

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
MAY 20, 2015**

PRESIDING: Dr. Kenneth Searfoss, Board Chairperson

PRESENT: Mr. Dennis Bartels, Board Secretary
Dr. Jerome Brockway, Board Vice Chairperson
Mr. William Bussey, Board Member
Dr. Stephanie McCann, Board Member

ABSENT: Mr. Kenneth Miller, Board Member

STAFF: Mr. John Ware, Executive Director
Ms. Ruth Myers, Assistant Director
Mr. Tim Boylan, Consultant/Evaluator
Dr. Richard Brubaker, Consultant/Evaluator
Dr. Steven Puckett, Consultant/Evaluator
Mr. Jim Zinsmeister, Consultant/Evaluator

ABSENT: Mr. James Miller, Assistant Attorney General

GUESTS: Mr. Kent Trofholz, Ohio Association of Career Colleges and Schools
Mr. Brian Niedzwicki, Stautzenberger College
Mr. Todd Zvaigzne, Remington College - Cleveland
Mr. Jason Shawberry, Athena Career Academy
Mr. John Carreon, Kaplan College
Ms. Kim Zornes, Harrison College
Ms. Lenee Pezzaro, Harrison College
Ms. Shannon McMannon, Vatterott College
Mr. Mark Sullivan, American Institute of Alternative Medicine
Mr. Joe Barker, Miami-Jacobs Career College - Columbus
Ms. Amanda Ramey, Miami-Jacobs Career College
Ms. Katherine Butler, Oakland Park School of Technology
Ms. Amber Gantt, ITT Technical Institute - Columbus
Mr. Chris Cogell, Yoga on High
Ms. Jasmine Grace, Yoga on High
Ms. Kim Stein, former State Board Investigator

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**MEETING CALLED
TO ORDER**

**Dr. Kenneth Searfoss, Board Chairperson
called the meeting to order at 9:00 a.m.**

ROLL CALL:

**Mr. Bussey - Absent
Dr. Brockway - Yes
Dr. McCann - Yes
Dr. Searfoss - Yes
Mr. Bartels - Yes
Mr. Miller - Absent**

(15-107)Mr. Dennis Bartels moved that the Board go into Executive Session at 9:04 a.m. for discussion of pending litigation, pending investigations, and personnel matters.

Dr. Jerome Brockway seconded. 4 Ayes - 0 Nays. Motion carried.

Let the record show that Mr. William Bussey, Board Member, arrived at 9:10 a.m.

(15-108)Mr. Dennis Bartels moved to end Executive Session at 9:18 a.m. Public Session began at 10:00 a.m.

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Mr. Bussey - Absent
Dr. Brockway - Yes
Dr. McCann - Yes
Dr. Searfoss - Yes
Mr. Bartels - Yes
Mr. Miller - Absent**

INTRODUCTION OF GUESTS

(15-109)Mr. Dennis Bartels moved for Approval of the Minutes of March 18, 2015

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

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Executive Director Mr. John Ware reported on the following:

1. **State Budget Update:** The Board's operating budget request for the biennium that begins on July 1, 2015 was included in the state budget bill (House Bill 64) that was passed in the House of Representatives on April 22nd. The budget bill is currently being considered by the Senate and I testified in support of the Board's budget request before the Senate Finance Committee on May 12th. After the Senate passes its version of the budget, the process will move to a conference committee and then back to the Governor and hopefully a new budget will take effect before the end of the fiscal year on June 30th.
2. **Online Processing Update:** We are nearing completion of the next phase of the Board's online renewal and application system. The data verification process is nearly complete and we expect to have the process for new programs and other items beginning with the July Board meeting. School renewals will be submitted electronically beginning with the September Board meeting. Our current plan is that all certificate of registration renewals and other processes (including new schools and programs, agent applications, etc.) will be submitted online beginning in January 2016.
3. **NASASPS Conference:** The annual conference of the National Association of State Administrators and Supervisors of Private Schools (NASASPS) was held April 27-30 in Savannah, Georgia. Approximately 175 representatives from other states, accrediting agencies, guaranty agencies, schools, and the U.S. Department of Education were in attendance. It was my last meeting serving as NASASPS president, a role I have served in for the past five years.

Executive Director Mr. John Ware reported on the 3rd Quarter Financial Report (attached).

Ms. Laura Essman reported on the following Compliance items:

Since the March 18, 2015 meeting, we have opened five (5) new cases.

Since the March 18, 2015 meeting, we have closed thirteen (13) total cases.

Below is a summary of investigative activity for FY15:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
58	5	5	53

(15-110)Dr. Jerome Brockway moved for the election of the following Board Officers for 2015:

Dr. Kenneth Searfoss, Chairperson

Dr. Jerome Brockway, Vice Chairperson

Mr. Dennis Bartels, Board Secretary

Dr. Kenneth Searfoss seconded. 5 Ayes - 0 Nays. Motion carried.

PUBLIC COMMENT

There was no Public Comment.

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OLD BUSINESS

Executive Director Mr. John Ware reported on the Online Data Verification Process Update.

Executive Director Mr. John Ware reported on the Administrative Rule Update.

NEW BUSINESS

(15-111)Mr. Dennis Bartels moved that the Board adopt the following resolution:

WHEREAS Valley View Medical Training Center and ABC Basic Medical Training Center currently hold valid certificates of registration with this Board; and
WHEREAS the aforementioned schools have failed to submit their student tuition recovery fund payment for 2014; and
WHEREAS these actions constitute a violation of Ohio Revised Code Sections 3332.085 and 3332.09.

Therefore be it resolved that:

RESOLVED, that the Executive Director of this Board, be, and he hereby is, directed to notify Valley View Medical Training Center and ABC Basic Medical Training Center and the owners thereof, that this Board intends to initiate formal disciplinary action pursuant to Ohio Revised Code Section 3332.09 and 3332.091 and in accordance with Ohio Revised Code Chapter 119 for the aforementioned violations.

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

(15-112)Mr. Dennis Bartels moved for Approval of the following New Program(s):

- A. Brown Mackie College - Cincinnati
 1011 Glendale-Milford Road
 Cincinnati, OH 45215
 Consultant: Dr. Puckett
 APPROVAL TO SEPTEMBER 2016
 - 1. Mobile Web Development - Diploma
 (anticipated start date: 5/21/15)

Dr. Jerome Brockway seconded. 5Ayes - 0 Nays. Motion carried.

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(15-113)Dr. Jerome Brockway moved for Approval of the following New Program(s):

- B. ETI Technical College of Niles
2076 Youngstown Warren Road
Niles, OH 44446
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2015

1. Facilities Maintenance Technician - Diploma
(anticipated start date: 6/1/15)

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

(15-114)Mr. Dennis Bartels moved for Approval of the following New Program(s):

- C. Fortis College
11499 Chester Road, Suite 200
Cincinnati, OH 45246
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2015

1. Home Health Aide - Certificate
(anticipated start date: 7/1/15)

Mr. William Bussey seconded. 5 Ayes - 0 Nays. Motion carried.

(15-115)Dr. Jerome Brockway moved for Approval of the following New Program(s):

- D. Harrison College-Columbus, Ohio
3880 Jackpot Road
Grove City, OH 43123
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2015

1. Computer Professional - Diploma
 2. Help Desk Specialist - Diploma
 3. Medical Assisting - Diploma
 4. Web Developer - Diploma
 5. Windows Technician - Diploma
- (anticipated start date: 6/1/15)**

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

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(15-116)Mr. Dennis Bartels moved for Approval of the following New Program(s):

E. Healing Arts Institute
340 Three Meadows Drive
Perrysburg, OH 43551
Consultant: Dr. Puckett
APPROVAL TO MARCH 2017

1. Advanced Massage Therapy - Diploma
2. Advanced Modalities and Reflexology - Certificate
(anticipated start date: 7/6/15)

Mr. William Bussey seconded. 5 Ayes - 0 Nays. Motion carried.

(15-117)Dr. Jerome Brockway moved for Approval of the following New Program(s):

F. Miami-Jacobs Career College
2 Crowne Point Court, Suite 100
Sharonville, OH 45241
Consultant: Dr. Puckett
APPROVAL TO SEPTEMBER 2015

1. Dental Assisting - Diploma
(anticipated start date: 7/15/15)

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

(15-118)Mr. Dennis Bartels moved for Approval of the following New Program(s):

G. MyComputerCareer.com/TechSkills
2400 Corporate Exchange Drive, Suite 300
Columbus, OH 43231
Consultant: Dr. Puckett
APPROVAL TO MARCH 2017

1. Information Technology Security Specialist (ITSS) - Certificate
(anticipated start date: 7/1/15)

Mr. William Bussey seconded. 5 Ayes - 0 Nays. Motion carried.

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(15-119)Dr. Jerome Brockway moved for Approval of the following New Program(s):

H. Stautzenberger College
8001 Katherine Boulevard
Brecksville, OH 44141
Consultant: Dr. Puckett
APPROVAL TO MARCH 2016

Stautzenberger College
1796 Indian Wood Circle
Maumee, OH 43537
Consultant: Dr. Puckett
APPROVAL TO MARCH 2016

1. Paralegal - Diploma
2. Social Media and Digital Marketing - Diploma
(anticipated start date: 10/16/15)

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

(15-120)Mr. Dennis Bartels moved for Approval of the following New Program(s):

I. Vatterott College
5025 East Royalton Road
Broadview Heights, OH 44147
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2016

1. Masonry - Diploma
(anticipated start date: 8/24/15)

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

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(15-121)Dr. Stephanie McCann moved for Approval of the following New Degree(s):

- A. Athena Career Academy
5203 Airport Highway
Toledo, OH 43615
Consultant: Dr. Puckett/Mr. Boylan
AUTHORIZATION TO SEPTEMBER 2015

Associate of Applied Science in Registered Nursing: Advanced Standing
(anticipated start date: 12/23/15)

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

(15-122)Dr. Jerome Brockway moved for Approval of the following New Degree(s):

- B. Harrison College-Columbus, Ohio
3880 Jackpot Road
Grove City, OH 43123
Consultant: Dr. Puckett
AUTHORIZATION TO NOVEMBER 2015

Associate of Applied Science in:
Web Application Developer
Information Technology
(anticipated start date: 6/1/15)

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

(15-123)Mr. Dennis Bartels moved for Approval of the following New Degree(s):

- C. Ohio Valley College of Technology
15258 SR 170 (PO Box 7000)
East Liverpool, OH 43920
Consultant: Dr. Puckett
AUTHORIZATION TO JULY 2015

Associate of Applied Business in:
Business Administration/Accounting
Health Unit Coordinator
Healthcare Administration
(anticipated start date: 8/1/15)

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

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(15-124)Mr. Dennis Bartels moved for Approval of the following New Degree(s):

- D. Remington College
14445 Broadway Avenue
Cleveland, OH 44125
Consultant: Dr. Puckett
AUTHORIZATION TO JANUARY 2018

Associate of Applied Science in:
Medical Assisting with X-Ray Tech (Limited Scope)
Pharmacy Technician
Medical Assisting
(anticipated start date: 10/1/15)

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

(15-125)Mr. Dennis Bartels moved for Approval of the following New School(s):

- A. Hudson Healthcare Training Institute - NEW SCHOOL
27801 Euclid Avenue, Suite 520
Euclid, OH 44132
Consultant: Dr. Puckett/Mr. Zinsmeister
APPROVAL TO MAY 2016

1. Administrative Medical Assistant - Certificate
2. Phlebotomy Technician - Certificate
**PENDING RECEIPT OF FEES AND APPROVED CONSULTANT
REPORT/SITE VISIT (anticipated start date: 7/6/15)**

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

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(15-126)Dr. Jerome Brockway moved for Approval of the following New School(s):

- B. Yoga on High Teacher Training
and Ayurveda Institute - NEW SCHOOL
1081 N. High Street
Columbus, OH 43210
Consultant: Dr. Puckett
APPROVAL TO MAY 2016

1. Ayurvedic Health Educator - Certificate
 2. Ayurvedic Theory - Certificate
- PENDING RECEIPT OF FEES, FINANCIAL STATEMENT, AND
APPROVED CONSULTANT REPORT/SITE VISIT (anticipated start date:
5/29/15)**

Request for Approval of the following New Learning Center(s):

Yoga on High Teacher Training
and Ayurveda Institute - Learning Center
1020 Dennison Avenue, Suite 201
Columbus, OH 43201
Consultant: Dr. Puckett
APPROVAL TO MAY 2016

COURSES IN:

Selected courses in all currently approved programs

PENDING RECEIPT OF FEES (anticipated start date: 5/29/15)

Mr. Dennis Bartels seconded.

5 Ayes - 0 Nays.

Motion carried.

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(15-127)Mr. Dennis Bartels moved for Approval of the following Change of Ownership(s):

- A. Kaplan College
2800 River Road
Dayton, OH 45439
Consultant: Dr. Puckett/Dr. Brubaker
APPROVAL TO MAY 2016

Date of Sale: February 12, 2015
New Owner(s): Education Corporation of America

Associate of Applied Science in:

Nursing

Photographic Technology with Majors in:

Commercial Photography

Portrait Photography

Diplomas in:

Computer Numerical Control Technology (CNC Technology)

Dental Assistant

Electrical Technician

Heating, Ventilation and Air Conditioning/Refrigeration

Medical Assistant

Pharmacy Technician

Certificates in:

Medical Office Specialist

Phlebotomy

Professional Development for Architecture & Engineering

PENDING RECEIPT OF FEES

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

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(15-130)Dr. Jerome Brockway moved for Approval of the following previously approved out-of-state schools recommended to receive Board Approval:

At-Home Professions 2001 Lowe Street Fort Collins, CO 80525	DETC	2 Program Renewals
Erie Institute of Technology 940 Millcreek Mall Erie, PA 16565	ACCSC	12 Program Renewals; 1 New Program
ITT Technical Institute 9511 Angola Court Indianapolis, IN 46268	ACICS	4 New Programs (INCLUDING 1 NEW BACHELOR PENDING CLARIFICATION OF APPROVAL BY THE OHIO BOARD OF REGENTS)
New Castle School of Trades 4117 Pulaski Road New Castle, PA 16101	ACCSC	14 Program Renewals
Pittsburgh Institute of Aeronautics PO Box 10897 Pittsburgh, PA 15236	ACCSC	3 Program Renewals
Sullivan University 3101 Bardstown Road Louisville, KY 40205	SACSCOC	47 Program Renewals; 5 New Programs
Universal Technical Institute- Motorcycle & Marine Mechanics Institute 9751 Delegates Drive Orlando, FL 32837	ACCSC	4 New Programs

Mr. William Bussey seconded. 5 Ayes - 0 Nays. Motion carried.

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(15-131)Dr. Jerome Brockway moved for Approval of the following request for New Scholarship/Grant(s):

Ohio Valley College of Technology
15258 State Route 170
East Liverpool, OH 43920

Nurses Touch Lives Grant

Stautzenberger College
8001 Katherine Boulevard
Brecksville, OH 44141

**Stautzenberger College Military Grant
Stautzenberger College Family Education Grant
In School Payment Matching Grant
On-Time Graduation Grant**

Stautzenberger College
1796 Indian Wood Circle
Maumee, OH 43537

**Stautzenberger College Military Grant
Stautzenberger College Family Education Grant
In School Payment Matching Grant
On-Time Graduation Grant**

Virginia Marti College of Art & Design
11724 Detroit Avenue
Lakewood, OH 44107

VMC Institutional Grant

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

(15-132)Dr. Stephanie McCann moved for Approval of the following Consent Agenda:

American National College, Kettering

**CHANGE OF DIRECTOR
(TO: James Schoenlein)**

American National College, Youngstown

**CHANGE OF DIRECTOR
(TO: Thomas Wertman)**

Antonelli College, Cincinnati

**CHANGE OF DIRECTOR
(TO: Leah Elkins)**

Brown Mackie College, Cincinnati

**CHANGE OF DIRECTOR
(TO: Holly Helscher)**

Heritage College, Columbus

**CHANGE OF DIRECTOR
(TO: Jeffrey Hill)**

Mr. William Bussey seconded. 5 Ayes - 0 Nays. Motion carried.

Executive Director Mr. John Ware recognized Ms. Kimberly Stein for her eleven (11) years of service with the State Board. Ms. Stein accepted a new position with the Chiropractic Board.

No representative for the State Approving Agency for Veterans Training.

Mr. Kent Trofholz reported for the Ohio Association of Career Colleges and Schools.

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(15-133)Mr. Dennis Bartels moved that the Board adjourn at 10:40 a.m.

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary