

**STATE BOARD OF CAREER COLLEGES AND SCHOOLS
30 E. BROAD STREET, SUITE 2481, COLUMBUS, OH 43215
(614) 466-2752**

**APPLICATION FOR AUTHORIZATION
TO CONFER AN ADVANCED DEGREE PROGRAM**

This form is to be used by schools seeking to offer advanced degrees including degrees at the baccalaureate, masters or doctorate level. Schools seeking to offer advanced degree programs in Ohio must also obtain the approval of the Ohio Board of Regents. Please provide responses, with appropriate documentation, to the items listed below. This application must be submitted at least thirty (30) days prior to a board meeting date.

Name of School:	
School Address:	
Contact Person:	Contact Phone Number:
Proposed Program Name:	
DEGREE LEVEL (Baccalaureate, Master, Doctorate):	
Date school expects to begin offering program:	

■ Required program information to be submitted with this application

1. Program description and specific degree program objectives.
2. On the Board's Exhibit "A" Form or other similar curriculum summary document, please provide a summary and classification of courses comprising the degree program by quarter/semester, assuming full-time enrollment.
3. Name of accrediting agency, date of last accreditation visit.
4. For programs offered in Ohio, schools must also obtain the approval of the Ohio Board of Regents. The Board of Regents approval can be obtained after the approval of the State Board of Career Colleges and Schools. However, prior to offering an advanced degree program in Ohio, schools must provide a copy of the approval given by the Ohio Board of Regents.
5. For advanced degrees offered outside Ohio, please provide a copy of the approval given by an out-of-state authorizing state agency.