

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 14, 2012**

PRESIDING: Dr. Kenneth Searfoss, Chairperson

PRESENT: Mr. Dennis Bartels, Board Secretary
Dr. Jerome Brockway, Board Member
Mr. Charles Kramer, Board Member
Dr. Kathy Shibley, Board Member

ABSENT: Dr. Stephanie Davidson, Board Member

STAFF: Mr. John Ware, Executive Director
Ms. Ruth Myers, Assistant Director
Ms. Kimberly Stein, Investigator
Mr. Tim Boylan, Consultant/Evaluator
Dr. Richard Brubaker, Consultant/Evaluator
Ms. Carol Whitman Imfeld, Consultant/Evaluator
Dr. Steven Puckett, Consultant/Evaluator
Ms. Mia Yaniko, Assistant Attorney General

ABSENT:

GUESTS: Mr. David Rankin, Ohio Association of Career Colleges and Schools
Mr. Shane DeGarmo, Ohio Board of Regents
Mr. David LaRue, Akron Institute - Herzing
Ms. Carolyn Best, Valley View Medical Training Center
Ms. Becky Yockey, Valley View Medical Training Center
Mr. Joseph Boschulte, Boschulte's Pride
Ms. Micaela Haidle, McGraw Hill
Ms. Nancy Murr, McGraw Hill
Mr. Claude Smith, Fortis College - Centerville
Ms. Dawn Lang, Amelia East Dental Assistant Academy
Mr. Youssef Hosny, Global Tech Institute
Mr. William Bradford, Beckfield College
Mr. Jason Wetzel, Sanford Brown College - Columbus
Mr. Reggie Nau, Sanford Brown College - Columbus
Mr. Scott Cohen, American School of Technology

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**MEETING CALLED
TO ORDER**

**Dr. Kenneth Searfoss, Chairperson
called the meeting to order at 9:05 a.m.**

ROLL CALL:

**Dr. Kathy Shibley - Yes
Dr. Brockway - Yes
Dr. Searfoss - Yes
Mr. Kramer - Yes
Mr. Bartels - Yes
Dr. Davidson - Absent**

(13-065)Mr. Dennis Bartels moved that the Board go into Executive Session at 9:07 a.m. for discussion of pending litigation, pending investigations, and personnel matters.

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

(13-066)Mr. Charles Kramer moved to end Executive Session at 9:45 a.m. Public Session began at 10:00 a.m.

Dr. Kathy Shibley seconded. 5 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Dr. Kathy Shibley - Yes
Dr. Brockway - Yes
Dr. Searfoss - Yes
Mr. Kramer - Yes
Mr. Bartels - Yes
Dr. Davidson - Absent**

INTRODUCTION OF GUESTS

(13-067)Mr. Charles Kramer moved for Approval of the Minutes of September 19, 2012.

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

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Executive Director Mr. John Ware reported on the following:

1. **Annual Report Update:** The web based application for online submission of annual reports is now operational and most schools have submitted data for the FY 2012 Annual Report. We currently have less than 10 schools that have not yet entered their data and we hope to have all data entered within the next few weeks so we can have this year's Annual Report finalized by the end of the calendar year.
2. **Director Training:** We held our second director training seminar for this year on October 18th at the State Library of Ohio. Approximately 30 school directors were in attendance. I anticipate that we will schedule the next training seminar for spring 2013. We are also continuing the process of developing an online instructor/director training course that I anticipate will be available by next summer.
3. **ACCET Annual Conference:** I recently attended the ACCET Annual Conference to participate in discussions on behalf of our national regulatory association, NASASPS, on state and accreditation partnership issues. The conference theme was "Journey to a Legacy" and they were celebrating the contributions of ACCET's Executive Director, Roger Williams, who will be retiring in August 2013.

Investigator Ms. Kimberly Stein reported on the following:

Since the September 19, 2012 meeting, we have opened ten (10) new cases.
Since the September 19, 2012 meeting, we have closed nine (9) total cases.

Below is a summary of investigative activity for FY13:

| <u>Total Number of Cases</u> | <u>Open/Active Cases</u> | <u>#Open 30 days/more</u> | <u>Closed Cases</u> |
|------------------------------|--------------------------|---------------------------|---------------------|
| 28 | 10 | 5 | 18 |

Executive Director Mr. John Ware reported on the 1st Quarter Financial Report (see attached).

PUBLIC COMMENT

There was no Public Comment.

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OLD BUSINESS

Executive Director Mr. John Ware reported on the Administrative Rule Review Update.

(13-068)Mr. Charles Kramer moved for Approval of the proposed Administrative Rule changes.

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

Executive Director Mr. John Ware reported on the FY2013-14 Proposed Budget Update.

(13-069)Dr. Kathy Shibley moved for Approval to rescind motion #13-045 which was approved at the September 19, 2012. The school has inform the staff that the program will not be offered at the Warrensville Heights location (will be offered through their Savannah, GA online school which does not need to be approved through our Board).

F. South University
 4743 Richmond Road
 Warrensville Heights, OH 44128
 Consultant: Dr. Puckett
 AUTHORIZATION TO JULY 2018

 Bachelor in Environmental Studies
 SUBJECT TO BOARD OF REGENTS APPROVAL
 (anticipated start date: ??)

Mr. Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.

Executive Director Mr. John Ware reported on the Board Strategic Five Year Plan.

(13-070)Dr. Jerome Brockway moved for Approval of the following New Program(s):

A. American School of Technology
 4599 Morse Centre Road
 Columbus, OH 43229
 Consultant: Dr. Puckett
 APPROVAL TO SEPTEMBER 2014

1. Personal Fitness Trainer & Exercise Specialist - Certificate
 2. Electronic Systems Technician - Certificate
- (anticipated start date: 12/1/12; 2/1/13)**

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

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(13-071)Mr. Charles Kramer moved for Approval of the following New Program(s):

- B. Fortis College
4151 Executive Parkway, Suite 240
Westerville, OH 43081
Consultant: Dr. Puckett
APPROVAL TO MARCH 2013

1. Heating, Ventilation, Air Conditioning & Refrigeration - Diploma
PENDING COMPLETION OF LAB AND SITE VISIT (anticipated start date: 2/1/13)

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

(13-072)Mr. Dennis Bartels moved for Approval of the following New Program(s):

- C. Institute of Holistic Health Careers
1251 N. High Street
Columbus, OH 43201
Consultant: Dr. Puckett
APPROVAL TO JANUARY 2013

1. Corporate Wellness Coach (CWC) - Certificate
(anticipated start date: 12/1/12)

Mr. Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.

(13-073)Dr. Kathy Shibley moved for Approval of the following New Program(s):

- D. Sanford Brown College
2800 Corporate Exchange Drive, Suite 400
Columbus, OH 43231
Consultant: Dr. Puckett
APPROVAL TO JANUARY 2014

1. Fitness Trainer - Diploma
**PENDING COMPLETION OF LAB AND SITE VISIT (anticipated start date:
1/1/13)**

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

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(13-074)Dr. Kathy Shibley moved for Approval of the following New Program(s):

- E. New Horizons Computer Learning Center
1890 Commerce Center Blvd.
Fairborn, OH 45324
Consultant: Dr. Puckett
APPROVAL TO MAY 2013

New Horizons Computer Learning Center
10653 Techwood Circle
Cincinnati, OH 45242
Consultant: Dr. Puckett
APPROVAL TO MAY 2013

1. CCNA-Security/Certified CISCO Network Associate - Security - Certificate
PENDING CURRICULUM CONSULTANT REVIEW (anticipated start date: 1/7/13)

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

(13-075)Dr. Jerome Brockway moved for Approval of the following New Program(s):

- G. Trumbull Business College
3200 Ridge Road
Warren, OH 44484
Consultant: Dr. Puckett
APPROVAL TO MARCH 2013

1. Business Office Technology Administration - Diploma
(anticipated start date: 1/1/13)

Dr. Kathy Shibley seconded. 5 Ayes - 0 Nays. Motion carried.

(13-076)Dr. Jerome Brockway moved for Approval of the following New Degree Program(s):

- A. Fortis College
4151 Executive Parkway #120
Westerville, OH 43081
Consultant: Dr. Puckett
AUTHORIZATION TO MARCH 2013

Registered Nurse to Bachelor of Science in Nursing (RN to BSN)
SUBJECT TO NURSING BOARD AND OHIO BOARD OF REGENTS APPROVAL
(anticipated start date: 10/1/13)

Mr. Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.

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(13-077)Mr. Dennis Bartels moved for Approval of the following Re-authorization of Degree Program(s):

- A. ITT Technical Institute
7116 Office Park Drive
West Chester, OH 45069
Consultant: Dr. Brubaker
AUTHORIZATION TO NOVEMBER 2018

Associate of Applied Science in:
Network Systems Administration
Electrical Engineering Technology
Drafting and Design Technology
Nursing

Associate of Applied Business in:
Business Management

Dr. Kathy Shibley seconded. 5 Ayes - 0 Nays. Motion carried.

(13-078)Mr. Dennis Bartels moved for Approval of the following Re-authorization of Degree Program(s):

- B. School of Advertising Art
1725 East David Road
Kettering, OH 45440
Consultant: Dr. Brubaker
AUTHORIZATION TO NOVEMBER 2018

Associate of Applied Business in:
Advertising Art

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

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(13-079)Mr. Charles Kramer moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- A. Amelia East Dental Assisting Academy LLC - NEW SCHOOL
2200 State Route 125
Amelia, OH 45102
Consultant: Dr. Puckett/Dr. Brubaker
APPROVAL TO NOVEMBER 2013

1. Dental Assisting - Certificate
**PENDING RECEIPT OF APPROVED CONSULTANT REPORT/SITE VISIT
(anticipated start date: 1/1/13)**

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

(13-080)Mr. Dennis Bartels moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- B. Boschulte's Pride Health Care and Learning Center - NEW SCHOOL
2242 South Hamilton Road, Suite 201
Columbus, OH 43232
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2013

1. STNA - Certificate
**PENDING RECEIPT OF APPROVED CONSULTANT REPORT/SITE VISIT
(anticipated start date: 12/1/12)**

Dr. Kathy Shibley seconded. 5 Ayes - 0 Nays. Motion carried.

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(13-081)Mr. Dennis Bartels moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

C. Global Tech Institute - NEW SCHOOL
4346 Secor Road
Toledo, OH 43623
Consultant: Dr. Puckett/Mr. Boylan
APPROVAL TO NOVEMBER 2013

1. Accounting - Diploma
2. Business Management - Diploma
3. Hospitality Management - Diploma
4. Computer Science - Diploma
5. Office Administration - Certificate

PENDING RECEIPT OF FACILITIES COMPLIANCE STATEMENT (AND INSPECTION REPORTS) AND APPROVED CONSULTANT REPORT/SITE VISIT (anticipated start date: 1/7/13)

Dr. Kathy Shibley seconded. 4 Ayes - 1 Abstention (Kramer) - 0 Nays. Motion carried.

(13-082)Mr. Charles Kramer moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

D. Valley View Medical Training Center - NEW SCHOOL
5185 Lithopolis Road
Lancaster, OH 43130
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2013

1. STNA - Certificate

PENDING RECEIPT OF FACILITIES COMPLIANCE STATEMENT (AND FIRE INSPECTION) AND APPROVED CONSULTANT REPORT/SITE VISIT (anticipated start date: 12/1/12)

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

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(13-083)Mr. Dennis Bartels moved for Approval of the following Schools Ready for Board Action:

Renewals:

ATS Plus School of Business, Toledo
Classy K-9 Academy of Pet Styling, Cleveland
Clip-N-Dales, Toledo
Harmony Path School of Massage Therapy, Rocky River
Lincoln Welding School, Cleveland
Hobart Institute of Welding Technology, Troy
ITT Technical Institute, West Chester
School of Advertising Art, Kettering
Advanced Bodywork & Massage Institute, Solon
Vatterott College, Broadview Heights
Valor Christian College, Canal Winchester

Mr. Charles Kramer seconded.

5 Ayes - 0 Nays.

Motion carried.

(13-084)Mr. Charles Kramer moved for Approval of the following request for New Scholarship/Grant(s):

Daymar College

Chillicothe, Jackson, Lancaster, New Boston

Institutional Grant-in-Aid

Fortis College

555 E. Alex Bell Road
Centerville, OH 45459

PN to RN Transitional Grant

Fortis College

11499 Chester Road, Suite 200
Cincinnati, OH 45246

PN to RN Transitional Grant

ITT Technical College

7116 Office Park Drive
West Chester, OH 45069

National College

Canton, Cincinnati, Columbus, Kettering, Stow
Willoughby Hills, Youngstown

Fast Track Grant

Ohio Institute of Allied Health

6245 Old Troy Pike
Huber Heights, OH 45424

DOC Scholarship of Excellence

Ohio Technical College

1374 East 51st Street
Cleveland, OH 44103

Midwest Welding Tournament Scholarship

Michigan Industrial & Technology Education Society (MITES) Scholarship

PowerSport Institute

2120 Emery Road
North Randall, OH 44128

Midwest Welding Tournament Scholarship

Michigan Industrial & Technology Education Society (MITES) Scholarship

Strayer University

Fairview Park, Akron, Columbus, Fairborn, Mason, Cincinnati

Graduation Assistance Grant

Academic Readiness Grant (Master's Degree)

Academic Readiness Grant (Bachelor's Degree)

Dr. Kathy Shibley seconded. **5 Ayes - 0 Nays.**

Motion carried.

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(13-085)Mr. Dennis Bartels moved for Approval of the following previously approved out-of-state schools recommended to receive Board Approval:

| | | |
|--|-------|---------------------|
| At-Home Professions 2011 Lowe Street Fort Collins, CO 80525 | DETC | 1 New Program |
| Great Lakes Institute of Technology 5100 Peach Street Erie, PA 16509 | ACCSC | 10 Program Renewals |
| ITT Technical Institute 933 Penn Avenue Pittsburgh, PA 15222 | ACICS | 9 Program Renewals |
| ITT Technical Institute 9511 Angola Court Indianapolis, IN 46268 | ACICS | 29 Program Renewals |
| Kaplan Career Institute 933 Penn Avenue Pittsburgh, PA 15222 | ACICS | 1 New Program |
| Redstone College - Denver 10851 West 120 th Avenue Broomfield, CO 80021 | ACICS | 1 New Program |

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

(13-086)Mr. Charles Kramer moved for Approval of the following Consent Agenda:

| | |
|--|---|
| Daymar College, Bellevue, KY | Change of Director (TO: Robert Traas) |
| Kaplan College, Cincinnati | Change of Director (TO: Paul Nashert) |
| Kaplan College, Dayton | Change of Director (TO: Robert Elmore) |
| Ohio American Health Care Inc., Columbus | Change of Director (TO: Jean Mathews-Mitchell) |
| Ohio Institute of Allied Health, Huber Heights | Change of Director (TO: Lisa Mendenhall) |
| Stautzenberger College, Brecksville | Change of Director (TO: John Girard) |

Dr. Kathy Shibley seconded. 5 Ayes - 0 Nays. Motion carried.

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(13-087)Mr. Dennis Bartels moved that the Board Adopt the following Resolution:

WHEREAS

**East Akron Community House-Urban Training Center and
Whispering Pines Dental Career Center**

currently hold valid certificates of registration with this Board; and

WHEREAS the aforementioned schools have failed to submit their Annual Report and pay their annual assessment into the Student Tuition Recovery Fund; and

WHEREAS this constitutes a violation of sections 3332.085 and 3332.09 of the Ohio Revised Code and section 3332-1-19 and 3332-1-23 of the Ohio Administrative Code.

Therefore be it resolved that:

RESOLVED, that the Executive Director of this Board, be, and he hereby is, directed to notify the aforementioned schools and the owners thereof, that this Board is initiating formal disciplinary action pursuant to Ohio Revised Code Section 3332.091 and in accordance with Ohio Revised Code Chapter 119 for the aforementioned violations.

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

No representative for the SAA for Veterans Training.

Mr. David Rankin reported for the Ohio Association of Career Colleges and Schools.

(13-088)Dr. Kathy Shibley moved that the Board adjourn at 10:30 a.m.

Mr. Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary