

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
MAY 24, 2017**

PRESIDING: Dr. Jerome Brockway, Board Chairperson

PRESENT: Mr. Dennis Bartels, Board Vice Chairperson
Ms. Lynn Mizanin, Board Secretary
Mr. Srikanth Gaddam, Board Member
Mr. Kenneth Miller, Board Member
Dr. Emily Passias, Board Member

ABSENT: Dr. Stephanie McCann, Board Member

STAFF: Mr. John Ware, Executive Director
Ms. Ruth Myers, Assistant Director
Ms. Laura Essman, Administrative Professional
Dr. Richard Brubaker, Consultant/Evaluator
Mr. Charles Kramer, Consultant/Evaluator
Dr. Steven Puckett, Consultant/Evaluator
Ms. Marissa Palumbo, Assistant Attorney General

ABSENT:

GUESTS: Mr. Kent Trofholz, Ohio Association of Career Colleges and Schools
Ms. Katherine Butler, Oakland Park School of Technology
Mr. Phillip Bufford, Hondros College of Business
Mr. Michael Francassa, Ohio Treasurer of State
Mr. George Voinovich, Ohio Technical College
Ms. Gay Miller, Guest
Ms. Kindra O'Rielley, Assist to Succeed of Columbus/Newark
Mr. Mark Sullivan, American Institute of Alternative Medicine
Ms. Julie Hengle, Art Institute of Ohio-Cincinnati

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**MEETING CALLED
TO ORDER**

**Dr. Jerome Brockway, Board Chairperson
called the meeting to order at 9:30 a.m.**

ROLL CALL:

**Dr. Passias - Absent
Dr. McCann - Absent
Mr. Gaddam - Yes
Dr. Brockway - Yes
Ms. Mizanin - Yes
Mr. Bartels - Yes
Mr. Miller - Yes**

(17-091)Mr. Dennis Bartels moved that the Board go into Executive Session at 9:33 a.m. to discuss investigations subject to informal methods of conference and conciliation in accordance with Ohio Revised Code section 3332.091(A)(1).

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Dr. Passias - Yes
Dr. McCann - Absent
Dr. Brockway - Yes
Ms. Mizanin - Yes
Mr. Bartels - Yes
Mr. Miller - Yes**

Let the record show that Dr. Passias arrived at 9:50 a.m.

(17-092)Mr. Dennis Bartels moved to end Executive Session at 9:55 a.m. Public Session began at 9:59 a.m.

Ms. Lynn Mizanin seconded. 6 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Dr. Passias - Yes
Dr. McCann - Absent
Mr. Gaddam - Yes
Dr. Brockway - Yes
Ms. Mizanin - Yes
Mr. Bartels - Yes
Mr. Miller - Yes**

INTRODUCTION OF GUESTS

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(17-093)Mr. Kenneth Miller moved for Approval of the Minutes of March 22, 2017.

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

Executive Director Mr. John Ware reported on the following:

1. **Federal Updates:** On May 5, 2017, President Trump signed into law H.R. 244, the Consolidated Appropriations Act of FY 2017, which provides funding for all federal agencies until the end of the current fiscal year, September 30, 2017. Under the new law, the maximum Pell Grant will increase by \$105 to \$5,920 for the 2017-2018 academic year. The budget agreement also includes language restoring year-round Pell Grant funding, authorizing institutions to award not more than one and one-half Pell Grants during a single award year to permit an eligible student to work toward completion of his/her program year round.
2. **School Closure Update:** We continue to work with students that have been affected by recent school closures. States that were affected by the ITT closure continue to work with the bankruptcy trustee to come up with a solution to how to store and access the 60,000 boxes of ITT student records currently in possession being stored in Indianapolis.

Board Member Ms. Lynn Mizanin reported on Region V Conference.

Executive Director Mr. John Ware reported on the 3rd Quarter Financial Report (see attached report).

Administrative Professional Ms. Laura Essman reported on the following Compliance items: Since the March 22, 2017 meeting, we have opened nine (9) new cases. Since the March 22, 2017 meeting, we have closed nine (9) total cases.

Below is a summary of investigative activity for FY17:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
45	8	5	37

PUBLIC COMMENT

There was no Public Comment.

OLD BUSINESS

Executive Director Mr. John Ware reported on the Budget Update.

Executive Director Mr. John Ware reported on the Strategic Plan Update.

NEW BUSINESS

(17-094)Mr. Dennis Bartels moved to refer the Dayton Dog Trainer School to the Attorney General's Office for possible injunctive action.

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

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(17-095)Ms. Lynn Mizanin moved for Approval of the following New Programs
(Degrees/Diplomas/Certificates):

School/City	Program Name/Level	Start Date
American Healthcare Institute, LLC (Columbus)	Dental Assisting - Certificate	6/1/2017
American Healthcare Institute, LLC (Columbus)	Early Childhood Administrative - Certificate	6/5/2017
American Healthcare Institute, LLC (Columbus)	Pharmacy Technician - Certificate	6/5/2017
American Healthcare Institute, LLC (Columbus)	Practical Nurse - Diploma (SUBJECT TO NURSING BOARD APPROVAL)	6/5/2017
Antonelli College (Cincinnati)	Photography Digital Motion Concentration - AAB	7/10/2017
Cleveland Grooming Academy	Complete Basic Bathing - Certificate	5/25/2017
Columbus Outpatient Collection Center/CACE (Columbus)	Electronic Health Records Specialist - Certificate	5/25/2017
ETI Technical College of Niles (Niles)	Nursing - AAS	9/11/2017
Fred's Appliance Academy LLC (Madison)	Basic Laundry - Certificate	6/5/2017
Laurel Technical Institute (Meadville, PA)	Veterinary Assistant - Diploma	5/25/2017
Laurel Technical Institute (Sharon, PA)	Clinical Medical Assistant - Diploma	5/25/2017
Ohio Technical College (Cleveland)	American V-Twin Specialist - Diploma	7/1/2017
	American V-Twin Technician - Diploma	7/1/2017
	American V-Twin Technology - AAS	7/1/2017
	PowerSport Technology - AAS	7/1/2017
	PowerSport Specialist - Diploma	7/1/2017
	PowerSport Technician - Diploma	7/1/2017
South University (Warrensville Hts.)	Post-Baccalaureate Certificate in Paralegal Studies - Certificate	1/1/2018

Mr. Kenneth Miller seconded.

6 Ayes - 0 Nays.

Motion carried.

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(17-096)Dr. Emily Passias moved for Approval of the following Renewal Certificate(s) of Registration and Program Authorization(s):

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)
May 24, 2017

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
American Winds College of Aeronautics (Akron)	ACCET	Aviation Administration Management - AAS Aviation Administration & Management - Diploma Commercial Pilot Program - Diploma Commercial Pilot Program - AAS Instructor Pilot Program - AAS Instructor Pilot Program - Diploma Professional Pilot Program - Diploma Professional Pilot Program - AAS	Kramer
Anderson Academy of Dental Assisting Inc. (Cincinnati)		Dental Assisting - Certificate	Brubaker
At Home Professions (Ft. Collins)	DEAC	Healthcare Documentation Program - Diploma Medical Transcription & Editing - Diploma	Out-of-State

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Beckfield College (Springdale)	ACICS	Business Administration - AAB Computer Network Administration - AAS Criminal Justice - AAS Dental Assisting - Diploma Health Information Technology - AAS Hotel and Restaurant Management - AAS Human Resource Management - AAS Marketing - AAS Medical Assisting - Diploma Medical Assisting - AAS Medical Assisting - Diploma Medical Billing and Coding Administration - Diploma Medical Massage Therapy - Diploma Medical Office Assistant - Diploma Nursing - AAS Nursing (LPN-RN) - AAS Paralegal Studies - AAS Paralegal Studies (Post-Baccalaureate) - Certificate Practical Nursing - Diploma System Administrator - AAS	Brubaker

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Cincinnati School of Medical Massage (Cincinnati)	ACCSC	Massage Therapy - Diploma Medical Assisting Program - Diploma	Brubaker
Cleveland Institute of Dental-Medical Assistants (Cleveland)	ACCSC	Dental Assistant - Diploma Medical Assistant - Diploma Medical Secretary - Diploma Pharmacy Technician - Diploma	Kramer
Cleveland Institute of Dental-Medical Assistants (Mentor)	ACCSC	Dental Assistant - Diploma Medical Assistant - Diploma Medical Secretary - Diploma Pharmacy Technician - Diploma	Kramer
Community Technology Learning Center of Portage (Ravenna)		CompTia A+ Certification - Certificate CompTia Network+ Certification - Certificate CompTia Security+ Certification - Certificate CompTia Server+ Certification - Certificate Internet & Computing Core Certification (IC3) - Certificate Microsoft Certified Solutions Associate (MCSA) - Certificate Microsoft Certified Solutions Expert (MCSE) - Certificate Microsoft Office Specialist (MOS) - Certificate Microsoft Technology Associate (MTA) - Certificate	Kramer

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)
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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Continents Academy (Columbus)		Pharmacy Technician - Certificate	Puckett
Dayton School of Medical Massage (Dayton)	ACCSC	Massage Therapy - Diploma Medical Assisting - Diploma	Brubaker
Dayton School of Medical Massage (Lima)	ACCSC	Massage Therapy - Diploma	Brubaker
Dayton School of Medical Massage (Lima) - LEARNING CENTER		Selected courses from all currently approved programs	Brubaker
Erie Institute of Technology (PA)	ACCSC	Automotive Body Technician - Diploma Business and Information Management - Diploma CNC Machinist - Diploma Electrician - Diploma Electronic Engineering Technoloy - AAS Electronics Technician - Diploma Heating, Ventilation & Air Conditioning / Refrigeration - Diploma Industrial Maintenance and Mechatronics - Diploma Medical Equipment Technician - AAS Multimedia Graphic Design - AAS Network and Database Professional - AAS Welding Technology - Diploma	Out-of-State

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)
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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Gibbons School of Massage Therapy & Integrated Medicine (Beachwood)		Massage Therapy - Diploma	Kramer
Hondros College of Business (Westerville)	ACICS	Business Management - AAB Health Care Management - AAB Personal Fitness Trainer - Certificate Real Estate - AAB	Puckett
Lead Carpenter Training (Cuyahoga Hts.)		Lead Carpenter Training Program - Certificate	Kramer
Maumee Valley Dental Assisting School (Napoleon)		Dental Assisting 101 - Certificate	Brubaker
Modern Dental Concepts (Canton)		Dental Assisting from Concept to Completion - Certificate	Kramer
National K-9 School for Dog Trainers (Columbus)		Master Trainer - Certificate Professional Obedience/Behavior - Certificate	Puckett

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION
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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
New Castle School of Trades (E. Liverpool)	ACCSC	Combination Welding - Diploma Industrial Maintenance - Diploma Refrigeration & Climate Control - Diploma	Kramer
New Castle School of Trades (PA)	ACCSC	Automotive Technology - AAS Building Technology - AAS Combination Welding - Diploma Program Commercial Truck Driving - Diploma Program Construction Trades - Diploma Program Diesel & Heavy Equipment Repair Technology - AAS Electrical Technology - AAS Heavy Equipment Operations with Commercial Truck Driving - Diploma Industrial Maintenance - Diploma Industrial Maintenance with Wind & Solar Technology - AAS Machinist Technology - AAS Motorcycle & Power Equipment Technology - AAS Refrigeration & AC Technology - AAS	Out-of-State

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION
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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
New Horizons Computer Learning Center (Blue Ash)		Business Administration Associate - Certificate Business Administrative Professional - Certificate CCNA-Security/Certified CISCO Network Associate-Security - Certificate Certified Ethical Hacker (CEH) - Certificate Certified Information Security Systems Professional (CISSP) - Certificate CompTia A+ Certification - Certificate CompTia Network+ Certification - Certificate CompTia Security+ Certification - Certificate Computer Hacking Forensics Investigator (CHFI) - Certificate Database Administrator Professional - Certificate Database Administrator Associate - Certificate Healthcare IT Technician Associate - Certificate Healthcare IT Technician Professional - Certificate Medical Office Administration Associate - Certificate Network System Administrator Associate - Certificate Network System Administrator Professional - Certificate Project Management Professional Certification - Certificate Security IT Associate - Certificate Security IT Professional - Certificate Software Solution Developer Associate - Certificate Software Solution Developer Professional - Certificate	Brubaker

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION
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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
New Horizons Computer Learning Center (Westerville)		A+ Certification - Certificate CCNA Certification - Certificate CCNP Certification - Certificate Certified Ethical Hacker - Certificate ITIL Foundations - Certificate MCITP: Windows 7 Enterprise Desktop Support Technician - Certificate MCSA: SQL Server - Certificate MCSA - Windows Server 2012 - Certificate MCSE: Desktop Infrastructure - Certificate MCSE: SharePoint - Certificate Medical Office Administration - Certificate N+ Certification - Certificate Office Administrator - Certificate PMP Certification Preparation - Certificate Project+ Certification - Certificate Project Management: Advanced - Certificate Project Management: Foundations - Certificate Security+ Certification - Certificate VMware vSpher Install, Configure, Manage v5.1 - Certificate	Puckett

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION
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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
New Horizons Computer Learning Center (Fairborn)		Business Administration Associate - Certificate Business Administrative Professional - Certificate CCNA-Security/Certified CISCO Network Associate-Security - Certificate Certified Ethical Hacker - Certificate CompTia A+ Certification - Certificate CompTia Network+ Certification - Certificate CompTia Security+ Certification - Certificate Database Administrator Associate - Certificate Database Administrator Professional - Certificate Healthcare IT Technician Associate - Certificate Healthcare IT Technician Professional - Certificate Medical Office Administration Associate - Certificate Network System Administrator Associate - Certificate Network System Administrator Professional - Certificate Project Management Professional Certification - Certificate Security IT Associate - Certificate Security IT Professional - Certificate Software Solution Developer Associate - Certificate Software Solution Developer Professional - Certificate	Brubaker

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION
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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Oakland Park School of Technology (Columbus) PENDING RECEIPT OF CURRENT FIRE INSPECTION		Basic Computer Skills, Typing and Accounting - Certificate	Puckett
Pittsburgh Institute of Aeronautics (PA)	ACCSC	Aviation Electronics Technology - AAS Aviation Maintenance Technology - AAS Heavy Equipment Operator Training IV - Certificate	Out-of-State
Reflexology Certification Institute (Columbus)		Foot and Hand Reflexology Certification Course - Certificate Foot and Hand Reflexology for Healthcare Professionals - Certificate	Puckett
Spartan College of Aeronautics and Technology (Inglewood) COE		Airframe - Diploma Airframe (Add-on) - Diploma Airframe & Powerplant Technician - Diploma Aviation Maintenance Technology - AOS Powerplant - Diploma Powerplant (Add-on) - Diploma	Out-of-State

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION
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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Spartan College of Aeronautics and Technology (Riverside)	COE	Aircraft Maintenance Technology - Diploma	Out-of-State
Spartan College of Aeronautics and Technology (Broomfield)	ACICS	Airframe and Powerplant - AOS Heating, Ventilation, and Air Conditioning (HVAC) - AOS Heating, Ventilation, and Air Conditioning (HVAC) - Diploma	Out-of-State
Spartan College of Aeronautics and Technology (Denver)	ACICS	Avionics - Associate of Occupational Studies Wind Energy Technology - AOS	Out-of-State
Success Institute (Cleveland)		Customer Service - Certificate Environmental Services - Certificate Grant Writer - Certificate	Kramer
Vermilion Institute of Technology (Vermilion)		Appliance Repair Technician - Certificate Electrical Technician - Diploma	Kramer

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

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(17-097)Mr. Dennis Bartels moved for Approval of the following New Scholarship/Grant(s):

NAME OF SCHOOL	NAME OF SCHOLARSHIP/GRANT
Art Institute of Ohio (Cincinnati)	Transfer Credit Grant - On-Ground Student Achievement Grant
Assist to Succeed of Newark	WIOA Grant MyCAA Scholarship
Assist to Succeed (Columbus)	MyCAA Scholarship
Fred's Appliance Academy LLC (Madison)	Get Certified & Learn
Global Academy for Energetic Education (Columbus)	RN Internal Scholarship

Dr. Emily Passias seconded. 6 Ayes - 0 Nays. Motion carried.

(17-098)Ms. Lynn Mizanin moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

- A. Assist to Succeed of Newark - NEW SCHOOL
1634 W. Church Street, Newark, OH 43055
Consultant: Dr. Puckett/Ms. Myers
APPROVAL TO MAY 2018

1. Dental Assisting - Certificate

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

(17-099)Mr. Dennis Bartels moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

- B. Ohio Medical Career Center - NEW SCHOOL
3365 Dayton Xenia Road, Beavercreek, OH 45432
Consultant: Dr. Puckett/Dr. Brubaker
APPROVAL TO MAY 2018

1. Medical Assistant - Diploma
2. Medical Billing & Coding - Certificate
3. Phlebotomy Technician - Certificate

PENDING RECEIPT OF FEES AND INSPECTION REPORTS(anticipated start date: 6/19/17)

Dr. Emily Passias seconded. 6 Ayes - 0 Nays. Motion carried.

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(17-100)Mr. Dennis Bartels moved for Approval of the following Change of Ownership(s):

- A. Virginia Marti College of Art & Design
11724 Detroit Avenue
Lakewood, OH 44107
Consultant: Dr. Puckett/Mr. Kramer
APPROVAL TO MAY 2018

New Owner(s): Milan Milasinovic

Associate of Applied Science in:
Digital Media

Associate of Applied Business in:
Fashion Design
Fashion Merchandising
Graphic Design
Interior Design

PENDING RECEIPT OF FEES

Ms. Lynn Mizanin seconded.

6 Ayes - 0 Nays.

Motion carried.

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No representative for the State Approving Agency for Veterans Training.

Mr. Kent Trofholz reported for the Ohio Association of Career Colleges and Schools.

Mr. Michael Fracassa, Director of Workforce Development Loan Program, Ohio Treasurer of State reported on the Workforce Development Loan Program.

(17-101)Mr. Dennis Bartels moved that the Board adjourn at 11:00 a.m.

Ms. Lynn Mizanin seconded. 6 Ayes - 0 Nays. Motion carried.

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary