

**MINUTES OF THE STATE BOARD OF CAREER  
COLLEGES AND SCHOOLS BOARD MEETING  
MARCH 21, 2018**

PRESIDING: Dr. Jerome Brockway, Chairperson

PRESENT: Mr. Dennis Bartels, Board Vice Chairperson  
Ms. Lynn Mizanin, Board Secretary  
Mr. Srikanth Gaddam, Board Member  
Dr. Stephanie McCann, Board Member

ABSENT: Dr. Emily Passias, Board Member

STAFF: Mr. John Ware, Executive Director  
Ms. Ruth Myers, Assistant Director  
Ms. Laura Essman, Program Administrator 2  
Dr. Richard Brubaker, Consultant/Evaluator  
Dr. Steven Puckett, Consultant/Evaluator  
Ms. Marissa Palumbo, Assistant Attorney General

ABSENT: Ms. Christine Gregory, Consultant/Evaluator

GUESTS: Mr. Kent Trofholz, Ohio-Michigan Association of  
Career Colleges and Schools  
Ms. Kimberly Kegley, Drivers Edge CDL Training Academy  
Ms. Jessica Tedrow, Careers 4 You Training Center  
Mr. Ronnie Tedrow, Careers 4 You Training Center  
Ms. Emma Cardone, Wright State Research Institute  
Mr. Mark Sullivan, Cyanna Education Services  
Mr. Terham Freeman, Remington College

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**MEETING CALLED  
TO ORDER**

**Dr. Jerome Brockway, Chairperson  
called the meeting to order at 9:30 a.m.**

**ROLL CALL:**

**Dr. Passias - Absent  
Dr. McCann - Yes  
Mr. Gaddam - Yes  
Dr. Brockway - Yes  
Ms. Mizanin - Yes  
Mr. Bartels - Yes**

**(18-054))Ms. Lynn Mizanin moved** that the Board go into Executive Session at 9:31 a.m. to discuss compliance matters involving Davis College that are subject to informal methods of conference and conciliation in accordance with Ohio Revised Code section 3332.091(A)(1).

**Mr. Dennis Bartels seconded.      5 Ayes - 0 Nays.      Motion carried.**

**ROLL CALL:**

**Dr. Passias - Absent  
Dr. McCann - Yes  
Mr. Gaddam - Yes  
Dr. Brockway - Yes  
Ms. Mizanin - Yes  
Mr. Bartels - Yes**

Executive Session ended at 9:55 a.m. Public Session began at 10:04 a.m.

**ROLL CALL:**

**Dr. Passias - Absent  
Dr. McCann - Yes  
Mr. Gaddam - Yes  
Dr. Brockway - Yes  
Ms. Mizanin - Yes  
Mr. Bartels - Yes**

**INTRODUCTION OF GUESTS**

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**(18-055)Ms. Lynn Mizanin moved** for Approval of the Minutes of January 24, 2018.

**Mr. Dennis Bartels seconded.      5 Ayes - 0 Nays.      Motion carried.**

**Executive Director Mr. John Ware** reported on the following:

1.     **Legislative Update:** House Bill 512 was introduced in the legislature in mid-February. The bill would implement statutory changes to effectively merge the Ohio Department of Education with the Ohio Department of Higher Education while significantly reducing the responsibilities of the State Board of Education. The new entity that would be created by the merger of the two departments would be known as the Ohio Department of Learning and Achievement and would have oversight responsibility over both primary and post-secondary education matters. The bill is currently being reviewed by the House Government Accountability and Oversight Committee and I will keep the Board informed as the bill progresses through the legislature.
  
2.     **Annual Report Update:** The Board's completed 2017 Annual Report has been posted on our web site. Total student enrollment totals for FY 2017 were 73,764 and the number of approved program in FY 2017 was 1, 087. There has been a 50% decrease in the number of enrolled students and approved programs over the last five years as the FY 2012 annual report shows there were 78,002 students and 2,077 approved programs.
  
3.     **Administrative Rule Review Update:** We are still awaiting the sign off from the Governor's CSI office on the rule changes the Board approved in September. Assuming we get the approval from CSI in the next month, we will plan to have a public hearing at the May Board meeting. We will also be starting our next rule review process at the May Board meeting and I will give the Board a list of rules that we will be reviewing in 2018 with a preliminary report on recommended changes at the July Board meeting.
  
4.     **Board Update:** Ken Miller, who served as one of our Board Members since November 2003 has submitted a letter of resignation to the Governor's office indicating that he was no longer able to serve on the Board due to ongoing health issues. In addition to serving this Board for the past 14 years, Mr. Miller worked in the proprietary school industry for over 50 years and his contributions to this Board and Ohio's career colleges and schools will be missed.

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**Program Administrator 2 Ms. Laura Essman** reported on the following Compliance items:

Since the January 24, 2018 meeting, we have opened twelve (12) new cases.  
Since the January 24, 2018 meeting, we have closed eight (8) total cases.

**Below is a summary of investigative activity for FY18:**

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
32	5	1	27

**PUBLIC COMMENT**

There was no Public Comment.

**OLD BUSINESS**

**Executive Director Mr. John Ware** reported on the Davis College Update.

**NEW BUSINESS**

**Executive Director Mr. John Ware** reported on the ACICS Update.

**(18-056)Ms. Lynn Mizanin moved** for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

- A. Careers 4 You Training Center - NEW SCHOOL  
333 Oakland Avenue, Suite 1  
Findlay, OH 45840  
Consultant: Dr. Brubaker  
**APPROVAL TO MARCH 2019**

1. EKG - Certificate
2. Phlebotomy - Certificate
3. Medication Aide Training - Certificate
4. STNA/Nurse Aide Training - Certificate

**PENDING RECEIPT OF APPROVED CONSULTANT REPORT/SITE VISIT  
(anticipated start date: 3/22/18)**

**Mr. Srikanth Gaddam seconded.      5 Ayes - 0 Nays.      Motion carried.**

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**(18-057)Mr. Srikanth Gaddam moved** for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

- B. Computer Workshop Inc. - NEW SCHOOL  
5131 Post Road, Suite 102  
Dublin, OH 43017  
Consultant: Dr. Puckett  
**APPROVAL TO MARCH 2019**

1. Learn to Code - Certificate  
**PENDING RECEIPT OF FEES (anticipated start date: 5/7/18)**

**Mr. Dennis Bartels seconded.      5 Ayes - 0 Nays.      Motion carried.**

**(18-058)Dr. Stephanie McCann moved** for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

- C. Drivers Edge CDL Training Academy - NEW SCHOOL  
7450 Union Shelby Road  
Piqua, OH 45356  
Consultant: Dr. Brubaker  
**APPROVAL TO MARCH 2019**

1. CDL Truck Driver Training - Certificate  
**(anticipated start date: 3/22/18)**

**Mr. Dennis Bartels seconded.      5 Ayes - 0 Nays.      Motion carried.**

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**(18-059)Mr. Srikanth Gaddam moved** for Approval of the following Renewal Certificate(s) of Registration and Program Authorization(s):

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Acadia Career Institute (Pemberville)		Practical Nursing - Diploma Registered Nursing - Diploma	Brubaker
Advanced Technical Intelligence Center for Human Capital Development (Beavercreek)		Analyst Boot Camp - Certificate  Cyber Analyst Data Security (CADS) Program - Certificate	Brubaker
American National University (VA)	ACICS	Accounting - Bachelor of Business Administration Business Administration - Diploma Business Administration - Master's Degree Business Administration-Accounting - AAB Cybersecurity - AAS Health Information Management - AAS Management - Bachelor of Business Administration Medical and Health Services Management - Bachelor of Science Medical Assisting - AAS Medical Assisting - Certificate - Certificate Medical Billing and Coding - Diploma Medical Office Professional - Diploma Network Administration - Bachelor's Degree Network Support - AAS Nursing - Bachelor of Science Pharmacy Technician - Diploma Pharmacy Technician - AAS Phlebotomy-ECG Technician - Diploma	Out-of-State

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
American National University (Youngstown)	ACICS	Health Information Management - AAS Medical Assisting - AAS Medical Assisting - Certificate Medical Office Professional - Diploma Network Support - AAS Pharmacy Technician - AAS Pharmacy Technician - Diploma Phlebotomy and ECG Technician - Certificate Surgical Technology - AAS	Gregory
Dental Assistant Pro LLC (Columbus)		Dental Assisting - Certificate	Puckett
Dental Auxiliary Training Academy of SE Ohio (Fairfield)		Dental Assisting - Certificate	Brubaker
<b>PENDING CLARIFICATION OF PROGRAMS</b>			
Dental Auxiliary Training Academy of SE Ohio (MASON) - <b>LEARNING CENTER</b>		Selected courses from all currently approved programs	Brubaker
Drouhard National Jewelers' School (Mansfield)		Advanced Diamond Setting - Certificate Design, Casting & Production - Certificate Jewelry Repair & Diamond Setting - Certificate	Brubaker
First Impressions Dental Assisting (Powell)		Dental Assisting - Certificate	Puckett
Fred's Appliance Academy LLC (Madison)		Appliance Electrical Theory and Microwaves - Certificate Basic Appliance Repair - Certificate Basic Laundry - Certificate Basic Refrigeration - Certificate	Gregory

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<b>NAME OF SCHOOL</b>	<b>ACCRED</b>	<b>PROGRAM(S)</b>	<b>CONSULTANT</b>
International College of Broadcasting (Dayton)	ACCSC	Broadcasting I - Diploma Communications in Video Production /Recording Audio Engineering - AAS Multimedia Production and Broadcasting - AAS	Brubaker
International College of Broadcasting (Dayton) - <b>LEARNING CENTER</b>		Selected courses from all currently approved programs	Brubaker
Lutheran Metropolitan Ministry (Cleveland) <b>PENDING RECEIPT OF CURRENT FIRE INSPECTION</b>		Advanced Culinary Arts and Hospitality Training - Diploma Culinary Arts Training Program - Certificate	Gregory
Lutheran Metropolitan Ministry (Euclid and Cleveland ) - <b>LEARNING CENTERS</b>		Selected courses from all currently approved programs	
MIAT College of Technology (MI)	ACCSC	Airframe & Powerplant Technician - Certificate Aviation Maintenance Technology - AAS Energy and Industrial Technician - Certificate Energy Technology - AAS Global Logistics and Dispatch Program - Certificate HVACR Technician - Certificate Wind Power Technician - Certificate	Out-of-State
Professional Development Center (Youngstown)		Chemical Dependency Counselor Assistant - Certificate STNA - Certificate	Gregory



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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Ross College (N. Canton)	ABHES	Business Management - AAB Dental Assistant - Diploma Medical Assistant - Diploma Medical Assistant (Ross Version) - Diploma Medical Insurance Billing and Office Administration - Diploma Nursing - AAS Practical Nursing - Diploma Veterinary Assistant - Diploma Veterinary Technology - AAS	Gregory
Ross College (N. Canton) - <b>LEARNING CENTER</b>		Selected courses from all currently approved programs	Gregory
Ross Medical Education Center (Dayton)	ABHES	Dental Assistant - Diploma Medical Assistant - Diploma Medical Insurance Billing and Office Administration - Diploma	Brubaker
Stautzenberger College (Brecksville)	ACCSC	Addiction Counseling Technician - Diploma Allied Health - AAS Animal Welfare and Management - AAS Animal Welfare Business Management - AAS Animal Welfare Management - Diploma Basic Animal Grooming - Certificate Business Administration - AAS Central Sterile Processing Technology - Diploma Chiropractic Therapy Assistant - Diploma Companion Animal Care Technician - Diploma Companion Animal Trainer - Certificate Computer-Aided Drafting - Diploma Computer-Aided Drafting - AAS Construction Management - AAS	Gregory

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Stautzenberger College (Brecksville) - continued		Contemporary Business Administration - Diploma	
		Cybersecurity - Certificate	
		Dental Assisting - Diploma	
		Diagnostic Cardiovascular Sonography - AAS	
		Diagnostic Medical Sonography - AAS	
		Dialysis Technician - Diploma	
		E-Commerce - Certificate	
		EKG Technician/Cardiographic Technician - Certificate	
		Electrical Technician - Diploma	
		Entrepreneurship - Certificate	
		Facilities Maintenance Technician - Diploma	
		Foundations of Animal Care and Administration - Diploma	
		Heating, Ventilation, Air Conditioning, Refrigeration - Diploma	
		Hospitality Management - Diploma	
		Human Resources Management - Certificate	
		Information Technology Network Administration - Diploma	
		Information Technology Network Administration - AAS	
		Medical Assistant - Diploma	
		Medical Laboratory Technician - AAS	
		Medical Office Billing and Coding - Diploma	
		Nutrition and Wellness - Diploma	
		Paralegal Studies - Diploma	
		Paralegal Studies - AAB	
		Property Management - Certificate	
		Sales Management - Certificate	
		Small Animal Massage Therapy - Certificate	
		Social Media and Digital Marketing - Diploma	
		Surgical Technology - AAS	
		Technology Management - Certificate	
		Veterinary Medical Career Enhancements - Certificate	
		Veterinary Office Assistant - Certificate	
		Veterinary Technician - AAS	Welding - Diploma

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Stautzenberger College (Maumee)	ACCSC	Accounting - Associate of Applied Business Addiction Counseling Technician - Diploma Program Allied Health - AAS Animal Welfare Business Management - AAS Animal Welfare Management - Diploma Program Banking, Investments & Finance - AAB Business Administration - AAS Business & Entrepreneurial Management - AAB Central Sterile Processing Technology - Diploma Program Chiropractic Therapy Assistant - Diploma Program CNC and Robotic Manufacturing Technology - Diploma Program Companion Animal Care Technician - Diploma Program Computer-Aided Drafting - AAS Computer-Aided Drafting - Diploma Program Construction Management - AAS Contemporary Business Administration - Diploma Program Cybersecurity - Certificate Program Dental Assisting - Diploma Program Dental Assisting - Certificate Program Diagnostic Cardiovascular Sonography - AAS Diagnostic Medical Sonography - AAS E-Commerce - Certificate Program Electrical Technician - Diploma Program Entrepreneurship - Certificate Program Facilities Maintenance Technician - Diploma Program Heating, Ventilation, Air Conditioning, Refrigeration - Diploma Program Hospitality Management - Diploma Program Human Resources Management - Certificate Program Information Technology Network Administration - AAB Information Technology Network Administration - Diploma Program IT Enterprise Administration - Diploma Program Massage Therapy - Diploma Program	Gregory

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Stautzenberger College (Maumee) - continued		Medical Assisting - AAS Medical Assisting - Diploma Program Medical Billing and Coding Specialist - Diploma Program Medical Laboratory Technician - AAS Medical Office Billing and Coding - Diploma Program Medical Office Technology - AAB Nutrition and Wellness - Diploma Program Office Administration - AAB Paralegal Studies - Diploma Program Paralegal Studies - AAB Personal Fitness Trainer - AAS Personal Fitness Trainer - Diploma Program Phlebotomy Technician - Certificate Program Practical Nursing - Diploma Program Property Management - Certificate Program Sales Management - Certificate Program Social Media and Digital Marketing - Diploma Program Surgical Technology - AAS Technology Management - Certificate Program Veterinary Technician - AAS Welding - Diploma Program	
Stautzenberger College (Toledo) - <b>LEARNING CENTER</b>		Selected courses from all currently approved programs	Brubaker

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Universal Technical Institute, Motorcycle & Marine Mechanics (FL)	ACCSC	Marine Technician - Diploma  Motorcycle Technican Specialist 72 - Diploma Motorcycle Technican Specialist 84 - Diploma Motorcycle Technician Specialist 102 - Diploma Motorcycle Technician Specialist 48 - Diploma Motorcycle Technician Specialist 60 - Diploma Motorcycle Technician Specialist 60-1 - Diploma Motorcycle Technician Specialist 66 - Diploma Motorcycle Technician Specialist 72-1 - Diploma Motorcycle Technician Specialist 78 - Diploma Motorcycle Technician Specialist 84-1 - Diploma Motorcycle Technician Specialist 90 - Diploma Motorcycle Technician Specialist 96 - Diploma Motorcycle Technician Specialist 96-1 - Diploma	Out-of-State
Universal Technical Institute, Motorcycle Mechs Inst Div (AZ)	ACCSC	Motorcycle Technician Specialist 72 - Diploma  Motorcycle Technican Specialist 84 - Diploma Motorcycle Technician Specialist 102 - Diploma Motorcycle Technician Specialist 48 - Diploma Motorcycle Technician Specialist 60 - Diploma Motorcycle Technician Specialist 60-1 - Diploma Motorcycle Technician Specialist 66 - Diploma Motorcycle Technician Specialist 72-1 - Diploma Motorcycle Technician Specialist 78 - Diploma Motorcycle Technician Specialist 84-1 - Diploma Motorcycle Technician Specialist 90 - Diploma Motorcycle Technician Specialist 96 - Diploma Motorcycle Technician Specialist 96-1 - Diploma	Out-of-State

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Universal Technical Institute (AZ)	ACCSC	Automotive & Diesel Technology II - AOS Automotive & Diesel Technology II - 2 Industry Emphases (Ford FACT & GM) - AOS Automotive & Diesel Technology II - Industry Emphasis (GM) - AOS Automotive & Diesel Technology II + Industry Emphasis (Cummins) - AOS Automotive & Diesel Technology II - Industry Emphasis (Cummins Power Generation) - AOS Automotive & Diesel Technology II + Industry Emphasis (DTNA Finish First) - AOS Automotive & Diesel Technology II - Industry Emphasis (Ford FACT) - AOS Automotive Technology II - AOS Automotive Technology II + 2 Industry Emphases (Ford FACT & GM) - AOS Automotive Technology II + Industry Emphasis (Ford FACT) - AOS Automotive Technology II + Industry Emphasis (GM) - AOS Diesel Technology II - AOS Diesel Technology II + Industry Emphasis (Cummins) - AOS Diesel Technology II + Industry Emphasis (Cummins Power Generation) - AOS Diesel Technology II + Industry Emphasis (DTNA Finish First) - AOS Welding Technology - Diploma	Out-of-State
Universal Technical Institute (IL)	ACCSC	Automotive/Diesel & Industrial Technology - Diploma Automotive/Diesel & Industrial Technology with Daimler Trucks Finish First - Diploma Automotive/Diesel & Industrial Technology with FACT - Diploma Automotive/Diesel & Industrial Technology with TPAT - Diploma Automotive Technology - Diploma Automotive Technology with FACT - Diploma Automotive Technology with TPAT - Diploma Diesel & Industrial Technology - Diploma Diesel & Industrial Technology with Daimler Trucks Finish First - Diploma	Out-of-State

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<b>NAME OF SCHOOL</b>	<b>ACCRED</b>	<b>PROGRAM(S)</b>	<b>CONSULTANT</b>
Universal Technical Institute (TX)	ACCSC	Automotive/Diesel & Industrial Technology - Diploma Automotive/Diesel & Industrial Technology with Cummins - Diploma Automotive/Diesel & Industrial Technology with FACT - Diploma Automotive/Diesel & Industrial Technology with NATT - Diploma Automotive Technology - Diploma Automotive Technology with FACT - Diploma Automotive Technology with NATT - Diploma Collision Repair and Refinish Technology - Diploma Collision Repair & Refinish Technology with Estimating - Diploma Core Collision Repair & Refinish Technology - Diploma Core Collision Repair & Refinish Technology with Estimating - Diploma Diesel and Industrial Technology - Diploma Diesel & Industrial Technology with Cummins - Diploma	Out-of-State
We Can Code IT (Cleveland)		Software Development Coding Bootcamp (C#) - Certificate Software Development Coding Bootcamp (Java) - Certificate	Gregory

**Dr. Stephanie McCann seconded.**

**4 Ayes - 1 Abstention (Mizanin; Stautzenberger College - both locations) - 0 Nays.**

**Motion carried.**

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**(18-060)Mr. Dennis Bartels moved** for Approval of the following New Scholarship/Grant(s):

<u>NAME OF SCHOOL</u>	<u>NAME OF SCHOLARSHIP/GRANT</u>
Cleveland School of Cannabis (Cleveland)	Cannabis Reparations Grant
Felbry College (Columbus)	Felbry College School of Nursing Scholarship
We Can Code IT (Cleveland)	We Can Code IT Diversity Award

**Ms. Lynn Mizanin seconded.      5 Ayes - 0 Nays.      Motion carried.**



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**(18-061)Dr. Stephanie McCann moved** for Approval of the following New Programs (Degrees/Diplomas/Certificates):

<b>School/City</b>	<b>Program Name/Level</b>	<b>Anticipated Start Date</b>
Elite Welding Academy - South Point (South Point)	Welding Downhill - Certificate	5/23/2018
ETI Technical College of Niles (Niles)	Chemical Dependency Counselor Assistant Preliminary (PHASE I) - Certificate	3/22/2018
Institute of Integrative Nutrition (Cincinnati)	Coaching Mastery Course - Certificate	4/16/2018
Institute of Integrative Nutrition (Cincinnati)	Gut Health Program - Certificate	4/16/2018
Institute of Integrative Nutrition (Cincinnati)	Hormone Health Course - Certificate	4/16/2018
Institute of Integrative Nutrition (Cincinnati)	Launch Your Dream Book - Certificate	4/16/2018
Lincoln College of Technology (IN)	Welding and Metal Fabrication Technology - Certificate	6/25/2018
National Center For Urban Solutions, Tec (Columbus)	Fanuc Handling Tool Operations and Programming - Certificate	6/4/2018
Ohio Business College (Sandusky)	Accounting and Business Management - AAB	6/25/2018
Ohio Business College (Sandusky)	Business Administration Specialist - Diploma	6/25/2018
Ohio Business College (Sandusky)	Event Planning and Tourism - Diploma	6/25/2018
Ohio Business College (Sandusky)	Legal Secretary - Diploma	6/25/2018
Ohio Business College (Sandusky)	Marketing and Business Management - AAB	6/25/2018
Ohio Business College (Sandusky)	Office Administration - AAB	6/25/2018

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<b>School/City</b>	<b>Program Name/Level</b>	<b>Anticipated Start Date</b>
Ohio Business College (Sheffield Village)	Accounting and Business Management - AAB	6/25/2018
Ohio Business College (Sheffield Village)	Business Administration Specialist - Diploma	6/25/2018
Ohio Business College (Sheffield Village)	Event Planning and Tourism - Diploma	6/25/2018
Ohio Business College (Sheffield Village)	Legal Secretary - Diploma	6/25/2018
Ohio Business College (Sheffield Village)	Marketing and Business Management - AAB	6/25/2018
Ohio Business College (Sheffield Village)	Office Administration - AAB	6/25/2018
Remington College (Cleveland)	Facility Maintenance - Diploma	7/16/2018
Remington College (Cleveland)	Facility Maintenance and Technology - AAS	7/16/2018
Stautzenberger College (Maumee)	Masonry - Diploma	7/30/2018

**Mr. Srikanth Gaddam seconded. 4 Ayes - 1 Abstention (Mizanin; Stautzenberger College - Maumee) - 0 Nays.**

**Motion carried.**

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**Mr. Kent Trofholz** reported for the Ohio-Michigan Association of Career Colleges and Schools.

**(18-062)Ms. Lynn Mizanin moved** that the Board adjourn at 10:35 p.m.

**Mr. Srikanth Gaddam seconded.   5 Ayes - 0 Nays.   Motion carried.**

Respectfully Submitted,

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Chairperson or Vice Chairperson

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Board Secretary