



# State Board of Career Colleges and Schools



Volume 12, Issue 1

June 2006

## Executive Director's Report

On May 24<sup>th</sup> we held our final Board Meeting for fiscal year 2006. For the past year, the Board has been working to create a Strategic Plan for the next five years. The strategic planning process has been very helpful for the Board and staff and allows us to look forward and address complex and long term issues that are separate from our daily tasks but that ultimately help improve the accountability and efficiency of the Board. I want to thank those schools who have assisted the Board during this process.

As the 2006 fiscal year comes to a close, we are preparing to continue with the implementation of the changes we made starting in July 2005 to the agent permit billing process. Schools that have applied for agent permits during the second 6 months of the fiscal year (January-June) will be receiving invoices in mid-July. If you have any questions about your invoice, please contact Ruth Myers.

The Administrative Rule review process is nearly complete and we are scheduled to hold a public hearing on the rules at the Board's July 2006 meeting. (See page 4) The proposed changes can be viewed on the Board's web site at [www.scr.ohio.gov/lawrule](http://www.scr.ohio.gov/lawrule).

We have listed the remaining Board meeting dates for 2006 on page 5. I look forward to seeing many of you in attendance at the Board meetings. In the meantime, if there is anything that we can assist you with, please contact the Board office.

**Mr. John Ware**  
Executive Director

**Board Members**  
**Ms. Linda Hanaway**  
Chairperson

**Mr. Neil Collins**  
Vice Chair

**Mr. Kenneth Miller**  
Board Secretary

**Mr. Charles Kramer**  
Board Member

**Dr. Steven Puckett**  
Board Member

**Dr. Kenneth Searfoss**  
Board Member

**Dr. Garrison Walters**  
Board Member

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# Compliance Issues

By Kimberly Stein, Investigator

## Written Surveys

I would like to remind all schools of the requirements outlined in Ohio Administrative Code 3332-1-14 regarding surveys. All schools are required to administer written surveys to solicit comments from students enrolled at the school. The survey must be designed to determine student satisfaction with the quality of instruction, facilities, school personnel, and business operations, including recruitment and recruitment agents. **The surveys must be administered at least once each school year and at least once before the completion of a program.**

Schools are required to retain the surveys and the compiled results for at least three years and shall make them available to the State Board of Career Colleges and Schools for examination upon request. Copies of the surveys are often requested if a complaint is filed by a student regarding a specific class or instructor.

Each survey must ask the following questions:

1. Would the student recommend the course or its instructor to a friend?
2. Would the student recommend the program or school to a friend?

To protect the confidentiality of the students, student names should not be included on the surveys.

To read more about this rule and others governing career colleges and schools, please visit the Board's website at [www.scr.ohio.gov](http://www.scr.ohio.gov) and choose "Law and Rules," then choose "Administrative Rules: Ohio Admin. Code Chapter 3332."

Please feel free to contact me directly with any questions.

## Office and School News



Our condolences go out to **Susan Stella and Family of the American School of Technology** in Columbus on the recent passing of her husband, Anthony James Stella, on May 31, 2006.

**Laura Essman, Executive Secretary and Editor of the Newsletter**, will be out on maternity leave sometime in July through September. If you have any questions concerning Agent Permits, Agent Renewals, and School Bonds, please contact Kim Stein. Any other questions, please contact Ruth Myers.

# Renewal Certificate of Registration

In accordance with Ohio Administrative Rule 3332-1-044, the State Board of Career Colleges and Schools mailed renewal notices 120 days prior to expiration of the Certificates of Registration to the following schools:

## July 2006 Board Meeting

ACRT Urban Forestry Training, Akron  
Comprehensive Computer Training Center, Columbus  
DATS of Ohio, Inc., Centerville  
Gallipolis Career College, Gallipolis  
ITT Technical Institute, Strongsville  
ITT Technical Institute, Hilliard  
M.T. Wellness, W. Jefferson  
Northcoast Medical Training Academy, Kent  
Ohio College of Massotherapy, Akron  
Ohio Institute of Health Careers, Elyria  
Professional Bartending School, Cincinnati  
ProSoft Inc., Columbus  
Remington College-Cleveland West Campus  
Sanford-Brown Institute, Middleburg Heights  
Toledo Dental Academy  
Bradford School, PA.  
Nashville Auto Diesel College, TN.  
Pittsburgh Technical Institute, Oakdale, PA.  
Triangle Tech, PA.  
Akron Testing Lab & Welding School, Barberton

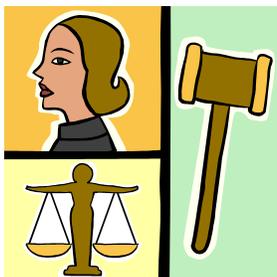
## September 2006 Board Meeting

Academy of Court Reporting  
American School of Technology, Columbus  
Brown Mackie College, Akron  
Brown Mackie College, Cincinnati  
Brown Mackie, Findlay  
Brown Mackie, N. Canton  
Cleveland Insti.of Medical Massage, Middleburg Hts.  
Dayton Academy of Dog Grooming  
Dog-N-Suds Pet Grooming & School, Medina  
Hixson's School of Floral Design, Lakewood  
Hondros College, Westerville  
Inner Office, Cortland  
International Academy of Naturopathy, Cincinnati  
Median School of Allied Health Careers, PA.  
Ohio Center for Broadcasting, Valley View  
Ohio State School of Hypnotherapy, Columbus  
PIA Career Services, Weirton, WV.  
Professional Bartending School, N. Royalton  
Reflexology Science Institute, Columbus  
Remington College, Cleveland Campus  
RETS Tech Center, Centerville  
Spartan College of Aeronautics & Technology, OK.  
Townsend Learning Center, Cleveland

These schools are required to submit their completed application to the Board Office at *least ninety days prior to the expiration date*. **The Board will consider the renewal of these Certificates of Registration and Program Authorization during the July and September Board Meetings.**



## Administrative Rule Hearing Notice



The Ohio  
State Board  
of Career  
Colleges and  
Schools will  
conduct a  
Public  
Hearing on  
Wednesday,  
July 26,  
2006, at  
11:00 a.m. in  
the offices of  
the Board.

In accordance with Ohio Revised Code § 119.032 and the Rule Review Schedule filed by the Board, the Board has reviewed (9) Administrative Rules during the past fiscal year:

- 3332-1-06 Distance education programs**
- 3332-1-09 Student enrollment policies and practices**
- 3332-1-10 Tuition and fees**
- 3332-1-17 Issuance of agent permits**
- 3332-1-17.1 Disciplinary action involving agents**
- 3332-1-17.2 The ethical code of conduct for agents**
- 3332-1-24 Completion and placement**
- 3332-1-25 School closures**
- 3332-1-26 Off-campus learning centers**

Pursuant to Chapter 119 of the Ohio Revised Code, the Ohio State Board of Career Colleges and Schools will conduct a Public Hearing on Wednesday, July 26, 2006, at 11:00 a.m. in the offices of the Board. The purpose of this hearing is to permit public comment on the rules amended, adopted, and/or rescinded pursuant to R.C. 119.032. Testimony should focus on the rules as they are proposed. Witnesses should limit their comments to five (5) minutes and are asked to submit written copies to their testimony at the hearing. In lieu of appearing at the hearing, Witnesses may also submit written testimony for inclusion into the record. Questions regarding the hearing may be directed to the Board office.

The proposed rule modifications are posted on the Board's web site at <http://www.scr.ohio.gov/> under the Law and Rules subheading. If you are unable to access the rules via the web site and would like a copy of the proposed rule modifications, please contact the Board office.



## Important Dates

### Director Training :

June 22, 2006

October 5, 2006

### Consultant Meetings:

July 11, 2006

November 14, 2006

### Consultant Retreat:

September 14-15, 2006

### Board Meetings:

July 26, 2006

September 27, 2006

November 29, 2006

### Administrative Rule Hearing:

July 26, 2006, following the Board Meeting

### 2006 First Half Agent Billing:

Mail Date: July 5, 2006

Due Date: August 4, 2006

### STRF 2006 Invoices:

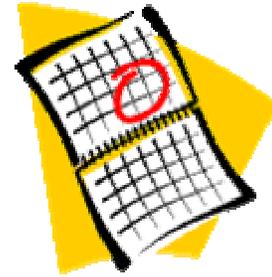
Mail Date: July 17, 2006

Due Date: August 31, 2006

### FY06 Annual Report:

Mail Date: Beginning of September

Due Date: Beginning of October



Happy 4th of July !



## NASASPS 34th Annual Conference

The National Association of State Administrators and Supervisors of Private Schools (NASASPS)

held its 34th Annual Conference in Phoenix, Arizona from April 23-26, 2006. The conference was attended by 140 state regulators, accreditors, guaranty agencies, US Department of Education personnel and school representatives. The theme of this year's conference was "Promoting Integrity and Accountability in Education" and topics focused on current regulatory issues in for-profit higher education. Ohio State Board Executive Director John Ware completed his two-year term as NASASPS president at the conclusion of this annual conference. For more information about NASASPS, visit [www.nasasps.com](http://www.nasasps.com).



John Ware receiving an award as outgoing NASASPS President from NASASPS president-elect Colin Barton (Florida) and current NASASPS president Teri Candelaria (Arizona).

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**We're on the web:**

**[www.scr.ohio.gov](http://www.scr.ohio.gov)**

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