

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 16, 2011**

PRESIDING: Dr. Kenneth Searfoss, Chairperson

PRESENT: Mr. Kenneth Miller, Vice Chairperson
Mr. Dennis Bartels, Board Secretary
Dr. Jerome Brockway, Board Member
Mr. Charles Kramer, Board Member
Dr. Kathy Shibley, Board Member

ABSENT:

STAFF: Mr. John Ware, Executive Director
Ms. Ruth Myers, Assistant Director
Ms. Kimberly Stein, Investigator
Mr. Tim Boylan, Consultant/Evaluator
Dr. Richard Brubaker, Consultant/Evaluator
Dr. Harold Brown, Consultant/Evaluator
Ms. Mia Yaniko, Assistant Attorney General

ABSENT:

GUESTS: Mr. David Rankin, Ohio Association of Career Colleges and Schools
Mr. Shane DeGarmo, Ohio Board of Regents
Ms. Sharon DeLay, Adjunct Solutions
Mr. Terry Nesbitt, Lincoln College of Technology, Toledo
Mr. Richard Gilliam, ITT Technical Institute
Mr. Jim Smolinski, Lincoln College of Technology, Dayton
Ms. Kim Zornes, Harrison College
Mr. Rob Breeckner, SAA for Veterans Training
Ms. Wendy Beahn, Hondros College
Ms. Joan Krein, Miami-Jacobs Career College
Ms. Ericka Bruce, Miami-Jacobs Career College
Ms. Erin Dorman, Miami-Jacobs Career College
Ms. Betsy Butler, Hondros College
Ms. Beth Millard, Miami-Jacobs Career College
Mr. Joe Deluca, National College
Ms. Vickie Mickey, Cosmetic Therapy Training Center
Ms. Lorissa Meyer, Institute of Therapeutic Massage

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**MEETING CALLED
TO ORDER**

**Dr. Kenneth Searfoss, Chairperson
called the meeting to order at 9:05 a.m.**

ROLL CALL:

**Dr. Kathy Shibley - Yes
Dr. Brockway - Yes
Dr. Searfoss - Yes
Mr. Kramer - Absent
Mr. Bartels - Yes
Mr. Miller - Yes**

(12-086)Mr. Kenneth Miller moved that the Board go into Executive Session at 9:06 a.m. for consideration of schools under investigation and personnel issues.

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

Let the record show that Mr. Charles Kramer, Board Member, arrived at 9:15 a.m.

(12-087)Mr. Dennis Bartels moved to end Executive Session at 9:25 a.m. Public Session began at 10:04 a.m.

Mr. Charles Kramer seconded. 6 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Dr. Kathy Shibley - Yes
Dr. Brockway - Yes
Dr. Searfoss - Yes
Mr. Kramer - Yes
Mr. Bartels - Yes
Mr. Miller - Yes**

INTRODUCTION OF GUESTS

(12-088)Dr. Jerome Brockway moved for Approval of the Minutes of September 21, 2011.

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

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Executive Director Mr. John Ware reported on the following:

1. **Consultant Update:** Over the past year, we've seen the departure of two of our five consultant/evaluators currently under contract with the Board. I am pleased to report that we recently hired Ms. Carol Whitman Imfeld as a new consultant/evaluator in the Akron/Northeast Ohio area. Carol previously spent 20 years with the State Approving Agency for Veterans Training in a similar capacity evaluating schools. In addition, we will also be looking to replace Dr. Don Neff in the central Ohio area in the next few months.
2. **Annual Report Update:** The web based application for online submission of the annual report is now operational and most schools have submitted data for the FY2011 Annual Report. We currently have approximately 10 schools that have not yet entered their data and we hope to have all data entered within the next few weeks so we can have this year's Annual Report finalized by the end of the calendar year.
3. **Director Training:** We held our second director training seminar for this year on October 6th at the State Library of Ohio. Approximately 25-30 school directors were in attendance. I anticipate that we will schedule the next training seminar for the Spring of 2012.
4. **President's Forum:** On October 13th, I traveled to Washington, DC to participate in the President's Forum annual meeting to discuss multi-state reciprocity for online distance education programs. Our national regulatory association, NASASPS, is working with representatives from the Council of State Governments, the National Council of State Legislatures and the National Governor's Association to draft an interstate compact on the regulation of distance education programs. We expect to have a draft version of the proposed compact in early 2012.

Investigator Ms. Kimberly Stein reported on the following:

Since the September 21, 2011 meeting, we have opened fifteen (15) new cases.
Since the September 21, 2011 meeting, we have closed eight (8) total cases.

Below is a summary of investigative activity for FY12:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
34	17	8	17

Executive Director Mr. John Ware reported on the 1st Quarter Financial Report (see attached).

PUBLIC COMMENT

There was no Public Comment.

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OLD BUSINESS

Executive Director Mr. John Ware reported on the Administrative Rule Review Update. The rules were effective November 1, 2011 and have been placed on the State Board's website.

Executive Director Mr. John Ware reported on the Agent Training Requirements. We are in the process of developing a new online training for renewal agents. There will be two online training programs: one for new agents and one for renewal agents.

Executive Director Mr. John Ware reported on the Candidacy Status with Accreditors. This request would require a rule change. We can consider this request, if the Board wants, during the next rule review process.

NEW BUSINESS

(12-089)Mr. Kenneth Miller moved for Approval of the following New Program(s):

- A. Brown Mackie College - Cincinnati
1011 Glendale-Milford Road
Cincinnati, OH 45215
Consultant: Dr. Brown
APPROVAL TO SEPTEMBER 2012
 - 1. Home Health Aide - Certificate
(anticipated start date: 1/1/12)

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

(12-090)Mr. Dennis Bartels moved for Approval of the following New Program(s):

- B. ETI Technical College
2076 Youngstown Warren Road
Niles, OH 44446
Consultant: Dr. Brown
APPROVAL TO NOVEMBER 2013
 - 1. Compression Technology - Diploma
(anticipated start date: 1/16/12)

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

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(12-091)Mr. Charles Kramer moved for Approval of the following New Program(s):

_____ C. Fortis College
11499 Chester Road, Suite 200
Cincinnati, OH 45246
Consultant: Dr. Brown
APPROVAL TO NOVEMBER 2013

1. Pharmacy Technician - Diploma
(anticipated start date: 3/1/12)

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

(12-092)Mr. Kenneth Miller moved for Approval of the following New Program(s):

D. Lakewood College
12900 Lake Avenue, Suite 003A
Lakewood, OH 44107
Consultant: Dr. Brown
APPROVAL TO NOVEMBER 2013

1. Criminal Justice - Diploma
(anticipated start date: 1/1/12)

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

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(12-093)Mr. Charles Kramer moved for Approval of the following New Program(s):

- E. Lincoln College of Technology
149 Northland Blvd.
Cincinnati, OH 45246
Consultant: Dr. Brown

APPROVAL TO JANUARY 2013

Lincoln College of Technology
1700 East 13th Street
Cleveland, OH 44114
Consultant: Dr. Brown

APPROVAL TO SEPTEMBER 2013

Lincoln College of Technology
45 North Fourth Street
Columbus, OH 43215
Consultant: Dr. Brown

APPROVAL TO MAY 2013

Lincoln College of Technology
111 West First Street, Suite 700
Dayton, OH 45402
Consultant: Dr. Brown

APPROVAL TO JANUARY 2013

Lincoln College of Technology
201 East Second Street
Franklin, OH 45505
Consultant: Dr. Brown

APPROVAL TO JANUARY 2013

Lincoln College of Technology
5203 Airport Highway
Toledo, OH 43615
Consultant: Dr. Brown

APPROVAL TO NOVEMBER 2013

1. A+ Certification Preparation Program - Certificate
(anticipated start date: 1/3/12)

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

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(12-094)Mr. Charles Kramer moved for Approval of the following New Program(s):

_____ F. Miami-Jacobs Career College
150 East Gay Street
Columbus, OH 43215
Consultant: Dr. Brown
APPROVAL TO SEPTEMBER 2013

Miami-Jacobs Career College
110 North Patterson Blvd.
Dayton, OH 45402
Consultant: Dr. Brown
APPROVAL TO MARCH 2013

Miami-Jacobs Career College
6400 Rockside Road
Independence, OH 44131
Consultant: Dr. Brown
APPROVAL TO SEPTEMBER 2013

Miami-Jacobs Career College
2 Crowne Point Court
Sharonville, OH 45241
Consultant: Dr. Brown
APPROVAL TO SEPTEMBER 2013

Miami-Jacobs Career College
875 Central Avenue
Springboro, OH 45066
Consultant: Dr. Brown
APPROVAL TO MARCH 2013

Miami-Jacobs Career College
865 West Market Street
Troy, OH 45373
Consultant: Dr. Brown
APPROVAL TO MARCH 2013

1. Phlebotomy Technician - Certificate
(anticipated start date: 1/18/12)

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

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(12-095)Dr. Jerome Brockway moved for Approval of the following New Program(s):

G. Miami-Jacobs Career College
2 Crowne Point Court
Sharonville, OH 45241
Consultant: Dr. Brown
APPROVAL TO SEPTEMBER 2013

1. Dental Assisting - Diploma
2. Massage Therapy - Diploma
(anticipated start date: 1/18/12)

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

(12-096)Mr. Kenneth Miller moved for Approval of the following New Program(s):

H. Miami-Jacobs Career College
875 Central Avenue
Springboro, OH 45066
Consultant: Dr. Brown
APPROVAL TO MARCH 2013

1. Dental Assisting - Diploma
(anticipated start date: 1/18/12)

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

(12-097)Dr. Jerome Brockway moved for Approval of the following New Program(s):

I. Ohio Business College
5095 Waterford Drive
Sheffield Village, OH 44035
Consultant: Dr. Brown
APPROVAL TO NOVEMBER 2013

1. Returning to Learning Workshops - Certificate
(anticipated start date: 12/1/11)

Mr. Charles Kramer seconded. 6Ayes - 0 Nays. Motion carried.

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(12-098)Dr. Kathy Shibley moved for Approval of the following New Program(s):

- J. Ohio Institute of Allied Health
2380 Bellbrook Avenue
Xenia, OH 45385
Consultant: Dr. Brown
APPROVAL TO MARCH 2013

1. Introduction to Physical Therapy - Diploma
**SUBJECT TO APPROVAL OF THE OHIO PHYSICAL THERAPY BOARD
AND THE AMERICAN PHYSICAL THERAPY ASSOCIATION (anticipated
start date: ?)**

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

(12-099)Mr. Charles Kramer moved for Approval of the following New Program(s):

- K. Ohio Medical Career Center
1133 S. Edwin C. Moses Blvd., Suite 110
Dayton, OH 45417
Consultant: Dr. Brown
APPROVAL TO JULY 2013

1. One Plus One Nursing Education Program - Diploma
(anticipated start date: 1/2/12)

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

(12-100)Mr. Charles Kramer moved for Approval of the following New Program(s):

- L. Stautzenberger College
1796 Indian Wood Circle
Maumee, OH 43537
Consultant: Dr. Brown
APPROVAL TO MARCH 2012

1. Health and Wellness Career Enhancement - Certificate
(anticipated start date: ?)

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

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(12-101)Dr. Kathy Shibley moved for Approval of the following New Degree Program(s):

- A. Art Institute of Ohio-Cincinnati
8845 Governor's Hill Drive
Cincinnati, OH 45249
Consultant: Dr. Brown

AUTHORIZATION TO JANUARY 2017

Bachelor of Science in Hospitality Management
Bachelor of Fine Arts in Digital Photography

Associate of Applied Science in Hospitality Management
(anticipated start date: 1/9/12)

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

(12-102)Dr. Jerome Brockway moved for Approval of the following New Degree Program(s):

- B. ATS Institute of Technology
325 Alpha Park Drive
Highland Heights, OH 44143
Consultant: Dr. Brown

AUTHORIZATION TO SEPTEMBER 2013

Associate of Applied Business in Marketing
(anticipated start date: 1/1/12)

Dr. Kathy Shibley seconded. 6 Ayes - 0 Nays. Motion carried.

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(12-103)Mr. Dennis Bartels moved for Approval of the following New Degree Program(s):

C. Strayer University
51 Park West Blvd.
Akron, OH 44320
Consultant: Dr. Brown
AUTHORIZATION TO SEPTEMBER 2015

Strayer University
2135 Dana Avenue, Suite 300
Cincinnati, OH 45207
Consultant: Dr. Brown
AUTHORIZATION TO MAY 2017

Strayer University
8425 Pulsar Place, Suite 400
Columbus, OH 43240
Consultant: Dr. Brown
AUTHORIZATION TO SEPTEMBER 2015

Strayer University
2600 Paramount Place, Suite 300
Fairborn, OH 45324
Consultant: Dr. Brown
AUTHORIZATION TO MAY 2017

Strayer University
22730 Fairview Center Drive, Suite 150, Fairview Park, OH 44126
Consultant: Dr. Brown
AUTHORIZATION TO SEPTEMBER 2015

Strayer University
4605 Duke Drive, Suite 700, Mason, OH 45040
Consultant: Dr. Brown
AUTHORIZATION TO SEPTEMBER 2015

Bachelor of Science in Criminal Justice
Master of Education
Master of Science in:
 Human Resource Management
 Management
Executive Master of Business Administration
**SUBJECT TO OHIO BOARD OF REGENTS APPROVAL (anticipated start date:
1/2/12)**

Mr. Charles Kramer seconded. 6 Ayes - 0 Nays. Motion carried.

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(12-104)Dr. Jerome Brockway moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- A. Hondros College of Business - NEW SCHOOL
1506 Corporate Woods Parkway, Suite 100
Uniontown, OH 44685
Consultant: Dr. Brown/Ms. Whitman Imfeld
APPROVAL TO NOVEMBER 2012

1. Casino Games Specialist - Certificate
2. Pai Gow Specialist - Certificate
3. Advanced Casino Games Specialist - Certificate

PENDING RECEIPT OF AN APPROVED CONSULTANT REPORT/SITE VISIT. SUBJECT TO ANY OTHER APPLICABLE STATE AGENCY APPROVAL (anticipated start date: 2/1/12 - per school official at meeting)

Mr. Charles Kramer seconded. 6 Ayes - 0 Nays. Motion carried.

(12-105)Mr. Dennis Bartels moved for Approval the following New Certificate(s) of Registration and Program Authorization(s):

- B. ITT Technical Institute - NEW SCHOOL
7116 Hamilton Mason Road
West Chester, OH 45069
Consultant: Dr. Brown/Dr. Brubaker
APPROVAL TO NOVEMBER 2012

Associate of Applied Business in Business Management

Associate of Applied Science in:
Drafting & Design Technology
Electrical Engineering Technology
Network Systems Administration

PENDING RECEIPT OF FEES, CURRENT INSPECTION REPORTS, AND APPROVED CONSULTANT REPORT/SITE VISIT (anticipated start date: 6/12/12)

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

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(12-106)Mr. Charles Kramer moved for Approval of the following New Learning Center(s):

- A. Institute of Therapeutic Massage - MAIN CAMPUS
311 Market Street, Lima, OH 45802
Consultant: Dr. Brown/Dr. Brubaker
APPROVAL TO MAY 2013

Institute of Therapeutic Massage - LEARNING CENTER
9508 State Route 65, Ottawa, OH 45875
Consultant: Dr. Brown/Dr. Brubaker
APPROVAL TO MAY 2013

Courses in:

Selected courses from all currently approved programs

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

(12-107)Mr. Charles Kramer moved for Approval of the following New Institutional Grant Award(s):

- A. Daymar College
1410 Industrial Drive
Chillicothe, OH 45601
Consultant: Staff

Daymar College
980 East Main Street
Jackson, OH 45640
Consultant: Staff

Daymar College
1579 Victor Road
Lancaster, OH 43130
Consultant: Staff

Daymar College
3879 Rhodes Avenue
New Boston, OH 45662
Consultant: Staff

**Family of a Current Active Duty Service Personnel or Wounded Warrior Grant-in-Aid
National Guard/Reservist Grant-in-Aid
Veteran Grant-in-Aid**

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

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(12-108)Mr. Kenneth Miller moved for Approval the following New Institutional Grant Award(s) for further clarification of eligibility requirement:

- _____B. The Wellness Institute Learning Group
1000 High Street, Suite E
Worthington, OH 43085
Consultant: Staff

Directors Grant

Mr. Charles Kramer seconded. 6 Ayes - 0 Nays. Motion carried.

(12-109)Mr. Charles Kramer moved for Approval of the following New Scholarship(s):

- A. Fortis College
555 E. Alex Bell Road
Centerville, OH 45459
Consultant: Staff

Agency Scholarship

- B. Fortis College
2545 Bailey Road
Cuyahoga Falls, OH 44221
Consultant: Staff

Agency Scholarship-Trades Program

- _____C. Fortis College
653 Enterprise Parkway
Ravenna, OH 44266
Consultant: Staff

Agency Scholarship

Dr. Kathy Shibley seconded. 6 Ayes - 0 Nays. Motion carried.

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(12-110)Mr. Kenneth Miller moved for Approval of the following New Scholarship(s):

_____D. Harrison College-Columbus, OH
3880 Jackpot Drive
Grove City, OH 43123
Consultant: Staff

Harrison College High School Student Scholarship

Mr. Charles Kramer seconded. 6 Ayes - 0 Nays. Motion carried.

(12-111)Mr. Charles Kramer moved for Approval of the following New Scholarship(s):

_____E. Lincoln College of Technology
5203 Airport Highway
Toledo, OH 43615
Consultant: Staff

**Lawrence E. Brown Leadership Award
Lincoln College of Technology Scholarship Award**

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

(12-112)Mr. Charles Kramer moved for Approval of the following New Scholarship(s):

_____F. Trumbull Business College
3200 Ridge Road
Warren, OH 44484
Consultant: Staff

Associate Degree Completion Scholarship

Dr. Jerome Brockway seconded. 5 Ayes - 1 Abstention (Miller) - 0 Nays. Motion carried.

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(12-113)Dr. Jerome Brockway moved for Approval of the following Schools Ready for Board Action:

Renewals:

American Air Conditioning Academy, Maple Heights
Lakewood College, Lakewood
Lincoln College of Technology, Toledo
Ohio Business College, Sandusky
Ohio Business College, Sheffield Village
Accelerated Dental Assisting School of America, Cincinnati
Center for Medical Services, Cincinnati
DATS, LLC Dental Assistant School, Troy
Dental Assistant Pro, LLC, Lebanon
Elite Welding Academy, Cincinnati
Fortis College, Cincinnati
Universal School of Dental Assisting, Cincinnati
Academy of Dental Assisting and Smile Design, Newton Falls
English Nanny & Governess School, Chagrin Falls
ETI Technical College of Niles
Medical Technology Education Center, Inc., Fairlawn
New Image Dental Academy, Canfield
ABC Bartending School, Columbus
Cosmetic Therapy Training Center, Columbus
Harrison College-Columbus, OH, Grove City
Larock Healthcare Academy LLC, Columbus
National College, Columbus

Dr. Kathy Shibley seconded. 6 Ayes - 0 Nays. Motion carried.

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(12-114)Mr. Charles Kramer moved for Approval of the following Conditional Schools Ready for Board Action:

Larock Healthcare Academy LLC (Certificates) Boylan
165 East Aurora Road Phlebotomy Technician
Northfield, OH 44067 EKG Technician
PENDING RECEIPT OF CERTIFICATE OCCUPANCY Patient Care Technician
(school changed locations)

Northeast Ohio Dental Assisting School (Certificate) Whitman Imfeld
8799 East Market Street Dental Assisting
Warren, OH 44484
PENDING RECEIPT OF CURRENT FIRE INSPECTION AND CERTIFICATE OF OCCUPANCY
(school changed locations)

Harrison College-Columbus, OH (LEARNING CENTER) (Courses in) Brubaker
3000 Presidential Drive, Suite 201 Selected courses from all currently approved programs
Fairborn, OH 45324
PENDING RECEIPT OF FACILITIES COMPLIANCE STATEMENT AND INSPECTION REPORTS
(FROM THE 3/11 BOARD MEETING) AND AN APPROVED CONSULTANT REPORT/SITE VISIT

Barbizon Midwest-Columbus (Certificate) Staff
7007 N. High Street Co-Ed Major Modeling
Columbus, OH 43085
PENDING RECEIPT OF CURRENT FIRE INSPECTION AND
FISCAL RESPONSIBILITY ATTACHMENT

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

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(12-115)Dr. Jerome Brockway moved for Approval of the following previously approved out-of-state schools recommended to receive Board Approval:

ITT Technical Institute, Huntington 5183 US Route 60, Building 1, Suite 40 Huntington, WV 25705	ACICS	8 New Programs
ITT Technical Institute 10 Parkway Center Pittsburgh, PA 15220	ACICS	1 New Program
Lincoln Technical Institute-East Windsor 97 Newberry Road East Windsor, CT 06088	ACCSC	1 New Program
NASCAR Technical Institute 220 Byers Creek Road Mooresville, NC 28117	ACCSC	6 Program Renewals
New Castle School of Trades 4117 Pulaski Road New Castle, PA 16101	ACCSC	3 New Programs
Strayer University 7300 Turfway Road, Suite 250 Florence, KY 41042	MSC	5 New Programs
Strayer University 1133 15 th Street NW, Suite 200 Washington, DC 20005	MSC	5 New Programs

Mr. Kenneth Miller seconded. 6 Ayes - 0 Nays. Motion carried.

Mr. Rob Breeckner reported for the SAA for Veterans Training.

Mr. David Rankin reported for the Ohio Association of Career Colleges and Schools.

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(12-116)Mr. Charles Kramer moved that the Board adjourn at 11:45 a.m.

Dr. Jerome Brockway seconded. 6 Ayes - 0 Nays. Motion carried.

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary