

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 20, 2013**

PRESIDING: Dr. Kenneth Searfoss, Chairperson

PRESENT: Dr. Jerome Brockway, Board Member
Mr. Charles Kramer, Vice Chairperson
Mr. Kenneth Miller, Board Member
Dr. Kathy Shibley, Board Member

ABSENT: Mr. Dennis Bartels, Board Secretary
Dr. Stephanie Davidson, Board Member

STAFF: Mr. John Ware, Executive Director
Ms. Ruth Myers, Assistant Director
Ms. Kimberly Stein, Investigator
Mr. Tim Boylan, Consultant/Evaluator
Dr. Steven Puckett, Consultant/Evaluator
Ms. Mia Yaniko, Assistant Attorney General

ABSENT: Dr. Richard Brubaker, Consultant/Evaluator

GUESTS: Mr. David Rankin, Ohio Association of Career Colleges and Schools
Mr. Shane DeGarmo, Ohio Board of Regents
Mr. Wesley Smith, National College
Mr. Joe Jefferys, HomeSpection Training Institute
Ms. Lisa Jefferys, HomeSpection Training Institute
Mr. Dean Kilton, LifeTime Academy
Ms. Vickie Mickey, Cosmetic Therapy Training Center
Mr. William Ferraro, Medusa Recording Institute
Ms. Kim Zornes, Harrison College
Mr. Claude Smith, Fortis College-Centerville
Ms. Jennie Zamberlan, Software Craftsmanship Guild
Ms. Mary Taylor, Healing Arts Institute
Mr. Brian Niedzwiecki, Stautzenberger College
Ms. Laurie Tanner, Central Ohio Dog Grooming Academy
Mr. Greg Braxton-Brown, Institute of Integrative Nutrition
Mr. Chris Eckels, Cyanna
Mr. Joseph Boschulte, Boschulte's Pride
Ms. Karol Scheetz, SAA for Veteran's Training
Ms. Bridgette Dziedzic, BMC, Art Institute
Ms. Michele Zollner, BMC, Art Institute
Mr. Kenneth Spencer, Art Institute of Ohio-Cincinnati
Ms. Barbara Jones, ABC Bartending
Mr. George Mikluscak, Ohio Valley College of Technology
Ms. Wendy Beahn, Hondros College

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**MEETING CALLED
TO ORDER**

**Dr. Kenneth Searfoss, Chairperson
called the meeting to order at 9:00 a.m.**

ROLL CALL:

**Dr. Kathy Shibley - Yes
Dr. Davidson - Absent
Dr. Brockway - Yes
Dr. Searfoss - Yes
Mr. Kramer - Yes
Mr. Bartels - Absent
Mr. Miller - Yes**

(14-076)Mr. Kenneth Miller moved that the Board go into Executive Session at 9:02 a.m. for discussion of pending litigation, pending investigations, and personnel matters.

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

(14-077)Mr. Kenneth Miller moved to end Executive Session at 9:30 a.m. Public Session began at 10:00 a.m.

Mr. Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Dr. Kathy Shibley - Yes
Dr. Davidson - Absent
Dr. Brockway - Yes
Dr. Searfoss - Yes
Mr. Kramer - Yes
Mr. Bartels - Absent
Mr. Miller - Yes**

INTRODUCTION OF GUESTS

(14-078)Dr. Jerome Brockway moved for Approval of the Minutes of September 25, 2013.

Mr. Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.

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Executive Director Mr. John Ware reported on the following:

1. **Annual Report Update:** The web based application for online submission of the annual reports is operational and most school have submitted data for the FY 2013 Annual Report. We currently have approximately 20 schools that have not yet entered their data and we hope to have all data entered within the next few weeks so we can have this year's Annual Report finalized by the end of the calendar year.
2. **Director Training:** We held our second director training seminar for this year on October 18th at the State Library of Ohio. Approximately 50 school directors were in attendance. In anticipate that we will schedule the next training seminar for spring 2014. We are also finalizing the development and review of an online director training course that I anticipate will be available in January 2014.
3. **State Authorization Reciprocity Agreement (SARA):** We have been participating in the ongoing discussions regarding state reciprocity for distance education programs. Several weeks ago we participated in a meeting with Larry Isaak, Director of the Midwest Higher Education Compact (MHEC) on MHECs plans to implement SARA. On Friday, Marshall Hill, Executive Director of the National Council for State Authorization Reciprocity Agreements and Jennifer Parks, Director of Midwestern State Authorization Reciprocity Agreements for MHEC will be attending a meeting at Franklin University in Columbus to discuss the ongoing nationwide efforts to implement SARA. We have begun looking at the potential impact of SARA on this Board (including the potential loss of fee revenue) in anticipation of possible Ohio legislative changes related to SARA implementation that could be introduced in the first part of 2014.

Executive Director Mr. John Ware reported on the 1st Quarter Financial Report (see attached).

Investigator Ms. Kimberly Stein reported on the following:

Since the September 25, 2013 meeting, we have opened five (5) new cases.
Since the September 25, 2013 meeting, we have closed seven (7) total cases.

Below is a summary of investigative activity for FY13:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
59	3	3	56

Below is a summary of investigative activity for FY14:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
22	3	1	19

PUBLIC COMMENT

There was no Public Comment.

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OLD BUSINESS

Executive Director Mr. John Ware reported on the Administrative Rule Review Update.

NEW BUSINESS

(14-079)Dr. Jerome Brockway moved for Approval of the following New Program(s):

- A. Brown Mackie College - North Canton
4300 Munson Street NW
Canton, OH 44718
Consultant: Dr. Puckett
APPROVAL TO SEPTEMBER 2014

1. Initial Dental Radiography Certification Training - Certificate
(anticipated start date: 11/21/13)

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

(14-080)Mr. Charles Kramer moved for Approval of the following New Program(s):

- B. Davis College
4747 Monroe Street
Toledo, OH 43623
Consultant: Dr. Puckett
APPROVAL TO JANUARY 2015

1. World Class Manufacturing Operator Training - Certificate
(anticipated start date: 11/21/13)

Dr. Kathy Shibley seconded. 4 Ayes - 1 Abstention (Searfoss) - 0 Nays. Motion carried.

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(14-081)Dr. Jerome Brockway moved for Approval of the following New Program(s):

- C. Healing Arts Institute
340 Three Meadows Drive
Perrysburg, OH 43551
Consultant: Dr. Puckett

APPROVAL TO MARCH 2015

1. Group Exercise Instructor Program - Certificate
2. Older Adult Fitness Specialist Program - Certificate
3. Medical Assisting - Diploma

(anticipated start date: 11/21/13; 3/1/14)

Dr. Kathy Shibley seconded. 5 Ayes - 0 Nays. Motion carried.

(14-082)Mr. Kenneth Miller moved for Approval of the following New Program(s):

- D. Kaplan Career Institute
8720 Brookpark Road
Brooklyn, OH 44129
Consultant: Dr. Puckett

APPROVAL TO JULY 2015

1. Low Pressure Steam and Hot Water Boiler Certification - Certificate
**PENDING CLARIFICATION OF WHERE LABS WILL BE HELD AND IF
DEPARTMENT OF COMMERCE APPROVAL IS NEEDED (anticipated start
date: 1/2/14)**

Mr. Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.

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(14-083)Mr. Charles Kramer moved for Approval of the following New Program(s):

E. Ohio Business College
4525 Trueman Blvd.
Hilliard, OH 43026
Consultant: Dr. Puckett
APPROVAL TO JULY 2015

1. Medical Office Specialist - Diploma
(anticipated start date: 3/31/14)

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

(14-084)Mr. Kenneth Miller moved for Approval of the following New Program(s):

F. Ohio Valley College of Technology
15258 State Route 170
East Liverpool, OH 43920
Consultant: Dr. Puckett
APPROVAL TO JULY 2015

1. Introduction to Healthcare - Certificate
2. EKG - Certificate
3. Phlebotomy - Certificate
4. Patient Care Techniques - Certificate
(anticipated start date: 1/2/14)

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

(14-085)Dr. Kathy Shibley moved for Approval of the following New Program(s):

G. Stautzenberger College
1796 Indian Wood Circle
Maumee, OH 43537
Consultant: Dr. Puckett
APPROVAL TO MARCH 2014

1. HVAC Technician - Diploma
**PENDING PAPERWORK FOR A NEW LEARNING CENTER WHERE THE
PROGRAM WILL BE TAUGHT**
(anticipated start date: 7/1/14)

Mr. Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.

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(14-086)Dr. Jerome Brockway moved for Approval of the following New Program(s):

H. Trumbull Business College
3200 Ridge Road
Warren, OH 44484
Consultant: Dr. Puckett
APPROVAL TO MARCH 2015

1. General Business - Diploma
(anticipated start date: 1/7/14)

Dr. Kathy Shibley seconded. 5 Ayes - 0 Nays. Motion carried.

(14-087)Mr. Charles Kramer moved for Approval of the following Re-authorization of Degree Program(s):

A. ETI Technical College
2076 Youngstown-Warren Road
Niles, OH 44446
Consultant: Mr. Boylan
AUTHORIZATION TO NOVEMBER 2019

Associate of Applied Business in:
 Legal Assistant with Major in Criminal Corrections
 Legal Assistant
 Information Management Specialist with Majors in:
 Accounting
 Web Design Technologies
Associate of Applied Science in:
 Computer Electronic Technology
 Medical Assistant with Major in Medical Secretary

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

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(14-088)Dr. Jerome Brockway moved for Approval of the following Re-authorization of Degree Program(s):

- B. Fortis College
11499 Chester Road, Suite 200
Cincinnati, OH 45246
Consultant: Dr. Brubaker
AUTHORIZATION TO NOVEMBER 2019

Associate of Applied Science in Nursing

Dr. Kathy Shibley seconded. 5 Ayes - 0 Nays. Motion carried.

(14-089)Mr. Kenneth Miller moved for Approval of the following Re-authorization of Degree Program(s):

- C. Ohio Business College
5202 Timber Common Drive
Sandusky, OH 44870
Consultant: Mr. Boylan
AUTHORIZATION TO NOVEMBER 2019

Associate of Applied Business in:
Accounting
Legal Assistant
Medical Administrative Assistant
Business Administration
Business Administration with Concentrations in:
Accounting
Human Resource Management
Marketing and Sales
Administrative Office Professional
Information Technology Computer Support
Web Page Design

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

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(14-090)Dr. Kathy Shibley moved for Approval of the following Re-authorization of Degree Program(s):

- D. Ohio Business College
5095 Waterford Drive
Sheffield Village, OH 44035
Consultant: Mr. Boylan
AUTHORIZATION TO NOVEMBER 2019

Associate of Applied Business in:

Accounting
Legal Assistant
Medical Administrative Assistant
Business Administration
Business Administration with Concentrations in:
Accounting
Human Resource Management
Marketing and Sales
Administrative Office Professional
Information Technology Computer Support
Web Page Design

Mr. Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.

(14-091)Mr. Charles Kramer moved for Approval of the following New School(s):

- A. Central Ohio Dog Grooming Academy - NEW SCHOOL
7598 E. Main Street
Reynoldsburg, OH 43068
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2014

1. Introduction to Dog Grooming - Certificate
2. Advanced Dog Grooming - Certificate

**PENDING RECEIPT OF EXHIBIT A FOR EACH PROGRAM, AND
APPROVED CONSULTANT REPORT/SITE VISIT (anticipated start date:
1/2/14)**

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

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(14-092)Dr. Kathy Shibley moved for Approval of the following New School(s):

B. Dental Career Academy - NEW SCHOOL
5012 Talmadge Road
Toledo, OH 43623
Consultant: Dr. Puckett/Mr. Boylan
APPROVAL TO NOVEMBER 2014

1. Dental Assistant Training Program - Certificate
(anticipated start date: 1/1/14)

Mr. Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.

(14-093)Mr. Charles Kramer moved for Approval of the following New School(s):

C. HomeSpection Training Institute - NEW SCHOOL
4699 Whipple Avenue NW
Canton, OH 44718
Consultant: Dr. Puckett/Mr. Boylan
APPROVAL TO NOVEMBER 2014

1. Advance Home Inspection Training - Certificate
(anticipated start date: 12/2/13)

Dr. Kathy Shibley seconded. 5 Ayes - 0 Nays. Motion carried.

(14-094)Dr. Jerome Brockway moved for Approval of the following New School(s):

D. Institute of Integrative Nutrition - NEW SCHOOL
201 East Fifth Street, 19th Floor
Cincinnati, OH 45202
Consultant: Dr. Puckett/Staff
APPROVAL TO NOVEMBER 2014

1. Health Coach Training Program - Diploma
**PENDING RECEIPT OF FEES, FACILITIES COMPLIANCE STATEMENT,
SURETY BOND, AND APPROVED CONSULTANT REPORT/SITE VISIT
(anticipated start date: 1/1/14)**

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

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(14-095)Mr. Charles Kramer moved for Approval of the following New School(s):

E. Life Time Academy - NEW SCHOOL
3900 Easton Station
Columbus, OH 43219
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2014

Life Time Academy - NEW SCHOOL
8310 Wilkens Blvd.
Mason, OH 45040
Consultant: Dr. Puckett/Dr. Brubaker
APPROVAL TO NOVEMBER 2014

1. Professional Fitness Trainer - Diploma
2. Professional Fitness Specialist-Group Fitness Instructor - Certificate
3. Professional Fitness Specialist-Mixed Martial Arts Conditioning Specialist - Certificate
4. Professional Fitness Specialist-Pilates Instructor - Certificate
(anticipated start date: 11/21/13)

Dr. Kathy Shibley seconded. 5 Ayes - 0 Nays. Motion carried.

(14-096)Mr. Charles Kramer moved for Approval of the following New School(s):

F. Medusa Recording Institute - NEW SCHOOL
2403 South Avenue
Youngstown, OH 44502
Consultant: Dr. Puckett/Mr. Boylan
APPROVAL TO NOVEMBER 2014

1. Recording Arts Program (RAP) - Certificate
(anticipated start date: 1/6/14)

Dr. Kathy Shibley seconded. 5 Ayes - 0 Nays. Motion carried.

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(14-097)Dr. Jerome Brockway moved for Approval of the following New School(s):

G. Software Craftsmanship Guild - NEW SCHOOL
526 S. Main Street, Suite 714B
Akron, OH 44311
Consultant: Dr. Puckett/Mr. Boylan
APPROVAL TO NOVEMBER 2014

1. Web Developer Bootcamp-.NET - Certificate
2. Web Developer Bootcamp-JAVA - Certificate
(anticipated start date: 12/1/13)

Mr. Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.

(14-098)Dr. Kathy Shibley moved for Approval of the following Schools Ready for Board Action:

Renewals:

ETI Technical College of Niles
Global Tech Institute, Toledo
Academy of Dental Assisting and Smile Design, Newton Falls
Lakewood College, Cleveland Heights
English Nanny & Governess School, Chagrin Falls
New Image Dental Academy, Canfield
Ohio Business College, Sandusky
Ohio Business College, Sheffield Village
Ohio Business College, Sheffield Village (Learning Center)
Accelerated Dental Assisting School of America, Cincinnati
Amelia East Dental Assisting Academy LLC, Amelia
Center for Medical Services, Cincinnati
Dental Assistant Pro LLC, Lebanon
Elite Welding Academy LLC, Cincinnati
Fortis College, Cincinnati
Universal School of Dental Assisting, Cincinnati
ABC Bartending School, Columbus
Boschulte's Pride Health Care and Learning Center, Columbus
Cosmetic Therapy Training Center, Columbus
Harrison College-Columbus, Ohio
National College, Columbus

**Dr. Jerome Brockway seconded. 4 Ayes - 1 Abstention (Kramer - Global Tech Institute) -
0 Nays. Motion carried.**

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(14-099)Dr. Jerome Brockway moved for Approval of the following Conditional Schools Ready for Board Action:

DATS, LLC - Dental Assistant School 1523 N. Market Street Troy, OH 45373	(Certificate) Entry Level Dental Assisting	Brubaker
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**PENDING RECEIPT OF ATTACHMENT TO FINANCIAL STATEMENT
AND CURRENT FIRE INSPECTION**

Barbizon Midwest-Columbus 7007 N. High Street Columbus, OH 43085	(Certificate) Co-ed Major Modeling	Puckett
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**PENDING RECEIPT OF FEES, COMPLETION OF RENEWAL PAPERWORK,
CLARIFICATION OF ADDRESS OF SCHOOL, AND APPROVED CONSULTANT
REPORT/SITE VISIT**

Valley View Medical Training Center 5185 Lithopolis Road NW Lancaster, OH 43130	(Certificate) STNA Practical Nursing	Puckett
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**PENDING COMPLETION OF FACILITIES COMPLIANCE STATEMENT
AND NURSING BOARD APPROVAL FOR THE PRACTICAL NURSING**

Mr. Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.

(14-100)Mr. Kenneth Miller moved that the Board Adopt the following Resolution:

WHEREAS **Ohio American Healthcare** currently hold valid certificates of registration with this Board; and
WHEREAS **Ohio American Healthcare** has failed to properly respond to information requested as part of
a complaint filed with the Board despite multiple attempts to contact the school for a response; and
WHEREAS **Ohio American Healthcare** has failed to complete the certificate of registration renewal
process because they have failed to submit fees and other information requested as part of the certificate of
registration renewal process; and

WHEREAS these actions constitute a violation of Ohio Revised Sections 3332.05, 3332.07, and
3332.09(A)(B) and (N); and Ohio Administrative Code Sections: 3332-1-04.4, 332-1-04.5, and 3332-1-22.
Therefore be it resolved that:

RESOLVED, that the Executive Director of this Board, be, and he hereby is, directed to notify **Ohio
American Healthcare** and the owner(s) thereof, that this Board is initiating formal disciplinary action
pursuant to Ohio Revised Code Section 3332.09 and 3332.091 and in accordance with Ohio Revised Code
Chapter 119 for the aforementioned violations.

Mr. Charles Kramer seconded. 5 Ayes - 0 Nays. Motion carried.

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(14-101)Mr. Charles Kramer moved for Approval of the following previously approved out-of-state schools recommended to receive Board Approval:

Lincoln College of Technology 7225 Winton Drive #128 Indianapolis, IN 46268	ACCSC	3 New Programs
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NASCAR Technical Institute 220 Byers Creek Road Mooresville, NC 28117	ACCSC	6 Program Renewals
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Dr. Kathy Shibley seconded. 5 Ayes - 0 Nays. Motion carried.

(14-102)Mr. Charles Kramer moved for Approval of the following request for New Scholarship/Grant(s):

Daymar College Chillicothe, Jackson, Lancaster, New Boston	50/50 Grant-in-Aid Ohio Prison System Employees Grant-in-Aid
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Fortis College 555 E. Alex Bell Road Centerville, OH 45459	BSN Grant
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Life Time Academy 3900 Easton Station Columbus, OH 43219	The Healthy Way of Life Grant
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Life Time Academy 8310 Wilkens Blvd. Mason, OH 45040	The Healthy Way of Life Grant
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PowerSport Institute 21210 Emery Road North Randall, OH 44128	Marc L. Brenner Motorcycle is Life Grant
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Dr. Kathy Shibley seconded. 5 Ayes - 1- 0 Nays. Motion carried.

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(14-103)Dr. Kathy Shibley moved for Approval of the following Consent Agenda:

Everest Institute, Gahanna	(Change of Director) TO: Patti Yakshe
Fortis College, Westerville	(Change of Director) TO: Mark Volpe
ITT Technical Institute, Columbus	(Change of Director) TO: Amber Gantt
ITT Technical Institute, Dayton	(Change of Director) TO: Gregory Shields
ITT Technical Institute, Hilliard	(Change of Director) TO: Jennifer Walters
Lincoln Welding School, Cleveland	(Change of Director) TO: Adam Webb
Miami-Jacobs Career College, Dayton	(Change of Director) TO: Terry Nesbitt
Miami-Jacobs Career College, Springboro	(Change of Director) TO: Elizabeth Fogle-Young
National College, Canton	(Change of Director) TO: Christopher Capozzi
National College, Stow	(Change of Director) TO: Jill Morrow
National College, Willoughby Hills	(Change of Director) TO: Dennis Hirsh
New Horizons Computer Learning Center, Blue Ash	(Change of Director) TO: William Jenkins
New Horizons Computer Learning Center, Fairborn	(Change of Director) TO: Anthony Napier
Ross Medical Education Center, Dayton	(Change of Director) TO: Mary Millard

Dr. Jerome Brockway seconded. 5 Ayes - 0 Nays. Motion carried.

Ms. Karol Scheetz reported for the State Approving Agency for Veterans Training.

Mr. David Rankin reported for the Ohio Association of Career Colleges and Schools.

(14-104)Mr. Charles Kramer moved that the Board adjourn at 10:30 a.m.

Dr. Kathy Shibley seconded. 5 Ayes - 0 Nays. Motion carried.

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary