supplies	1,875	1,332	4,289	2,660
General Expenditures	4,037	5,434	5,833	3,356
Moving Expenses	0	0	16,716	0
State Audit**	0	9,817[3]	9,184	190
ACCOUNT TOTAL	**$86,703**	**$93,919**	**$103,714**	**$66,135**
Accounts - Equipment				
Computer	$1,172	-0-	$3,275	$3,584
Communications Equipment	-0-	-0-	-0-	1,433
Office Equipment	-0-	-0-	-0-	-0-
ACCOUNT TOTAL	**$1,172**	**$0**	**$3,275**	**$5,017**
Total Expenditures for the Fiscal Year:	**$489,579**	**$498,609**	**$546,079**	**$532,207**

[1] Totals include projected expenditures of year end encumbered funds.

[2] Cost savings day funds were taken from Board payroll and transferred to the state.

[3] The State Auditor began charging agencies the cost of bi-annual audits in FY 2011.

FISCAL YEARS 2010-2013
REVENUE/INCOME

Revenue Source	FY 2010[4]	FY 2011	FY 2012[5]	FY 2013
Agent Permits	$151,000	$221,500	$750	$0
New Schools	5,600	4,950	3,300	3,000
School Renewals	105,550	122,950	150,550	123,500
Program Renewals	183,200	115,150	225,500	160,350
New Programs	56,700	55,020	71,250	45,750
New Associate Deg.	47,925	87,900	26,775	7,650
Associate Deg. Renew	163,350	218,475	207,900	229,050
Advanced Degrees	162,900	261,000	210,150	216,450
Majors	5,700	4,800	8,100	5,400
Learning Centers	6,075	7,650	8,750	7,350
Program Revisions	375	0	0	0
New Directors	750	0	0	0
School Name Changes	500	0	0	0
New School Site Visit	800	0	0	0
Address Changes	350	0	0	0
Program Name Changes	250	0	0	0
Late fees/Misc. Other	4,891	2,125	3,620	4,135
TOTAL REVENUE	**$895,516**	**$1,101,520**	**$916,645**	**$802,635**

4 Following a fee rule change that went into effect in September 2009, the Board no longer collects fees for the following items: New Directors, Program Revisions, School Name Changes, Address Changes, Program Name Changes and New School Site Visits.

5 Beginning in January 2011, the Board stopped assessing fees for agent permits as schools now pay directly for the Board's agent training course. This change is reflected in FY 2012 agent permit revenue.