

**MINUTES OF THE STATE BOARD OF CAREER  
COLLEGES AND SCHOOLS BOARD MEETING  
MARCH 24, 2010**

**PRESIDING:** Dr. Kenneth Searfoss, Chairperson

**PRESENT:** Mr. Kenneth Miller, Vice Chairperson  
Mr. Dennis Bartels, Board Secretary  
Dr. Jerome Brockway, Board Member  
Mr. Charles Kramer, Board Member  
Dr. Steven Puckett, Board Member

**ABSENT:**

**STAFF:** Mr. John Ware, Executive Director  
Ms. Ruth Myers, Assistant Director  
Ms. Laura Essman, Executive Secretary  
Ms. Kimberly Stein, Investigator  
Ms. Jean Basinger, Consultant/Evaluator  
Mr. Tim Boylan, Consultant/Evaluator  
Dr. Harold Brown, Consultant/Evaluator  
Dr. Richard Brubaker, Consultant/Evaluator  
Ms. Mia Meucci, Assistant Attorney General

**ABSENT:** Dr. Donald Neff, Consultant/Evaluator

**GUESTS:** Mr. Terry Worst, SAA for Veterans Training  
Mr. David Rankin, Ohio Association of Career Colleges and Schools  
Mr. Shane DeGarmo, Ohio Board of Regents  
Mr. David LaRue, Akron Institute of Herzing University  
Mr. Jeff Kates, Cleveland School of Massage  
Mr. Craig Glick, Dayton Bartending School  
Ms. Jackie Marshall, Ohio Business College  
Ms. Sandy Neds, Ohio Institute of Allied Health  
Ms. Terrie Ralston, Fast Track Dental School  
Mr. Rick Ralston, Fast Track Dental School  
Dr. Mark Jungdahl, Modern Dental Assisting School  
Ms. Donna Palmer, Stautzenberger College, Brecksville  
Ms. Rosanna Bumgardner, Ohio American Healthcare, Inc.  
Mr. John Carreon, Kaplan Higher Education  
Mr. Ben Lyons, Kaplan Higher Education  
Ms. Tammie Wade, World Harvest Bible College  
Mr. Scott Rogers, Ohio Valley College of Technology  
Mr. Wade Black, Beckfield College  
Ms. Wendy Beahn, Hondros College  
Mr. Tony Filipe, Ross Education  
Mr. Charles Richardson, 3MR School of Broadcasting  
Ms. Beryl Thompson, 3MR School of Broadcasting

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**MEETING CALLED  
TO ORDER**

**Dr. Kenneth Searfoss, Chairperson  
called the meeting to order at 9:00 a.m.**

**ROLL CALL:**

**Dr. Puckett - Yes  
Dr. Brockway - Yes  
Dr. Searfoss - Yes  
Mr. Kramer - Yes  
Mr. Bartels - Yes  
Mr. Miller - Yes**

**(10-191)Mr. Charles Kramer moved** that the Board go into Executive Session at 9:02 a.m. for consideration of schools under investigation and personnel issues.

**Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.**

**(10-192)Mr. Kenneth Miller moved** to end Executive Session at 9:45 a.m. Public Session began at 10:00 a.m.

**Mr. Charles Kramer seconded. 6 Ayes - 0 Nays. Motion carried.**

**ROLL CALL:**

**Dr. Puckett - Yes  
Dr. Brockway - Yes  
Dr. Searfoss - Yes  
Mr. Kramer - Yes  
Mr. Bartels - Yes  
Mr. Miller - Yes**

**INTRODUCTION OF GUESTS**

**(10-193)Mr. Dennis Bartels moved** for Approval of the Minutes of January 27, 2010.

**Mr. Charles Kramer seconded. 6 Ayes - 0 Nays. Motion carried.**

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**Executive Director Mr. John Ware** reported on the following:

1. **ComputerTraining.com Update:** We are continuing to assist former students of ComputerTraining.com that closed all three of its Ohio locations at the end of December. The Student Tuition Recovery Authority (STRA) has approved approximately \$500,000 in tuition refunds and teach-out payments on behalf of the former students. There are approximately 25-30 students who have yet to submit refund requests to the STRA.
2. **Federal HEA Update:** The United States Department of Education (USDOE) is finalizing its implementation of the Reauthorization of Higher Education Act (approved by Congress last year) through the negotiated rulemaking process. There are a number of issues being discussed as part of the rulemaking process that could directly impact state oversight of career colleges. I've given the Board a copy of a letter written to the USDOE on behalf of State regulatory agencies commenting on a number of pertinent issues. In addition to the ongoing negotiated rulemaking process, the federal Student Lending Bill that has been pending in Congress for several months was consolidated into the Health Care Bill (HR 4872) that was passed by the US House on Sunday. The student lending provisions of the Bill will eliminate private banks from the federal student lending system with part of the savings (\$36 Billion) being earmarked for Pell Grant increases.
3. **Director Training:** We will be holding our first 2010 director training seminar on May 12<sup>th</sup> at the State Library of Ohio. The second 2010 seminar will be held on October 6<sup>th</sup>.

**Investigator Ms. Kim Stein** reported on the following:

Below is a summary of investigate activity for FY 10:

<u>Type of Case</u>	<u>Total</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
Written Complaints	59	19	7	40
Investigative Inquiries	3	0	0	3
Non-Registered Schools	5	2	1	3

**PUBLIC COMMENT**

There was no Public Comment.

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**OLD BUSINESS**

**Executive Director Mr. John Ware** reported on the Agent Training Update.

**NEW BUSINESS**

**(10-194)Mr. Charles Kramer moved** for Approval for Mr. John Ware and Mr. Kenneth Miller to attend the NASASPS Conference in St. Paul, MN from April 25-28, 2010.

**Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.**

**(10-195)Mr. Kenneth Miller moved** for Approval of the following New Program(s):

A. ALG Computer Training Center  
30640 Bainbridge Road  
Solon, OH 44139  
Consultant: Dr. Brown  
**APPROVAL TO JULY 2011**

1. Advanced Help Desk Support - Certificate
2. Administrative Assistant Track - Certificate
3. Web Designer - Certificate
4. MCTS.NET Framework 2.0 Web Applications - Certificate  
(anticipated start date: 4/5/10; 4/12/10; 5/3/10; 5/10/10)

**Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.**

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**(10-196)Dr. Jerome Brockway moved** for Approval of the following New Program(s):

B. Cleveland School of Massage/  
Advanced Bodywork Institute  
6557 Cochran Road  
Solon, OH 44139  
Consultant: Dr. Brown  
**APPROVAL TO NOVEMBER 2010**

1. Advanced Bodywork Practitioner - Certificate  
**(anticipated start date: 5/1/10)**

**Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.**

**(10-197)Dr. Steven Puckett moved** for Approval of the following New Program(s):

\_\_\_\_\_C. Kaplan College  
2745 Winchester Pike  
Columbus, OH 43232  
Consultant: Dr. Brown  
**APPROVAL TO MARCH 2011**

1. Medical Billing and Coding Specialist - Diploma  
**(anticipated start date: 8/12/10)**

**Mr. Charles Kramer seconded. 6 Ayes - 0 Nays. Motion carried.**

**(10-198)Mr. Dennis Bartels moved** for Approval of the following New Program(s):

D. Ohio American Health Care, Inc.  
2323 Lake Club Drive  
Columbus, OH 43232  
Consultant: Dr. Brown  
**APPROVAL TO JULY 2011**  
**NURSING BOARD APPROVAL RECEIVED**

1. Registered Nursing - Diploma
2. Practical Nursing - Diploma  
**(anticipated start date: 3/25/10)**

**Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.**

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**(10-199)Dr. Jerome Brockway moved** for Approval of the following New Program(s):

E. Ohio Business College  
1880 E. Dublin Granville Road  
Columbus, OH 43229  
Consultant: Dr. Brown  
**APPROVAL TO JULY 2011**

1. Dental Assisting Career Enhancement Workshops - Certificate
2. Healthcare Career Enhancement Workshops - Certificate  
**(anticipated start date: 4/1/10)**

**Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.**

**(10-200)Mr. Kenneth Miller moved** for Approval of the following New Program(s):

\_\_\_\_ F. Ohio Business College  
5202 Timber Commons Drive  
Sandusky, OH 44870  
Consultant: Dr. Brown  
**APPROVAL TO NOVEMBER 2011**

1. Human Resource Management Workshops - Certificate  
**(anticipated start date: 3/25/10)**

**Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.**

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**(10-201)Dr. Jerome Brockway moved** for Approval of the following New Program(s):

- G. Ohio Business College  
5095 Waterford Drive  
Sheffield Village, OH 44035  
Consultant: Dr. Brown

**APPROVAL TO NOVEMBER 2011**

1. Business Career Enhancement Workshops - Certificate
  2. Healthcare Career Enhancement Workshops - Certificate
  3. Information Technology Career Enhancement Workshops - Certificate
  4. GED Test Preparation Workshops - Certificate
- (anticipated start date: 3/25/10)**

**Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.**

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**(10-202)Mr. Dennis Bartels moved** for Approval of the following New Degree Program(s):

- A. Akron Institute of Herzing University  
1600 S. Arlington Street, Suite 100  
Akron, OH 44306  
Consultant: Dr. Brown

**AUTHORIZATION TO JANUARY 2011**

Bachelor of Science in **(ALL DISTANCE EDUCATION PROGRAMS):**

Accounting  
Business Administration/Accounting Minor  
Business Administration/Business Management Concentration  
Business Administration/No Declared Minor or Concentration  
Criminal Justice/Homeland Security  
Criminal Justice/No Minor or Concentration  
Computer Science/Software Engineering  
Entrepreneurial Studies  
Graphic Design  
Health Care Management  
Health Information Management  
Human Resource Management  
Homeland Security and Public Safety/No Minor  
International Business  
Legal Studies  
Marketing  
Technology Management/Computer Science  
Technology Management/No Minor

Bachelor of Science in Accounting **(Resident Program)**

**PENDING CLARIFICATION OF BOARD OF REGENTS APPROVAL  
FOR ALL BACHELOR PROGRAMS  
(anticipated start date: 4/1/10; 5/10/10)**

Associate of Applied Science in:

Laboratory Technician **(anticipated start date: 3/25/10)**

Professional Aeronautics **(anticipated start date: 5/1/10)**

**Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.**

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**(10-203)Dr. Jerome Brockway moved** for Approval of the following New Degree Program(s):

- B. Beckfield College  
225 Pictoria Drive, Suite 200  
Cincinnati, OH 45246  
Consultant: Dr. Brown

**AUTHORIZATION TO MAY 2011**

Associate of Applied Science in Advanced Personal Training  
**(anticipated start date: 10/1/10)**

**Mr. Dennis Bartels seconded. 6 Ayes- 0 Nays. Motion carried.**

**(10-204)Mr. Kenneth Miller moved** for Approval of the following New Degree Program(s):

- C. Lakewood College  
12900 Lake Avenue, Suite 003A  
Lakewood, OH 44107  
Consultant: Dr. Brown

**AUTHORIZATION TO NOVEMBER 2015**

Associate of Applied Business in:  
Dispute Resolution  
Business Management  
**(anticipated start date: 4/1/10)**

**Dr. Steven Puckett seconded. 6 Yes - 0 Nays. Motion carried.**

**(10-205)Mr. Charles Kramer moved** for Approval of the following New Degree Program(s):

- \_\_\_\_\_D. Ohio Valley College of Technology  
16808 St. Clair Avenue  
East Liverpool, OH 43920  
Consultant: Dr. Brown

**AUTHORIZATION TO JULY 2015**

Associate of Applied Science in Nursing  
**SUBJECT TO NURSING BOARD APPROVAL**  
**(anticipated start date: 9/1/10)**

**Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.**

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**(10-206)Mr. Dennis Bartels moved** for Approval of the following New Degree Program(s):

- \_\_\_\_\_ E. Sanford Brown College  
17535 Rosbough Drive, Suite 100  
Middleburg Heights, OH 44130  
Consultant: Dr. Brown  
**AUTHORIZATION TO JULY 2013**

Associate of Applied Science in Health Information Management  
**(anticipated start date: 4/15/10)**

**Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.**

**(10-207)Mr. Dennis Bartels moved** for Approval of the following New Degree Program(s):

- F. Trumbull Business College  
3200 Ridge Road  
Warren, OH 44485  
Consultant: Dr. Brown  
**AUTHORIZATION TO MARCH 2011**

Associate of Applied Science in Digital Graphic Design (Distance Education)  
**(anticipated start date: 10/1/10)**

**Dr. Jerome Brockway seconded. 5 Ayes - 1 Abstention (Miller) - 0 Nays. Motion carried.**

**(10-208)Dr. Jerome Brockway moved** for Approval of the following New Degree Program(s):

- \_\_\_\_\_ G. Valor Christian College (formerly World Harvest Bible College)  
10165 Wright Road  
Canal Winchester, OH 43110  
Consultant: Dr. Brown  
**AUTHORIZATION TO NOVEMBER 2014**

Associate of Applied Science in:  
Communications and Media Ministry  
Youth Ministries

**PENDING CLARIFICATION OF DEGREE LEVELS OF ALL CURRENTLY  
APPROVED PROGRAMS AND RECEIPT OF REVISED CATALOG  
(anticipated start date: 9/1/10)**

**Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.**

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**(10-209)Mr. Dennis Bartels moved** for Approval of the following Re-authorization of Degree(s):

- A. Hondros College  
7600 Tyler's Place Blvd.  
West Chester, OH 45069  
Consultant: Dr. Brown/Dr. Brubaker  
**AUTHORIZATION TO MARCH 2016**

Associate of Applied Science in Nursing

**Dr. Steven Puckett seconded. 5 Ayes - 1 Abstention (Kramer) - 0 Nays. Motion carried.**

**(10-210)Dr. Steven Puckett moved** for Approval of the following Re-authorization of Degree(s):

- B. International College of Broadcasting  
6 S. Smithville Road  
Dayton, OH 45431  
Consultant: Dr. Brown/Dr. Brubaker  
**AUTHORIZATION TO MARCH 2016**

Associate of Applied Science in:  
Communications in Television and Radio  
Communications in Video Production/Recording Audio Engineering

**Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.**

**(10-211)Mr. Kenneth Miller moved** for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- A. Fast Track Dental School - NEW SCHOOL  
11711 Princeton Pike, Suite 943  
Cincinnati, OH 45246  
Consultant: Dr. Brown/Dr. Brubaker  
**APPROVAL TO MARCH 2011**

1. Entry Level Dental Assisting - Certificate  
**(anticipated start date: 4/1/10)**

**Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.**

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**(10-212)Dr. Steven Puckett moved** for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- B. Modern Dental Assisting School - NEW SCHOOL  
1035 Summit Drive  
Middletown, OH 45042  
Consultant: Dr. Brown/Dr. Brubaker  
**APPROVAL TO MARCH 2011**

1. Dental Assisting - Certificate  
**PENDING RECEIPT OF REVISED CATALOG AND ENROLLMENT  
AGREEMENT (anticipated start date: 6/1/10)**

**Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.**

**(10-213)Dr. Jerome Brockway moved** for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- C. Ross Medical Education Center - NEW SCHOOL  
5555 Youngstown-Warren Road, Unit 909  
Niles, OH 44446  
Consultant: Dr. Brown/Ms. Basinger  
**APPROVAL TO MARCH 2011**

1. Dental Assistant - Diploma  
2. Medical Assistant - Diploma  
3. Medical Insurance Billing and Office Administration - Diploma  
**PENDING RECEIPT OF FEES, APPROVED CONSULTANT REPORT/SITE  
VISIT, AND COMPLETION OF FACILITIES COMPLIANCE STATEMENT  
(anticipated start date: 7/1/10)**

**Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.**

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**(10-214)Dr. Steven Puckett moved** for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- D. 3MR School of Broadcasting - NEW SCHOOL  
463 E. Town Street  
Columbus, OH 43215  
Consultant: Dr. Brown/Dr. Neff  
**APPROVAL TO MARCH 2011**

1. Broadcast/Internet Radio Operations - Certificate  
**PENDING COMPLETION OF FACILITIES COMPLIANCE STATEMENT  
(anticipated start date: 7/12/10)**

**Mr. Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.**

**(10-215)Mr. Charles Kramer moved** for Approval of the following Change of Ownership(s):

- A. Ohio Institute of Allied Health, Inc. - CHANGE OF OWNERSHIP  
(formerly Ohio Academy of Holistic Health)  
2380 Bellbrook Avenue  
Xenia, OH 45385  
Consultant: Dr. Brown/Dr. Brubaker  
**APPROVAL TO MARCH 2011**

**New Owner(s): Dayton Outpatient Center, Inc.  
Dr. Suresh Gupta**

1. Holistic Health Practitioner - Diploma  
2. Holistic Life Coach - Diploma  
3. Medical Assisting - Diploma  
4. Massage Therapy - Diploma (**THIS PROGRAM IS SUBJECT TO  
MEDICAL BOARD APPROVAL AND/OR CLARIFICATION**)  
5. Practical Nursing - Diploma (**THIS PROGRAM IS SUBJECT TO  
NURSING BOARD APPROVAL AND/OR CLARIFICATION**)  
**PENDING RECEIPT OF FEES, SURETY BOND, AND  
COMPLETION OF FACILITIES COMPLIANCE STATEMENT  
(anticipated start date: Immediate)**

**Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.**

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**(10-216)Mr. Dennis Bartels moved** for Approval of the following New Learning Center(s):

- A. Akron Institute of Herzing University - MAIN CAMPUS  
1600 S. Arlington Street, Suite 100  
Akron, OH 44306  
Consultant: Dr. Brown/Ms. Basinger

Akron Institute of Herzing University - LEARNING CENTER  
1600 Triplett Blvd.  
Akron, OH 44306  
Consultant: Dr. Brown/Ms. Basinger  
**APPROVAL TO JANUARY 2011**

**COURSES:**

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Selected courses from Associate of Applied Science in Professional Aeronautics  
**PENDING RECEIPT OF FEES (anticipated start date: 5/1/10)**

**Dr. Steven Puckett seconded. 6 Ayes - 0 Nays. Motion carried.**

**(10-217)Dr. Jerome Brockway moved** for Approval of the following Schools Ready for Board Action:

**Renewals:**

Carnegie Career College, Suffield  
Drouhard National Jewelers' School, Mansfield  
IT Certification Institute LLC, Youngstown  
National College, Youngstown  
Professional Skills Institute, Toledo  
Stautzenberger College, Maumee  
ITT Technical Institute, Warrensville Heights  
Stautzenberger College, Brecksville  
Barbizon Midwest-Dayton  
Dental Auxiliary Training Academy of Southwest Ohio, Fairfield  
Hondros College, West Chester  
International College of Broadcasting, Dayton  
Dental Assistant Pro, LLC, Columbus

**Dr. Steven Puckett seconded. 5 Ayes - 1 Abstention (Kramer - Carnegie Career College;  
Hondros College) - 0 Nays. Motion carried.**

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**(10-218)Dr. Steven Puckett moved** for Approval of the following conditional Renewal of Certificate(s) of Registration:

Wines, Steins & Cocktails 4520 Everhard Road NW Canton, OH 44718	(Certificate) Mixology	Basinger
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**PENDING RECEIPT OF CURRENT FIRE INSPECTION,  
REVISED CATALOG AND ENROLLMENT AGREEMENT**

Barbizon Midwest-Cincinnati 11138 Lushek Drive Cincinnati, OH 45241	(Certificate) Co-ed Major Modeling	Brubaker
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**PENDING RECEIPT OF CURRENT FIRE INSPECTION**

Professional Bartending School 2324 Grange Hall Road Beavercreek, OH 45431	(Certificates) Basic Bartending Professional Mixology	Brubaker
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**PENDING CLARIFICATION OF NAME OF SCHOOL**

**Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays . Motion carried.**

**(10-219)Mr. Kenneth Miller moved** for Approval of the following Renewal of Learning Center(s):

Carnegie Career College - Main Campus 1292 Waterloo Road Suffield, OH 44260	Selected courses from all currently approved programs	Basinger
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Carnegie Career College - Learning Center  
2307 Cleveland Avenue NW  
Canton, OH 44709

Hondros College - Main Campus 7600 Tyler's Place Blvd. West Chester, OH 45069	Selected courses from all currently approved programs	Brubaker
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Hondros College - Learning Center  
4605 Duke Drive  
Mason, OH 45040

International College of Broadcasting - Main Campus 6 S. Smithville Road Dayton, OH 45431	Selected courses from all currently approved programs	Brubaker
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International College of Broadcasting - Learning Center  
4765 Airway Road  
Dayton, OH 45431

**Mr. Dennis Bartels seconded. 5 Ayes - 1 Abstention (Kramer - Hondros College; Carnegie Career College) - 0 Nays. Motion carried.**

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**(10-220)Dr. Steven Puckett moved** for Approval of the following previously approved out-of-state schools recommended to receive Board Approval:

Great Lakes Institute of Technology 5100 Peach Street Erie, PA 16509	ACCSC	3 New Programs
Michigan Institute of Aviation and Technology 47884 D Street Belleville, MI 48111	ACCSC	2 New Programs and 1 Program Renewal
Universal Technical Institute 10695 W. Pierce Street Avondale, AZ 85353	ACCSC	7 Program Renewals
Universal Technical Institute 601 Regency Drive Glendale Heights, IL 60139	ACCSC	7 Program Renewals
Universal Technical Institute 721 Lockhaven Drive Houston, TX 77073	ACCSC	8 Program Renewals
Universal Technical Institute - Motorcycle Mechanics Institute 2844 W. Deer Valley Road Phoenix, AZ 85027	ACCSC	2 Program Renewals
Universal Technical Institute - Motorcycle and Marine Mechanics 9751 Delegates Drive Orlando, FL 32837	ACCSC	3 Program Renewals

**Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.**

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**(10-221)Mr. Dennis Bartels moved** for Approval of the following items on the Consent Agenda:

Daymar College, Lancaster	School Director Change (TO: David Uhl)
Hondros College, Westerville	School Director Change (TO: Duke Cooper)
New Horizons Computer Learning Center, Garfield Heights	School Director Change (TO: Thomas Olmstead)
Northwest Ohio Dental Assisting School, Toledo	School Director Change (TO: Deanna Taylor)
Ross Medical Education Center, Sylvania	School Director Change (TO: Mark Forsythe)
Lincoln College of New England, CT	School Name Change (FROM: Clemens College)
Valor Christian College, Columbus	School Name Change (FROM: World Harvest Bible College)
Lincoln College of New England, CT	School Address Change (TO: 2279 Mt. Vernon Road Southington, CT 06489)

**Dr. Steven Puckett seconded. 5 Ayes - 1 Abstention (Kramer - Hondros College) - 0 Nays.  
Motion carried.**

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**Executive Director Mr. John Ware** reported on the pending update from prior Board Meetings.

**Mr. Terry Worst** reported for the SAA for Veterans Training.

**Mr. David Rankin** reported for the Ohio Association of Career Colleges and Schools.

**The Board took a ten minutes recess. The Board will process with the Disciplinary Hearings when they return.**

**ROLL CALL:**

**Dr. Puckett - Absent**

**Dr. Brockway - Yes**

**Dr. Searfoss - Yes**

**Mr. Kramer - Yes**

**Mr. Bartels - Yes**

**Mr. Miller - Yes**

**DISCIPLINARY HEARING - Ohio Academy of Pet Styling**

**CHAIR:** Good morning. My name is Ken Searfoss, Chair of the State Board of Career Colleges and Schools, and I will be presiding over this disciplinary hearing of this case on behalf of the State Board. At the conclusion of the evidence and after this Board has reviewed the evidence submitted this Board will take final action in this matter.

This is a matter with regard to the intent of the State Board of Career Colleges and Schools to initiate formal disciplinary action against **Ohio Academy of Pet Styling**. This hearing is taking place pursuant to Chapter 119 of the Ohio Revised Code. Since no formal hearing request was received from **Ohio Academy of Pet Styling**, the Board will only be reviewing evidence and documents presented by the Board's staff.

During the hearing, the testimony and offers of evidence shall be recorded by electronic means. The Board may administer oaths or affirmations.

To present the introductory exhibits I would like to present our representative from the office of the Attorney General, Ms. Mia Meucci. Ms. Meucci, please enter for the record the identification of certain exhibits that establish compliance with Chapter 119 of the Ohio Revised Code.

**ASSISTANT ATTORNEY GENERAL:** Thank you, Dr. Searfoss. I am presenting to the Board State Exhibits 1 through 8. These exhibits include copies of the hearing notice and original disciplinary resolution adopted by the Board as well as correspondence and other evidentiary information gathered by the Board's staff. I would ask that the Board admit these exhibits at the end of the hearing.

**CHAIR:** Thank you. At this time, the Chair would like to call upon the Executive Director to identify the exhibits and provide testimony on the proposed disciplinary action. Mr. John Ware, Executive Director, is sworn in.

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**EXECUTIVE DIRECTOR:** Mr. Chairman, I will identify the exhibits first and then provide a brief testimony. State Exhibit 1 is a copy of the information contained in the original complaint submitted against the Ohio Academy of Pet Styling by Bernadine Sedei. State Exhibit 2 is a copy of the letter sending the complaint to the Ohio Academy of Pet Styling. State Exhibit 3 is a copy of the school's initial response to the complaint. State Exhibit 4 is a letter to the Board with a proposed resolution to the school. State Exhibit 5 is a copy the school's response to the Board's proposal. State Exhibit 6 is another follow-up letter to the school in regards to a possible solution. State Exhibit 7 is a copy of the original Notice of Opportunity for Hearing. State Exhibit 8 is a copy of the letter setting the date for the Hearing here today before the Board. Very briefly, this matter involves a dispute over a refund. A student began attending the school. There was a fire at the school. As a result of this fire, the student was unable to continue attending. There were a number of issues involved too. There were problems with the school scheduling classes in a timely manner. Basically that resulted in the student being unable to complete her training at the school. It was determined based on the information that was submitted that the student was entitled to a refund of 50% of her tuition. She paid \$2,000. We are recommending that the school be required to issue a refund to this student in the amount of \$1,000. Again, that amount would be 50% of the tuition that was paid. I will be happy to answer any questions from Board members.

**CHAIR:** Thank you Mr. Ware. Are there any other comments or statements by anyone at this particular hearing? Hearing none, at this time, Ms. Meucci would you like to move for introduction of the exhibits?

**ATTORNEY GENERAL:** Yes, I would Dr. Searfoss. I would move the introduction of exhibits 1 through 8 which were identified by Mr. Ware during his testimony.

**CHAIR:** Are there any objection to the exhibits being admitted? Hearing no objections, the exhibits are admitted. If there is no other testimony or exhibits, I declare this disciplinary hearing closed. I will now entertain a motion for a Board order on the proposed disciplinary action.

**MINUTES OF THE STATE BOARD OF CAREER  
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**(10-222)Mr. Kenneth Miller moved** that the Board ADOPT the following adjudication order:

WHEREAS this Board adopted a resolution proposing to impose disciplinary action against the **Ohio Academy of Pet Styling**; and

WHEREAS this Board provided notice to the **Ohio Academy of Pet Styling** and the owner thereof and gave them the opportunity to request a hearing and no hearing was requested; and

WHEREAS in consideration of the testimony and documents reviewed by the Board, the Board finds that the **Ohio Academy of Pet Styling** has committed the following violations of the Board's laws and rules:

**The school has failed to refund tuition payments to a student who was unable to complete her program due to the school's inability to offer training in a manner consistent with the minimum standards of this Board; and**

WHEREAS these acts constitutes a violation of sections 3332.09(A) of the Ohio Revised Code and sections 3332-1-10 and 3332-1-16 of the Ohio Administrative Code.

THEREFORE BE IT RESOLVED THAT:

The Board hereby orders the **Ohio Academy of Pet Styling** to refund tuition in the amount of \$1,000 to Bernadine Sedei. The refund payment must be made before April 30, 2010 and the school is required to provide documentation to the Board no later than May 15, 2010 demonstrating compliance with this order.

BE IT FURTHER RESOLVED that the Executive Director of this Board is directed to notify the **Ohio Academy of Pet Styling** and the owner thereof, of this Board's order.

**Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.**

**(10-223)Mr. Charles Kramer moved** that the Board adjourn at 11:10 a.m.

**Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.**

Respectfully Submitted,

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Chairperson or Vice Chairperson

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Board Secretary