

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
SEPTEMBER 24, 2014**

PRESIDING: Dr. Kenneth Searfoss, Chairperson

PRESENT: Mr. Charles Kramer, Vice Chairperson
Mr. Dennis Bartels, Board Secretary
Dr. Jerome Brockway, Board Member
Mr. William Bussey, Board Member
Dr. Stephanie McCann, Board Member
Mr. Kenneth Miller, Board Member

ABSENT:

STAFF: Mr. John Ware, Executive Director
Ms. Ruth Myers, Assistant Director
Ms. Laura Essman, Administrative Professional 4
Ms. Kimberly Stein, Investigator
Mr. Tim Boylan, Consultant/Evaluator
Dr. Steven Puckett, Consultant/Evaluator
Mr. Jim Zinsmeister, Consultant/Evaluator
Ms. Rebecca Alberts, Assistant Attorney General

ABSENT: Dr. Richard Brubaker, Consultant/Evaluator
Mr. James Miller, Assistant Attorney General

GUESTS: Mr. Dave Rankin, Ohio Association of Career Colleges and Schools
Mr. Claude Smith, Fortis College - Centerville
Ms. Mimi Summers, Fortis College - Centerville
Mr. Matt Miller, Herzing University - Akron
Mr. Jeremy Hoshor-Johnson, Hondros College
Mr. Bill Cassidy, Herzing University - Akron
Mr. Robert Breeckner, ODVS
Mr. Scott Cohen, American School of Technology
Mr. Art Wagner, National College
Mr. Edward Rito, Antonelli College
Mr. Keith Wiederhold, David-Curtis School of Floral Design
Mr. Joe Barker, Miami-Jacobs Career College
Mr. Jason Shawberry, Athena Career Academy
Ms. Amber Gantt, ITT Technical Institute - Columbus
Mr. Terry Groden, Ohio Center for Broadcasting - Cleveland

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MEETING CALLED TO ORDER

Dr. Kenneth Searfoss, Chairperson, called the meeting to order at 9:00 a.m.

ROLL CALL:

**Mr. Bussey - Yes
Dr. McCann - Yes
Dr. Brockway - Yes
Dr. Searfoss - Yes
Mr. Kramer - Yes
Mr. Bartels - Yes
Mr. Miller - Yes**

(15-026)Mr. Kenneth Miller moved that the Board go into Executive Session at 9:01 a.m. for discussion of pending litigation, pending investigations, and personnel matters.

Mr. Dennis Bartels seconded. 7 Ayes - 0 Nays. Motion carried.

(15-027)Mr. Dennis Bartels moved to end Executive Session at 9:40 a.m. Public Session began at 10:00 a.m.

Mr. Kenneth Miller seconded. 7 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Mr. Bussey - Yes
Dr. McCann - Yes
Dr. Brockway - Yes
Dr. Searfoss - Yes
Mr. Kramer - Yes
Mr. Bartels - Yes
Mr. Miller - Yes**

INTRODUCTION OF GUESTS

(15-028)Mr. Kenneth Miller moved for Approval of the Minutes of July 23, 2014.

Mr. Dennis Bartels seconded. 7 Ayes - 0 Nays. Motion carried.

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Executive Director Mr. John Ware reported on the following:

1. **Budget Update:** The Board’s operating budget request for the biennium that begins on July 1, 2015 was submitted to the Office of Budget and Management on September 17th. The budget amounts that the Board requested for each year of the biennium were identical to the Board’s operating Budget during FY 2013-2015. The funds requested by the Board remain below the estimated fee revenue for the biennium so no fee increases are anticipated during the next three years.

2. **Annual Report and Online Processing Update:** The web based application for online submission of annual reports will be operational beginning in mid-October. This year, we are having schools complete the annual report at the same time they will be completing the data verification process for the Board’s new online data system. All schools will be notified in October with the date when this process will begin. The first step in the data verification process will be a webinar that the Board is conducting on October 2nd to demonstrate how to complete the data verification process.

3. **Director Training:** We will be holding our second director training seminar for this year on October 22nd at the State Library of Ohio. Approximately 25-30 school directors are expected to attend. I anticipate that we will schedule the next training seminar for the spring 2015.

4. **Consultant Update:** We held a consultant and staff retreat September 18-19th at Salt Fork State Park. We discussed the implementation of the Board’s new online data system and how that will effect the school evaluation and review process going forward.

5. **ACCSC Conference Update:** I recently attended the ACCSC annual professional development conference in Denver where I was presented an award for “Volunteer of the Year” for my service on the ACCSC degree review committee.

Investigator Ms. Kimberly Stein reported on the following:

Since the July 23, 2014 Board Meeting, we have opened fifteen (15) new cases.
 Since the July 23, 2014 Board Meeting, we have closed sixteen (16)total cases.

Below is a summary of investigative activity for FY14:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days or more</u>	<u>Closed Cases</u>
52	1	1	51

Below is a summary of investigative activity for FY15:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days or more</u>	<u>Closed Cases</u>
20	7	1	13

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PUBLIC COMMENT

There was no Public Comment.

OLD BUSINESS

Executive Director Mr. John Ware reported on the Administrative Rule Review Update.

Executive Director Mr. John Ware reported on the Online Data Verification Process Update.

NEW BUSINESS

Executive Director Mr. John Ware administered the Oath of Office for two new Board Members: Dr. Stephanie McCann and Mr. William Bussey.

(15-029)Mr. Charles Kramer moved that the Board Adopt the following Resolution:

WHEREAS **Cleveland Bartending School** currently holds a valid certificate(s) of registration with this Board; and

WHEREAS **Cleveland Bartending School** and the owners thereof are soliciting and enrolling students at an unapproved location in Toledo, Ohio; and

WHEREAS these actions constitute a violation of Ohio Revised Sections 3332.06 and 3332.09.

Therefore be it resolved that:

RESOLVED, that the Executive Director of this Board, be, and he hereby is, directed to notify **Cleveland Bartending School** and the owner(s) thereof, that this Board is initiating formal disciplinary action pursuant to Ohio Revised Code Section 3332.09 and 3332.091 and in accordance with Ohio Revised Code Chapter 119 for the aforementioned violations.

Mr. Kenneth Miller seconded. 7 Ayes - 0 Nays. Motion carried.

Executive Director Mr. John Ware reported on the FY15 Plan of Work Update.

Executive Director Mr. John Ware reported on FY16-17 Proposed Budget Update.

(15-030)Mr. Dennis Bartels moved for Approval of the following Board Meeting Dates for 2015:

January 28	July 22
March 18	September 23
May 20	November 18

Mr. Kenneth Miller seconded. 7 Ayes - 0 Nays. Motion carried.

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(15-031)Dr. Jerome Brockway moved for Approval of the following New Program(s):

- A. Antonelli College
124 East 7th Street
Cincinnati, OH 45202
Consultant: Dr. Puckett
APPROVAL TO JULY 2016
1. Photography - Diploma
(anticipated start date: 1/2/15)

Mr. Dennis Bartels seconded. 7 Ayes - 0 Nays. Motion carried.

(15-032)Mr. Dennis Bartels moved for Approval of the following New Program(s):

- B. Athena Career Academy
5203 Airport Highway
Toledo, OH 43615
Consultant: Dr. Puckett
APPROVAL TO SEPTEMBER 2015
1. Home Health Aide - Certificate
(anticipated start date: 12/22/14)

Dr. Jerome Brockway seconded. 7 Ayes - 0 Nays. Motion carried.

(15-033)Mr. Dennis Bartels moved for Approval of the following New Program(s):

- C. Cleveland Institute of Electronics
1776 E. 17th Street
Cleveland, OH 44114
Consultant: Dr. Puckett
APPROVAL TO SEPTEMBER 2016
1. Automation and Robotics with Lab - Certificate
2. Computer Security Specialist - Certificate
(anticipated start date: 10/1/14)

Mr. Charles Kramer seconded. 7 Ayes - 0 Nays. Motion carried.

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(15-034)Mr. Kenneth Miller moved for Approval of the following New Program(s):

- D. Fortis College
555 E. Alex Bell Road
Centerville, OH 45459
Consultant: Dr. Puckett
APPROVAL TO SEPTEMBER 2016
1. SharePoint 2013 Boot Camp - Certificate
(anticipated start date: 9/25/14)

Mr. Dennis Bartels seconded. 7 Ayes - 0 Nays. Motion carried.

(15-035)Dr. Jerome Brockway moved for Approval of the following New Program(s):

- E. Miami-Jacobs Career College
150 East Gay Street
Columbus, OH 43215
Consultant: Dr. Puckett
APPROVAL TO SEPTEMBER 2015
- Miami-Jacobs Career College
110 N. Patterson Blvd.
Dayton, OH 45402
Consultant: Dr. Puckett
APPROVAL TO MARCH 2015
- Miami-Jacobs Career College
6400 Rockside Road
Independence, OH 44131
Consultant: Dr. Puckett
APPROVAL TO SEPTEMBER 2015
1. CDL Training: Class A Tractor Trailer - Certificate
SUBJECT TO DEPARTMENT OF PUBLIC SAFETY APPROVAL
(anticipated start date: 10/1/14)

Mr. Dennis Bartels seconded. 7 Ayes - 0 Nays. Motion carried.

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(15-036)Mr. Kenneth Miller moved for Approval of the following New Degree(s):

- A. Ohio Institute of Allied Health
6245 Old Troy Pike
Huber Heights, OH 45424
Consultant: Dr. Puckett
AUTHORIZATION TO MARCH 2015

Associate of Applied Science in Physical Therapy Assistant
**SUBJECT TO OHIO PHYSICAL THERAPY BOARD, THE AMERICAN
PHYSICAL THERAPY ASSOCIATION, COE, AND CAPTE APPROVAL
(anticipated start date: 7/1/15)**

Mr. Dennis Bartels seconded. 7 Ayes - 0 Nays. Motion carried.

(15-037)Mr. Charles Kramer moved for Approval of the following New Degree(s):

- B. Stautzenberger College
8001 Katherine Boulevard
Brecksville, OH 44141
Consultant: Dr. Puckett
AUTHORIZATION TO MARCH 2018

Associate of Applied Science in:
Diagnostic Medical Sonography
Cardiovascular Sonography
**PENDING STAFF REVIEW AND CONSULTANT/EVALUATOR SITE
VISIT(anticipated start date: Spring 2015)**

Dr. Jerome Brockway seconded. 7 Ayes - 0 Nays. Motion carried.

(15-038)Mr. Charles Kramer moved for Approval of the following Change of Ownership(s):

- A. David-Curtis School of Floral Design
209 N. Main Street
Centerville, OH 45459
Consultant: Dr. Puckett/Dr. Brubaker
AUTHORIZATION TO SEPTEMBER 2015

NEW OWNER(S): Emerhold Enterprises LLC (as of 8/28/14)

1. Floral Design and Flower Shop Operation - Certificate
PENDING RECEIPT OF FEES AND CONSULTANT REPORT/SITE VISIT

Mr. Dennis Bartels seconded. 7 Ayes - 0 Nays. Motion carried.

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(15-039)Mr. Charles Kramer moved for Approval of the following Institutional Grant/Scholarship:

- A. Akron Institute of Herzing University
1600 S. Arlington Street, Suite 100
Akron, OH 44306

**Herzing University Institutional Grant
PENDING CLARIFICATION OF GRANT ELIGIBILITY CONCERNS**

Mr. Kenneth Miller seconded. 7 Ayes - 0 Nays. Motion carried.

(15-040)Dr. Jerome Brockway moved for Approval of the following Schools Ready for Board Action:

Renewals:

Cleveland Institute of Electronics, Cleveland
Cleveland Institute of Medical Massage, Middleburg Heights
Hondros College, Independence
Ohio Center for Broadcasting, Valley View
PowerSport Institute, North Randall
Transformational School of Hypnotherapy, Middleburg Heights
Transformational School of Hypnotherapy, Dublin (LEARNING CENTER)
Brown Mackie College-Cincinnati
Brown Mackie College-Cincinnati, Norwood (LEARNING CENTER)
Brown Mackie College-Findlay
Fortis College, Centerville
Fortis College, Centerville (LEARNING CENTER)
Hondros College, Fairborn
Hondros College, West Chester
School of Advertising Art, Kettering
American School of Technology, Columbus
Hondros College, Westerville
ITT Technical Institute, Columbus
Wellness Forum Institute for Health Studies, Worthington
Wellness Learning Group, Worthington
Brown Mackie College-Akron
Brown Mackie College-Akron (LEARNING CENTER)
Brown Mackie College-Canton
Brown Mackie College-Canton (LEARNING CENTER)
Dog & Suds Pet Grooming & School, Medina
Inner Office, Cortland
National College, Canton

Mr. Dennis Bartels seconded. 7 Ayes - 0 Nays. Motion carried.

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(15-041)Mr. Dennis Bartels moved for Approval of the following previously approved out-of-state schools recommended to receive Board Approval:

Art Instruction School 3400 Technology Drive Minneapolis, MN 55418	DETC	2 Program Renewals
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Motorcycle Technology Center 52 Grumbacher Road York, PA 17406	ACCSC	1 Program Renewal
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Pittsburgh Technical Institute - Boyd School 1111 McKee Road Oakdale, PA 15071	MSA	3 New Programs
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Spartan College of Aeronautics and Technology 8820 East Pine Street Tulsa, OK 74115	ACCSC	8 Program Renewals
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Mr. Kenneth Miller seconded.

7 Ayes - 0 Nays.

Motion carried.

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(15-042)Mr. Charles Kramer moved for Approval of the following request for New Scholarship/Grant(s):

Athena Career Academy
5203 Airport Highway
Toledo, OH 43615

**Athena Partnership Plus Grant
Athena Employee Dependent Grant**

Athena Career Academy
7285 Old Oak Blvd., Suite 123
Middleburg Heights, OH 44130

**Athena Partnership Plus Grant
Athena Employee Dependent Grant**

Akron Institute of Herzing University
1600 S. Arlington Street, Suite 100
Akron, OH 44306

**Herzing University Audit Grant
Henry G. Herzing Scholarship for Severely Injured Service Members Grant
Community and Technical Partnership Grant
Summa Health Agreement Grant
Retake Grant
Pass/Fail Grant
Herzing Quality Assurance Grant
Herzing University Graduate Referral EF Grant**

Art Institute of Ohio - Cincinnati
8845 Governors Hill Drive, Suite 100
Cincinnati, OH 45249

The ART Grant

Brown Mackie College - North Canton
4300 Munson Street NW
Canton, OH 44718

LifeShare Grant

Daymar College
Chillicothe, Jackson, Lancaster, New Boston

**e-Book Grant
Elevate Grant
Neighborly Grant
Onward Grant**

Herzing University
5212 Hill Avenue
Toledo, OH 43615

**Herzing University Audit Grant
Henry G. Herzing Scholarship for Severely Injured Service Members Grant
Community and Technical Partnership Grant
Summa Health Agreement Grant
Retake Grant
Pass/Fail Grant
Herzing Quality Assurance Grant
Herzing University Graduate Referral EF Grant**

Ohio Institute of Allied Health
6245 Old Troy Pike
Huber Heights, OH 45424

OIAH Academic Excellence Grant

PowerSport Institute
21210 Emery Road
North Randall, OH 44128

**Hugh O'Brian Youth (HOBY) Leadership Grant
Boy Scouts of America Welding Badge Scholarship
Midwest Welding Tournament Scholarship
Hot Rodders of Tomorrow Future Challenge Scholarship**

School of Advertising Art
1725 E. David Road
Kettering, OH 45440

Daniel E. Johnson Memorial Award Scholarship

Trumbull Business College
3200 Ridge Road
Warren, OH 44484

**Guardsmen/Reservists Military Grant
Military Spouse/Dependent Grant
Veteran's Educational Grant**

Mr. Dennis Bartels seconded. 7 Ayes - 0 Nays. Motion carried.

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(15-043)Mr. Dennis Bartels moved for Approval of the following Consent Agenda:

Elite Welding Academy, Cincinnati

Change of Director
(TO: Derrick Kardasz)

Miami Jacobs Career College, Independence

Change of Director
(TO: Patrick Resetar)

Mr. William Bussey seconded. 7 Ayes - 0 Nays. Motion carried.

Mr. Robert Breeckner reported for the State Approving Agency for Veterans Training.

Mr. David Rankin reported for the Ohio Association of Career Colleges and Schools.

(15-044)Mr. Dennis Bartels moved that the Board adjourn at 10:40 a.m.

Mr. Kenneth Miller seconded. 7 Ayes - 0 Nays. Motion carried.

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary