

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
SEPTEMBER 30, 2015**

PRESIDING: Dr. Kenneth Searfoss, Board Chairperson

PRESENT: Mr. Dennis Bartels, Board Secretary
Dr. Jerome Brockway, Board Vice Chairperson
Dr. Stephanie McCann, Board Member
Mr. Kenneth Miller, Board Member

ABSENT:

STAFF: Mr. John Ware, Executive Director
Ms. Ruth Myers, Assistant Director
Mr. Tim Boylan, Consultant/Evaluator
Dr. Richard Brubaker, Consultant/Evaluator
Dr. Steven Puckett, Consultant/Evaluator
Mr. Jim Zinsmeister, Consultant/Evaluator
Ms. Marissa Palumbo, Assistant Attorney General

ABSENT:

GUESTS: Mr. Kent Trofholz, Ohio Association of Career Colleges and Schools
Mr. Eric Ward, Software Guild
Ms. Cathy Myerholtz, Academia School of Nursing
Mr. Mohameddeq Ali, Academia School of Nursing
Ms. Joyce Okeke, Nurse Okeke
Ms. Elizabeth Murray, Life Time Academy
Ms. Joan Krein, Miami-Jacobs Career College
Ms. Courtney Tenbosch, Miami-Jacobs Career College
Mr. Patrick Resetar, Miami-Jacobs Career College
Mr. Joe Barker, Miami-Jacobs Career College
Ms. Heidi McDonald, Heritage College
Ms. Joy Doan, Heritage College
Mr. Jason Shawberry, Athena Career Academy
Ms. Lenee Pezzano, Harrison College
Mr. Joe Wells, Toledo Career Institute

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**MEETING CALLED
TO ORDER**

**Dr. Kenneth Searfoss, Board Chairperson
called the meeting to order at 9:35 a.m.**

ROLL CALL:

**Dr. Brockway - Yes
Dr. McCann - Yes
Dr. Searfoss - Yes
Mr. Bartels - Yes
Mr. Miller - Yes**

(16-025)Dr. Jerome Brockway moved that the Board go into Executive Session at 9:37 a.m. for discussion of pending litigation, pending investigations, and personnel matters.

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Dr. Brockway - Yes
Dr. McCann - Yes
Dr. Searfoss - Yes
Mr. Bartels - Yes
Mr. Miller - Yes**

(16-026)Mr. Dennis Bartels moved to end Executive Session at 9:45 a.m. Public Session began at 10:00 a.m.

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Dr. Brockway - Yes
Dr. McCann - Yes
Dr. Searfoss - Yes
Mr. Bartels - Yes
Mr. Miller - Yes**

INTRODUCTION OF GUESTS

(16-027)Dr. Jerome Brockway moved for Approval of the Minutes of July 22, 2015.

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

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Executive Director Mr. John Ware reported on the following:

1. **College Scorecard:** Earlier this month the U.S. Department of Education released a new College Scorecard that contains information about schools and colleges participating in Title IV Federal loan programs. The information available includes information about net costs, program graduation rates, average loan balances and the average earnings of students who attended the school.
2. **Annual Report Update:** We have begun the process for the collection of FY2015 Annual Report data earlier this month. The Annual Report for the FY2015 has not changed, however, we plan on making some changes for next year to include the collection of program level data.
3. **Director Training:** We will be holding our second director training seminar for this year on October 15th at the State Library of Ohio. Approximately 25-30 school directors are expected to attend. I anticipate that we will schedule the next training seminar for the spring of 2016.

Ms. Laura Essman reported on the following Compliance items:

Since the July 22, 2015 meeting, we have opened five (5) new cases.
Since the July 22, 2015 meeting, we have closed three (3) total cases.

Below is a summary of investigative activity for FY16:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
6	2	0	4

PUBLIC COMMENT

There was no Public Comment.

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OLD BUSINESS

Executive Director Mr. John Ware reported on the Online Data Verification Process Update.

Executive Director Mr. John Ware reported on the Administrative Rule Update.

NEW BUSINESS

Executive Director Mr. John Ware reported on the FY16 Plan of Work Update.

(16-028)Mr. Dennis Bartels moved for Approval of the following Board Meeting Dates for 2016:

January 27	July 27
March 16	September 28
May 25	November 16

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

(16-029)Mr. Dennis Bartels moved for Approval of the following New Program(s):

- A. Athena Career Academy
 5203 Airport Highway
 Toledo, OH 43615
 Consultant: Dr. Puckett
 APPROVAL TO SEPTEMBER 2017
1. Registered Nursing Bridge - Diploma
 2. EKG Technician - Certificate (**PENDING EXHIBIT “A” CORRECTION**)
(**anticipated start date: 1/4/16**)

Mr. Kenneth Miller seconded. 5Ayes - 0 Nays. Motion carried.

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(16-030)Dr. Jerome Brockway moved for Approval of the following New Program(s):

B. Davis College
4747 Monroe Street
Toledo, OH 43623
Consultant: Dr. Puckett
APPROVAL TO JANUARY 2017

1. Intensive Language Learning Program - Certificate
(anticipated start date: 10/26/15)

Mr. Dennis Bartels seconded. 4 Ayes - 1 Abstention (Searfoss) - 0 Nays. Motion carried.

(16-031)Dr. Jerome Brockway moved for Approval of the following New Program(s):

C. Fred's Appliance Academy LLC
1949 Hubbard Road
Madison, OH 44057
Consultant: Dr. Puckett
APPROVAL TO MARCH 2016

1. Basic Refrigeration - Certificate
(anticipated start date: 11/30/15)

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

(16-032)Mr. Dennis Bartels moved for Approval of the following New Program(s):

D. Heritage College
150 Taylor Station Road, Suite 200
Columbus, OH 43213
Consultant: Dr. Puckett
APPROVAL TO JANUARY 2017

1. Massage Therapy - Diploma
 2. Medical Administrative Specialist - Diploma
 3. Medical Assisting - Diploma
 4. Fitness Training Diploma
- (anticipated start date: 10/1/15)**

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

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(16-033) Mr. Kenneth Miller moved for Approval of the following New Program(s):

- E. Heritage College
1878 East Bagley Road, Suite 300
Middleburg Heights, OH 44130
Consultant: Dr. Puckett
APPROVAL TO JULY 2016
1. Massage Therapy - Diploma
 2. Medical Administrative Specialist - Diploma
 3. Medical Assisting - Diploma
 4. Fitness Training Diploma
(anticipated start date: 10/1/15)

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

(16-034) Mr. Dennis Bartels moved for Approval of the following New Program(s):

- F. Larock Healthcare Academy - Canton
4960 Highbee Avenue NW, Suite 200
Canton, OH 44718
Consultant: Dr. Puckett
APPROVAL TO JULY 2016
1. Administrative Medical Assistant - Certificate
(anticipated start date: 10/5/15)

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

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(16-035)Mr. Kenneth Miller moved for Approval of the following New Program(s):

G. Larock Healthcare Academy - Columbus
833 Grandview Avenue
Columbus, OH 43215
Consultant: Dr. Puckett
APPROVAL TO MAY 2016

Larock Healthcare Academy - Northfield
9821 Olde 8 Road
Northfield, OH 44067
Consultant: Dr. Puckett
APPROVAL TO MAY 2016

1. Administrative Medical Assistant - Certificate
(anticipated start date: 10/5/15)

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

(16-036)Mr. Dennis Bartels moved for Approval of the following New Program(s):

H. Miami-Jacobs Career College
Two Crown Point Court
Sharonville, OH 45241
Consultant: Dr. Puckett
APPROVAL TO SEPTEMBER 2017

1. Medical Billing and Coding - Diploma
(anticipated start date: 1/4/16)

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

(16-037)Mr. Kenneth Miller moved for Approval of the following New Program(s):

I. Ohio Business College
5202 Timber Commons Drive
Sandusky, OH 44870
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2015

1. Travel Industry Sales and Technology - Certificate
(anticipated start date: 10/12/15)

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

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(16-038)Dr. Stephanie McCann moved for Approval of the following New Program(s):

J. Stautzenberger College
8001 Katherine Boulevard
Brecksville, OH 44141
Consultant: Dr. Puckett
APPROVAL TO MARCH 2016

Stautzenberger College
1796 Indian Wood Circle
Maumee, OH 43537
Consultant: Dr. Puckett
APPROVAL TO MARCH 2016

1. Electrical Technician - Diploma
 2. Facilities Management - Diploma
 3. Information Technology Network Administration - Diploma
 4. Welding - Diploma
- (anticipated start date: 1/6/16; 4/18/16)**

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

(16-039)Mr. Dennis Bartels moved for Approval of the following New Degree(s):

A. Stautzenberger College
8001 Katherine Boulevard
Brecksville, OH 44141
Consultant: Dr. Puckett
AUTHORIZATION TO MARCH 2018

Associate of Applied Science in Information Technology Network Administration
(anticipated start date: 1/6/16)

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

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(16-040)Mr. Kenneth Miller moved for Approval of the following New Degree(s):

- B. Stautzenberger College
1796 Indian Wood Circle
Maumee, OH 43537
Consultant: Dr. Puckett
AUTHORIZATION TO MARCH 2018

Associate of Applied Science in Surgical Technology
(anticipated start date: 1/16/16)

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

(16-041)Dr. Jerome Brockway moved for Approval of the following New School(s):

- A. Academia School of Nursing - NEW SCHOOL
3191 West Broad Street
Columbus, OH 43204
Consultant: Dr. Puckett
APPROVAL TO SEPTEMBER 2016

1. Practical Nursing - Diploma
 2. STNA - Certificate
- SUBJECT TO NURSING BOARD APPROVAL (anticipated start date: 1/4/16)**

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

(16-042)Mr. Kenneth Miller moved for Approval of the following New School(s):

- B. Nurse Okeke Homecare Services LLC and Training Center- NEW SCHOOL
595 East Broad Street, Suite 115
Columbus, OH 43215
Consultant: Dr. Puckett
APPROVAL TO SEPTEMBER 2016

1. Home Health Aide Training & Competency Evaluation Program - Certificate
PENDING RECEIPT OF SURETY BOND AND CERTIFICATE OF OCCUPANCY(anticipated start date: 10/1/15)

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

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(16-043)Mr. Dennis Bartels moved for Approval of the following New School(s):

C. Tech Elevator LLC - NEW SCHOOL
7100 Euclid Avenue, Suite 200
Cleveland, OH 44103
Consultant: Dr. Puckett/Mr. Boylan
APPROVAL TO SEPTEMBER 2016

1. Java Web Application Development Bootcamp - Certificate
 2. .NET Web Application Development Bootcamp - Certificate
- PENDING APPROVED CONSULTANT REPORT/SITE VISIT (anticipated start date: 1/2/16)**

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

(16-044)Mr. Dennis Bartels moved for Approval of the following New School(s):

D. Toledo Career Institute - NEW SCHOOL
1440 S. Byrne Road
Toledo, OH 43614
Consultant: Dr. Puckett/Mr. Boylan
APPROVAL TO SEPTEMBER 2016

1. Home Health Aide - Certificate
 2. Pet Styling - Certificate
- PENDING RECEIPT OF APPROVED CONSULTANT REPORT/SITE VISIT (anticipated start date: 10/1/15)**

Request for Approval of the following New Learning Center(s):

Toledo Career Institute - LEARNING CENTER
1429 Baronial Plaza Drive
Toledo, OH 43615
Consultant: Dr. Puckett/Mr. Boylan
APPROVAL TO SEPTEMBER 2016

COURSES:
Selected courses from Pet Styling - Certificate

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

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(16-045)Mr. Kenneth Miller moved for Approval of the following Change of Ownership(s):

- A. Life Time Academy
3900 Easton Station
Columbus, OH 43219
Consultant: Dr. Puckett
APPROVAL TO SEPTEMBER 2016

Life Time Academy
8310 Wilkens Blvd.
Mason, OH 45040
Consultant: Dr. Puckett/Dr. Brubaker
APPROVAL TO SEPTEMBER 2016

New Owner(s): LTF Educational Programs, LLC

1. Professional Fitness Specialist-Group Fitness Instructor - Certificate
2. Professional Fitness Specialist-Pilates Instructor - Certificate
3. Professional Fitness Trainer - Certificate

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

(16-046)Mr. Dennis Bartels moved for Approval of the following Change of Ownership(s):

- B. Software Guild (formerly Software Craftmanship Guild)
526 S. Main Street, #609
Akron, OH 44311
Consultant: Dr. Puckett/Mr. Zinsmeister
APPROVAL TO SEPTEMBER 2016

New Owner(s): The Learning House Incorporated

1. Web Developer Bootcamp-Java - Certificate
 2. Web Developer Bootcamp-.NET - Certificate
- PENDING RECEIPT OF FEES**

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

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(16-047)Mr. Dennis Bartels moved for Approval of the following New Learning Center(s):

- A. Miami-Jacobs Career College - MAIN CAMPUS
6400 Rockside Road
Independence, OH 44131

Miami-Jacobs Career College - **LEARNING CENTER**
1910 Carnegie Avenue
Cleveland, OH 44115
Consultant: Dr. Puckett/Mr. Boylan
APPROVAL TO SEPTEMBER 2017

Miami-Jacobs Career College - MAIN CAMPUS
Two Crowne Point, Suite 100
Sharonville, OH 45241

Miami-Jacobs Career College - **LEARNING CENTER**
120 East Fourth Street
Cincinnati, OH 45202
Consultant: Dr. Puckett/Dr. Brubaker
APPROVAL TO SEPTEMBER 2017

COURSES:

Selected courses from all currently approved programs

**PENDING RECEIPT OF FEES AND APPROVED CONSULTANT
REPORT/SITE VISIT**

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

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(16-048)Dr. Jerome Brockway moved for Approval of the following Schools Ready for Board Action:

Renewals:

Athena Career Academy, Toledo
Great Lakes Truck Driving School, Columbia Station
MDT College of Health Sciences, Inc., Highland Heights
Miami-Jacobs Career College, Independence
NewBridge Cleveland Center for Arts & Technology, Cleveland
Ohio Technical College, Cleveland
David-Curtis School of Floral Design, Centerville
Miami-Jacobs Career College, Sharonville
Veterinary Assistant School, Springboro
Assist to Succeed of Columbus
Babbage-Simmel, Columbus
Miami-Jacobs Career College, Columbus
M.T. Wellness-Medical Model Massage Institute, Columbus
Paralegal Academy of Central Ohio Inc., Newark
DATS Cleveland-East, Beachwood
Fortis College, Cuyahoga Falls
Fortis College, Akron - LEARNING CENTER
Fortis College, Ravenna
International Culinary Arts & Sciences Institute, Chesterland
National Institute of Massotherapy, Akron
Radiological Service Training Institute, Solon

Dr. Stephanie McCann seconded. 5Ayes - 0 Nays. Motion carried.

(16-049)Mr. Dennis Bartels moved for Approval of the following previously approved out-of-state schools recommended to receive Board Approval:

Columbia Southern University
21982 University Lane
Orange Beach, AL 36561

DEAC

72 Program Renewals

**(PENDING CLARIFICATION OF
APPROVAL BY THE OHIO BOARD OF
REGENTS FOR HIGHER DEGREES)**

Kaplan Career Institute
933 Penn Avenue
Pittsburgh, PA 15222

ACICS

8 Program Renewals

(PENDING CLARIFICATION OF PROGRAMS)

Lincoln College of Technology
7225 Winton Drive, Building #128
Indianapolis, IN 46268

ACCSC

13 Program Renewals

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

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(16-050)Dr. Stephanie McCann moved for Approval of the following request for New Scholarship/Grant(s):

Assist to Succeed of Columbus	Workforce Investment Act Grant through Ohio Means Jobs
Great Lakes School of Integrative Medicine	Great Lakes School of Integrative Medicine Student Institutional Scholarship Fund
Harrison College-Columbus, Ohio	Harrison College Student Success Grant
New Horizons Computer Learning Center, Blue Ash & Fairborn	Succeed Through Learning Scholarship
Ohio Business College (Hilliard)	Ohio Business College Community Scholarship
Ross Medical Education Center, Elyria	Active Military and Spouse of Active Military Scholarship
Vatterott College	2015 Academic Revitalization Scholarship

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

(16-051)Dr. Jerome Brockway moved for Approval of the following Consent Agenda:

Heritage College, Middleburg Heights	CHANGE OF DIRECTOR (TO: Silvio Troisi)
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Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

No representative for the State Approving Agency for Veterans Training.

Mr. Kent Trofholz reported for the Ohio Association of Career Colleges and Schools.

(16-052)Mr. Dennis Bartels moved that the Board take a five (5) minute recess prior to the Public Administrative Rules Hearing. The recess started at 10:30 a.m.

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

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PUBLIC ADMINISTRATIVE RULE HEARING

CHAIR: Good Morning. My name is Mr. Kenneth Searfoss, Chairperson of the State Board of Career Colleges and Schools. For incorporation into the record, I would request that secretary call the roll.

ROLL CALL:

Dr. Brockway - Yes

Dr. McCann - Yes

Dr. Searfoss - Yes

Mr. Bartels - Yes

Mr. Miller - Yes

CHAIR: The Chair finds that five (5) of the six (6) members answered the roll call; therefore, there is the necessary quorum. Let the record show that this rules hearing is called to order at 10:42 a.m. on September 30, 2015, in the Board Room (2925) of the State Board of Career Colleges and Schools, 30 East Broad Street, Suite 2481, Columbus, Ohio 43215.

This hearing is conducted pursuant to Chapters 119 of the Ohio Revised Code for the purpose of amending thirteen (13) rules of the State Board Career Colleges and Schools. Pursuant to Section 119.03© of the Ohio Revised Code, any person affected by the proposed action of the Board may appear and be heard and may present evidence in support or in opposition to the proposed rule change. The Board will rule on the admissibility of evidence. Proffers of evidence may be accepted.

During the hearing, the testimony and offers of evidence shall be recorded by electronic means. The Board may administer oaths or affirmations.

To present the introductory exhibits I would like to present our representative from the office of the Attorney General, Ms. Marissa Palumbo. Ms. Palumbo, please enter for the record the identification of certain exhibits that establish compliance with Chapter 119 of the Ohio Revised Code.

ASST. ATTORNEY GENERAL: Thank you, Dr. Searfoss. I am presenting to the Board State exhibits 1 thru 17. These exhibits include copies of the public hearing notice and the administrative rule change filed with JCARR and the Governor's office of the Common Sense Initiative. I would ask that the Board admit these exhibits at the end of the hearing.

CHAIR: Thank you. At this time, the Chair would like to call upon the Executive Director to identify the exhibits and provide testimony on the proposed rule change.

(Witness sworn in by Board Chair.)

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EXECUTIVE DIRECTOR: State Exhibit 1-13 are copies of the proposed administrative rule changes. These have been posted on our web site since March 2015. This process started last fall when we had a committee appointed by the Board to review these rules. The committee reviewed the rules and made recommendations to the Board. The Board then approved those recommendations at the January 2015 Board Meeting. We submitted the changes and filed the rules with the Governor's CSI Office as well as JCARR. We received a notice from the CSI Office that they had reviewed the rules and we are able to have a rules hearing today. State Exhibit 14 is a copy of a memo regarding the Public Rules Hearing Notice. State Exhibit 15 is a copy of the Business Impact Analysis that was filed according to the Common Sense Initiative. State Exhibit 16 is a copy of the memo that was received from the Common Sense Initiative regarding the administrative rule process. State Exhibit 17 is a copy of a memo in response to the CSI memo. We did not receive any written testimony from any schools in regards to the rule changes nor did I receive any oral testimony. We did have the schools in the process when these rules were reviewed last fall.

CHAIR: Today we will entertain testimony either orally or in writing for or against the rule that is under consideration. We are requesting that all testimony be limited to no more than five minutes. If additional time is needed, we will consider a reasonable extension.

If you have written testimony, it is important that you provide a copy to the Board so that the testimony will be a part of the record; and if you wish, in the interest of time, you may just submit the written testimony without reading it into the record.

When you are called, please come forward, be sworn in, state any organization you represent here today, and present your testimony.

Do we have anyone here today who will be giving testimony?

CHAIR: Are there any other comments or statements by anyone at this particular hearing?

At this time, Ms. Palumbo, would you like to move for introduction of the exhibits?

ASST. ATTORNEY GENERAL: Yes, I would Dr. Searfoss. I would move the introduction of exhibits 1 through 17 which were identified by Mr. Ware during his testimony.

CHAIR: Are there any objections to the exhibits being admitted?

CHAIR: Hearing no objections, the exhibits are admitted.

CHAIR: If there is no other testimony or exhibits, I declare this public hearing closed. We wish to thank all of you for your participation in our hearing today. I will now entertain a motion for approval of the rule under review including any recommended changes.

(16-053)Mr. Dennis Bartels moved for Approval of the thirteen (13) amended rules.

Mr. Kenneth Miller seconded.

5 Ayes - 0 Nays.

Motion carried.

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(16-054)Mr. Kenneth Miller moved that the Board adjourn at 10:50 a.m.

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary