

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 15, 2017**

PRESIDING: Dr. Jerome Brockway, Chairperson

PRESENT: Mr. Dennis Bartels, Board Vice Chairperson
Ms. Lynn Mizanin, Board Secretary
Mr. Srikanth Gaddam, Board Member
Dr. Stephanie McCann, Board Member
Dr. Emily Passias, Board Member

ABSENT: Mr. Kenneth Miller, Board Member

STAFF: Mr. John Ware, Executive Director
Ms. Ruth Myers, Assistant Director
Ms. Laura Essman, Administrative Professional
Dr. Richard Brubaker, Consultant/Evaluator
Dr. Steven Puckett, Consultant/Evaluator
Ms. Marissa Palumbo, Assistant Attorney General

ABSENT:

GUESTS: Mr. Kent Trofholz, Ohio-Michigan Association of
Career Colleges and Schools
Mr. Tom Hill, Kegler Brown Hill & Ritter
Mr. Tim Kelley, Kegler Brown Hill & Ritter
Mr. David Baisden, Columbus Phlebotomy Training Center
Ms. Diane Brunner, Davis College
Mr. Tim Brunner, Davis College
Mr. Stephen Jones, Roetzel & Andress
Mr. Jeremy Young, Roetzel & Andress
Dr. Charles Dean, Miami Valley School of Dental Assisting
Mr. Austin Briggs, Cleveland School of Cannabis
Ms. Vickie Mickey, Cosmetic Therapy Training Center
Ms. Linda Hondros, Hondros College of Business
Ms. Tina Lapp, Hondros College of Business
Mr. Cody Hondros, Hondros College of Business
Ms. Joyce Kucharson, Remington College
Mr. Mark Sullivan, American Institute of Alternative Medicine
Mr. Shane DeGarmo, Department of Higher Education

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**MEETING CALLED
TO ORDER**

**Dr. Jerome Brockway, Chairperson
called the meeting to order at 9:30 a.m.**

ROLL CALL:

**Dr. Passias - Yes
Dr. McCann - Yes
Mr. Gaddam - Yes
Dr. Brockway - Yes
Ms. Mizanin - Yes
Mr. Bartels - Yes
Mr. Miller - Absent**

(18-026))Ms. Lynn Mizanin moved that the Board go into Executive Session at 9:32 a.m. to discuss investigations and compliance matters subject to informal methods of conference and conciliation in accordance with Ohio Revised Code section 3332.091(A)(1) and to discuss pending and threatened litigation with the Board's assistant attorney general.

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Dr. Passias - Yes
Dr. McCann - Yes
Mr. Gaddam - Yes
Dr. Brockway - Yes
Ms. Mizanin - Yes
Mr. Bartels - Yes
Mr. Miller - Absent**

Executive Session ended at 10:15 a.m. Public Session began at 10:17 a.m.

ROLL CALL:

**Dr. Passias - Yes
Dr. McCann - Yes
Mr. Gaddam - Yes
Dr. Brockway - Yes
Ms. Mizanin - Yes
Mr. Bartels - Yes
Mr. Miller - Absent**

INTRODUCTION OF GUESTS

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(18-027)Dr. Stephanie McCann moved for Approval of the Minutes of September 27, 2017.

Ms. Lynn Mizanin seconded. 6 Ayes - 0 Nays. Motion carried.

Executive Director Mr. John Ware reported on the following:

1. **Closed School Update:** The Board’s staff is continuing to work with a number of schools that are in the process of closing through teach-outs including all the Brown-Mackie locations in Ohio as well as the Miami-Jacobs locations. Last week it was announced that Altierus Career College (formerly Everest Institute) would be teaching out 21 of its 24 locations throughout the country including the location here in Columbus.
2. **Director Training:** We held a director training seminar on October 25th at the State Library of Ohio. Approximately 50 school directors were in attendance. We have discussed the possibility with OACCS of scheduling our director training seminar to coincide with their annual meeting that takes place every year late October/early November.
3. **Federal Update:** The Borrower Defense to Repayment (BDTR) Rule, which applies to all higher education institutions participating in the Federal Student Aid program – whether public, private nonprofit or for-profit – has been the subject of intense debate since it was first proposed in the summer of 2015. The “new” BDTR Rule was published in its present form on November 1, 2016, with an anticipated July 1, 2017 effective date. Then, in mid-June of this year, the USDOE announced that the implementation of the rule was being delayed until July 1, 2018. This delay was pushed back further at the end of October when USDOE announced that the BDTR rule was being delayed until July 1, 2019. In addition, the BDTR Rule is being renegotiated the Gainful Employment Rule and has requested input on a broad range of other regulations that are subject to review through the same process.

Executive Director Mr. John Ware reported on the 1st Quarter Financial Report (see attached report).

Administrative Professional Ms. Laura Essman reported on the following Compliance items:

Since the September 27, 2017 meeting, we have opened three (3) new cases.

Since the September 27, 2017 meeting, we have closed three (3) total cases.

Below is a summary of investigative activity for FY17:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
51	2	2	49

Below is a summary of investigative activity for FY18:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
5	1	0	4

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PUBLIC COMMENT

There was no Public Comment.

Let the record show that Dr. Passius left the meeting at 10:25 a.m.

OLD BUSINESS

Executive Director Mr. John Ware reported on the Administrative Rule Update.

Executive Director Mr. John Ware reported on the Strategic Plan Update.

(18-028)Mr. Dennis Bartels moved to Approve the Strategic Plan as finalized.

Ms. Lynn Mizanin seconded. 5 Ayes - 0 Nays. Motion carried.

Executive Director Mr. John Ware discussed Hondros College of Nursing and their disciplinary matter which was brought to the Board in September 2017. We have reached an agreement with the school on how to resolve the issues through a Consent Agreement.

(18-029)Ms. Lynn Mizanin moved to Accept the provisions that were outlined in the letter relating to the agreement of paying back the students that attended Hondros College of Nursing and had filed a complaint with the Board.

Mr. Srikanth Gaddam seconded. 5 Ayes - 0 Nays. Motion carried.

NEW BUSINESS

(18-030)Mr. Dennis Bartels moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

- A. American Diesel Training Center - NEW SCHOOL
2773 Westbelt Drive, Suite B
Columbus, OH 43228
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2018

- 1. Diesel Technician Program - Certificate
**PENDING RECEIPT OF INSPECTION REPORTS AND APPROVED
CONSULTANT REPORT/SITE VISIT (anticipated start date: 11/16/17)**

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

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(18-031)Mr. Dennis Bartels moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

- B. Cleveland School of Cannabis - NEW SCHOOL
5755 Granger Street, Suite 100
Independence, OH 44131
Consultant: Ms. Mizanin
APPROVAL TO NOVEMBER 2018

1. Medical Applications for Cannabis - Certificate
2. Cannabis Business - Certificate
3. Cannabis Executive Program - Certificate
4. Cannabis Horticulture - Certificate

**PENDING RECEIPT OF CURRENT CERTIFICATE OF OCCUPANCY
AND APPROVED CONSULTANT REPORT/SITE VISIT (anticipated start
date: Late in 1/18)**

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

(18-032)Ms. Lynn Mizanin moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

- C. Columbus Phlebotomy Training Center - NEW SCHOOL
4889 Sinclair Road, Suite 212
Columbus, OH 43229
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2018

1. Basic Phlebotomy - Certificate
2. Advanced Phlebotomy - Certificate

**PENDING RECEIPT OF APPROVED CONSULTANT REPORT/SITE VISIT
(anticipated start date: 12/4/17)**

Mr. Srikanth Gaddam seconded. 5 Ayes - 0 Nays. Motion carried.

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(18-033)Mr. Dennis Bartels moved for Approval of the following New Learning Center(s):

- A. New Castle School of Trades - **MAIN CAMPUS**
129 E. 5th Street
E. Liverpool, OH 43920

New Castle School of Trades - **LEARNING CENTER**
810 W. 8th Street
E. Liverpool, OH 43920
Consultant: Ms. Mizanin
APPROVAL TO MAY 2019

Courses in:

Selected courses from Commercial Truck Driving Program - Certificate

Mr. Srikanth Gaddam seconded. 5 Ayes - 0 Nays. Motion carried.

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(18-034)Ms. Lynn Mizanin moved for Approval of the following Renewal Certificate(s) of Registration and Program Authorization(s):

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
ABC Bartending School (Columbus)		Bartending/Mixology - Certificate	Puckett
Blue Ocean Coding (Cleveland)		JAVA Developer - Certificate .NET Developer - Certificate	Mizanin
Blue Ocean Coding (Columbus)		JAVA Developer - Certificate .NET Developer - Certificate	Puckett
Center for Medical Services (Cincinnati)		Home Health Care Technician - Certificate Phlebotomy - Certificate	Brubaker
Columbus Bartending School (Columbus)		Bartending/Mixology - Certificate	Puckett
Cosmetic Therapy Training Center (Columbus)		Cosmetic Therapy & Laser - Certificate	Puckett
Dental Assistant Pro LLC (Lebanon)		Dental Assisting - Certificate	Brubaker
EDWINS Leadership and Restaurant Institute (Cleveland)		Culinary & Hospitality - Diploma	Mizanin
Elite Welding Academy (Cincinnati)	ACCET	Structural and Pipe Welding - Certificate	Brubaker
English Nanny & Governess School (Chagrin Falls)		Professional Nanny & Professional Governess - Certificate	Mizanin

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
ETI Technical College of Niles (Niles)	ACCSC	Associate of Applied Science in Nursing Combination Welding and Fitting - Diploma Electronic Health Record - Certificate Facilities Maintenance Technician - Diploma Information Management Specialist - AAB Information Management Specialist - Diploma Information Management Specialist with Major in: Accounting - AAB Information Management Specialist with Major in: Information Systems - AAB Legal Assistant - AAB Legal Assistant with a Major in Criminal Corrections - AAB Medical Assistant - AAS Medical Assistant - Diploma Pharmacy Technician - Certificate Phlebotomy - Certificate Practical Nursing - Diploma Real Estate Pre-Licensing - Certificate State Tested Nurse Aide - Certificate UAV Drone - Certificate	Mizanin
Fortis College (Cincinnati)	ABHES	Dental Assisting - Diploma Heating, Ventilation, Air Conditioning, and Refrigeration - Diploma Medical Assisting - Diploma Medical Assisting with Basic X-Ray Operation - Diploma Nursing - AAS Practical Nursing - Diploma Welding Technician - Diploma	Brubaker
Global Tech College (Toledo)	ACCET	Accounting - AAS Accounting - Diploma Business Management - Diploma Business Management - AAB Computer Science - AAS Computer Science - Diploma Hospitality Management - AAS Hospitality Management - Diploma Office Administration - Certificate	Brubaker
Hamrick School (Medina)	ACCSC	160 Hour Class B Training Program - Certificate 600 Master Truck Driver Training Program - Certificate Advanced Truck Driver Training Program - Certificate	Mizanin

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Harrison College (Grove City)	ABHES	Accounting - Bachelor of Science Accounting - AAS Business - AAS Business Management - Bachelor of Science Criminal Justice - AAS Criminal Justice - Bachelor of Science Health Care Management - Bachelor of Science Information Technology - AAS Medical Assisting - Diploma Medical Assisting - AAS Medical Billing and Coding - Diploma Medical Reimbursement Technology - AAS Technology Support Professional Diploma - Diploma	Puckett
Lakewood College (Cleveland Heights)	DEAC	Administrative Medical Assistant - Diploma Criminal Justice - Diploma Mediation Certificate Program - Certificate Medical Billing - Certificate Medical Coding - Certificate Paralegal and Legal Assistant Training Program - Diploma Pharmacy Technician - Certificate	Mizanin
PENDING CLARIFICATION OF PROGRAMS			
NASCAR Technical Institute (NC)	ACCSC	Automotive & FACT Technology with NASCAR Engines I & II - Diploma Automotive/NASCAR/FACT Technology with Pit Crew - Diploma Automotive & NASCAR Technology with Pit Crew - Diploma Automotive & NATT Technology with NASCAR Engines I & II - Diploma Automotive Technology & Mopar TEC w/NASCAR Engines I & II - Diploma Automotive Technology & NASCAR w/Mopar TEC + Pit Crew - Diploma Automotive Technology with NASCAR Engines I & II - Diploma Automotive Technology with NASCAR & NATT - Diploma CNC Machining Technology - Diploma	Out-of-State

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Ohio Business College (Sandusky)	ACICS	Accounting - AAB Administrative Office Professional - AAB Administrative Office Support Professional - Diploma Business Administration - AAB Business Administration Specialist - Diploma Business Administration with Concentration in: Accounting - AAB Business Administration with Concentration in: Human Resource Management - AAB Business Administration with Concentration in: Marketing and Tourism - AAB Information Technology Computer Support - AAB Legal Assistant - AAB Medical Administrative Assistant - AAB Medical Assisting - Diploma Medical Office Specialist - Diploma PC Support Specialist - Diploma Real Estate - Certificate	Mizanin
Ohio Business College (Sheffield Village)	ACICS	Accounting - AAB Administrative Office Professional - AAS Administrative Office Support Professional - Diploma Business Administration - AAB Business Administration with a Concentration in: Marketing and Sales - AAB Business Administration with Concentration in: Accounting - AAS Business Administration with Concentration in: Human Resource Management - AAB Information Technology Computer Support - AAB Legal Assistant - AAB Medical Administrative Assistant - AAB Medical Assisting - Diploma Medical Office Specialist - Diploma PC Support Specialist - Diploma Truck Driver Training GTIII - Certificate Truck Driver Training GTIII B - Certificate	Mizanin
Ohio Business College (Sheffield Village) LEARNING CENTER: 6690 Germantown Road Middletown, OH 45042	ACICS	Full program in Truck Driving Training	Brubaker

Mr. Dennis Bartels seconded.

5 Ayes - 0 Nays.

Motion carried.

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(18-035)Dr. Stephanie McCann moved for Approval of the following New Scholarship/Grant(s):

NAME OF SCHOOL	NAME OF SCHOLARSHIP/GRANT
American Institute of Alternative Medicine (Columbus)	AIAM Alumni Grant
Cleveland School of Cannabis (Cleveland)	Veteran's Grant Minority Grant
MAX Technical Training (Mason)	Women in Tech Scholarship
Ohio Valley College of Technology (E. Liverpool)	OVCT Grant for Boardman Training Center Alumni
Remington College (Cleveland)	Career Ready Scholarship
South University (Warrensville Hts.)	First Step Student Scholarship

Ms. Lynn Mizanin seconded. 5 Ayes - 0 Nays. Motion carried.

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(18-036)Mr. Srikanth Gaddam moved for Approval of the following New Programs (Degrees/Diplomas/Certificates):

School/City	Program Name/Level	Anticipated Start Date
Cleveland Institute of Electronics (Cleveland)	Instrumentation Technology with Lab - Diploma	2/1/2018
ETI Technical College of Niles (Niles)	Digital Marketing Specialist - Certificate	1/22/2018
ETI Technical College of Niles (Niles)	Electrocardiograph (EKG) Technician - Certificate	1/15/2018
Laurel Technical Institute (Meadville, PA)	Phlebotomy Technician - Diploma	1/22/2018
New Castle School of Trades East Liverpool Campus	Commercial Truck Driving - Diploma	12/15/2017

Mr. Dennis Bartels seconded.

5 Ayes - 0 Nays.

Motion carried.

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Executive Director Mr. John Ware gave a brief summary regarding Davis College. Davis College is requesting a new program “Real Estate - Certificate” that is pending clarification of 3rd party involvement in the program (recording of this summary available at the State Board Office).

SCHOOLS RECOMMENDED TO RECEIVE NEW PROGRAMS (DEGREES/DIPLOMAS/CERTIFICATES) - **PENDING**

School/City	Program Name/Level	Anticipated Start Date
Davis College (Toledo)	Real Estate - Certificate	11/16/2017

**PENDING CLARIFICATION OF 3RD PARTY INVOLVEMENT IN
PROGRAM**

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PUBLIC COMMENT

Davis College President Ms. Diane Brunner and her attorneys from Roetzel & Address, Mr. Stephen Jones and Mr. Jeremy Young, spoke regarding the request by Davis College for a new Real Estate - Certificate program.

Hondros College of Business President Ms. Linda Hondros and her attorneys from Kegler Brown Hill & Ritter, Mr. Tom Hill and Mr. Tim Kelley, spoke regarding the request by Davis College for a new Real Estate - Certificate program.

Executive Director **Mr. John Ware** spoke regarding the request by Davis College for a new Real Estate - Certificate program and the discussion by all parties involved.

NEW BUSINESS

(18-037))Dr. Stephanie McCann moved that the Board go into Executive Session at 11:40 a.m. to discuss investigations and compliance matters subject to informal methods of conference and conciliation in accordance with Ohio Revised Code section 3332.091(A)(1) and potential violation by Davis College.

Mr. Srikanth Gaddam seconded. 5 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Dr. Passias - Absent
Dr. McCann - Yes
Mr. Gaddam - Yes
Dr. Brockway - Yes
Ms. Mizanin - Yes
Mr. Bartels - Yes
Mr. Miller - Absent**

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Executive Session ended at 11:58a.m. Public Session began at 11:59 a.m.

ROLL CALL:

Dr. Passias - Absent

Dr. McCann - Yes

Mr. Gaddam - Yes

Dr. Brockway - Yes

Ms. Mizanin - Yes

Mr. Bartels - Yes

Mr. Miller - Absent

Executive Director, Mr. John Ware, spoke regarding the programmatic issue that is before the Board by Davis College.

(18-038)Dr. Stephanie McCann moved that the Board table the application for a new certificate program in Real Estate submitted by Davis College. I further move that the Executive Director attempt to resolve the following issues related to the program with Davis College prior to the next Board Meeting:

1. Concerns about offering the program prior to approval should be resolved through informal methods of conference, conciliation and persuasion and any recommended resolutions be brought back to the Board at the next meeting.
2. Seek written assurance from Davis College that they no longer are enrolling or soliciting student enrollments in the Real Estate Program.
3. Further information and documentation about how the program is being offered and the extent to which Davis College has control over the admission, recruitment, faculty, and other matters consistent with the Board's administrative rules.

Mr. Dennis Bartels seconded. 5 Ayes- 0 Nays. Motion carried.

Mr. Kent Trofholz reported for the Ohio-Michigan Association of Career Colleges and Schools.

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(18-039)Ms. Lynn Mizanin moved that the Board adjourn at 12:15 p.m.

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary