



State Board of Career Colleges and Schools



Volume 12, Issue 2

December 2006

Executive Director's Report

On November 29th we held our final Board Meeting for 2006. During the meeting the Board elected officers for 2007. Ms. Linda Hanaway was re-elected Board Chair, Dr. Ken Searfoss will serve as Vice Chair, and Charles Kramer will serve as Board Secretary.

The Board also recognized departing Board member Mr. Neil Collins who has served as one of the Board's school representatives for the past five years. During his tenure with the Board, Mr. Collins helped improve the operations of the Board and Ohio's career education system and I hope you will join me in wishing Mr. Collins great success in his future endeavors.



Neil Collins (center) receiving the Board's outstanding service award from Executive Director John Ware and Board Chair Linda Hanaway.

In January, a new two-year legislative session will commence for the State of Ohio. The primary legislative issue for the first six months of the year will be the new two-year state budget that will go into effect July 1, 2007. Due to the change in the Governor's administration and several other legislative changes at the state level, we are anticipating a lengthy budget process.

The Administrative Rule changes that were approved at the Board's September 2006 meeting go into effect on January 2nd. (See page 2). We have sent out several memorandum concerning the changes and the new rules can be viewed on the Board's web site at www.scr.ohio.gov/lawrule.

We have listed the Board meeting dates for 2007 on page 5. I look forward to seeing many of you in attendance at the Board meetings. In the meantime, if there is anything that we can assist you with, please contact the Board office.

Mr. John Ware
Executive Director

Board Members
Ms. Linda Hanaway
Chairperson

Dr. Kenneth Searfoss
Vice Chair

Mr. Charles Kramer
Board Secretary

Mr. Kenneth Miller
Board Member

Mr. Neil Collins
Board Member

Dr. Steven Puckett
Board Member

Dr. Garrison Walters
Board Member

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Summary of Key Administrative Rule Changes

By: Kimberly Stein, Investigator



Rule
Changes
are
Effective
January 2,
2007

The 2006 Administrative Rule changes will go into effect on January 2, 2007. The rule changes are posted on the Board's web site at <http://www.scr.ohio.gov/lawrule.htm>. I would strongly encourage you to review the rules as a number of important changes were made. I have outlined below, a brief summary of some of the key rule changes.

1. **Student Disclosure Form Requirement:** All schools must assure that any student who enrolls in a program at an Ohio school after January 2, 2007 has reviewed and signed the Board's Student Disclosure Form prior to their enrollment in the program. The form is available on the Board's web site.

2. **Refunds for General Fees Charged to Students:** The new administrative rules clarify how refund provisions apply to fees that are charged to students (separate from the school's tuition and registration fee). Administrative, academic, general supply and any other "general" fees are refundable in the same manner as a school's tuition (refer to the applicable tuition refund policy). Fees for books or other specifically designated school supply items are refundable in the manner prescribed by rule 3332-1-11.1 of the administrative code.

3. **Refunds for Clock Hour Programs:** The refund policy for clock hour programs has changed. Essentially, the Board has combined the two clock hour refund policies that exist under the current rules and created one refund policy for all clock hour programs. If you offer clock hour programs, please review the new policy.

4. **Refund Clarifications and Changes:** A number of other clarifications and changes were made to the tuition and fee refund regulations. Please review Rule 3332-1-10 subsections F(1) through F(9) for more information.

5. **Distance Education Changes:** Several changes and clarifications were made to administrative rule 3332-1-06 that addresses distance education. In particular, the separate refund policy for distance education programs was eliminated and the rule has been clarified to apply the academic standards to both distance education programs as well as distance education courses that may be offered as part of a traditional program. If you offer any distance education programs or courses, please review the changes to this rule.

Renewal Certificate of Registration

In accordance with Ohio Administrative Rule 3332-1-044, the State Board of Career Colleges and Schools mailed renewal notices 120 days prior to expiration of the Certificates of Registration to the following schools:

January 2007 Board Meeting

Akron Institute
Alternative Computer Consulting Institute, Columbus
Art Institute of Ohio-Cincinnati
Blanchard Valley Academy of Massage Therapy, Findlay
Cincinnati Training Terminal & Services
Columbus School of Medical Massage
Construction Craft Academy, Macedonia
Davis College, Toledo
Diamond Cut Dog Grooming School, Medina
ITT Technical Institute, Dayton
Kaplan Professional Schools/Inspection Training Associates
National College, Kettering
Northeast Ohio Dental Assistant Academy, Mentor
Northwest Academy of Massotherapy , Maumee
Ohio Academy of Holistic Health Education, Xenia
Ohio Academy of Pet Styling, Strongsville
Ohio Institute of Energetic Studies & Bodywork, Columbus
ProTrain Services, Cincinnati
Southwestern College, (Vine St.), Cincinnati
Southwestern College, (Northland Blvd.), Cincinnati
Southwestern College, Franklin
Southwestern College, Dayton
TSG of Ohio, Broadview Heights
Virginia Marti College of Art & Design, Lakewood
Software Answers, Inc., Akron
High Tech Institute (Indian School Rd.), AZ.
International Business College, TN.
Pennsylvania Culinary Institute
PIA Career Services, Clarksburg, WV.
Universal Technical Institute of Massachusetts
Universal Technical Institute of Pennsylvania

March 2007 Board Meeting

Art Institute of Cincinnati
Art's School of Taxidermy, Cleveland
Barbizon of Northeastern Ohio, Brooklyn Heights
Bohecker College, Columbus
Cleveland Industrial Training Center
Crist CDL & Heavy Equipment Training, Galion
David-Curtis School of Floral Design, Centerville
Filer's Florist Inc., Middleburg Hts.
Franklinton Career & Technology Center, Columbus
Goodwill Training & Employment Center, Cleveland
Healing Arts Institute, Perrysburg
ITT Technical Institute, Maumee
ITT Technical Institute, Norwood
ITT Technical Institute, Youngstown
Meadowmark School of Business Software, Cleveland
Medical Transcription Education Center, Inc., Fairlawn
Miami-Jacobs Career College, Springsboro
New Horizons Computer Learning Center, Garfield Hts
New Horizons Computer Learning Center, Blue Ash
New Horizons Computer Learning Center, Fairborn
Ohio Center for Broadcasting, Cincinnati
Ohio Institute of Health Careers, Columbus
SHI Integrative Medical Massage & Traditional
Chinese Acupuncture School, Lebanon
TDDS Technical Institute, Lake Milton
Technology Education College, Columbus
Trumbull Business College, Warren
Art Institute of Pittsburgh
Brown Mackie College-Northern KY.
ITT Technical Institute, IN.
Pittsburgh Technical Institute, Pittsburgh, PA.

These schools are required to submit their completed application to the Board Office at *least ninety days prior to the expiration date*. **The Board will consider the renewal of these Certificates of Registration and Program Authorization during the January and March Board Meetings.**

Change of Location Procedures

By: Ruth Myers, Assistant Director



Schools are reminded that they must submit a "Change of Location" application prior to moving to a new location. The application is available on our web site at: www.scr.ohio.gov



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In addition to the application itself, several reports are needed. One is a current fire inspection which can be obtained either from the local fire department where the school is located or from the State Fire Marshall (614-752-8200). If the local fire department does the inspection, the State Board will need either their checklist or a letter. The other report needed is a certificate of occupancy. This can usually be obtained from whoever you are renting the building from or by checking with the local building codes or zoning department. There is no consistent form used throughout the state. Each city/county may use a different looking form depending on where you are located in the state. Usually the form will state that you are zoned for business and/or school and how many people can occupy the site. If you are having trouble obtaining either the fire inspection or certificate of occupancy, you can contact our office for further help. Please be aware that it is important that you obtain these reports prior to signing a lease or buying a building in case deficiencies are found. There have been cases where the new lessee has been required to rectify the deficiencies which could entail a substantial expense to the lessee.

Depending on what programs will be offered by the school, there may be two other reports required. If you are in the health/medical field, a health and sanitation report may be needed. If you are offering programs which require heavy equipment, etc., you may need a safety of equipment report. Please check with the State Board if you think these items may apply to your school.

Once the State Board receives the change of location request, the school will be invoiced for the necessary fees and the paperwork will be sent to the area consultant. The consultant will then get in touch with the school director to set up a site visit. Once the State Board has received the consultant's report, administrative approval will be granted and an approval letter and new certificates will be issued.

Please feel free to contact me (614-466-7810) regarding any of the above items or for any other questions you may have pertaining to your school.

Important Dates

2007 Consultant Meetings:

January 17, 2007

March 13, 2007

May 8, 2007

July 10, 2007

September 11, 2007

November 13, 2007

2007 Board Meetings:

January 31, 2007

March 28, 2007

May 23, 2007

July 25, 2007

September 26, 2007

November 28, 2007

2007 Director Training:

June 19, 2007

October 18, 2007

2007 First Half Agent Billing:

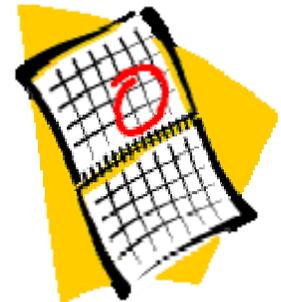
Mail Date: January 5, 2007

Due Date: February 5, 2007

2007 STRF Invoices:

Mail Date: July 2007

Due Date: August 2007



The consultants pictured here L-R, Dr. Richard Brubaker, Mr. Tim Boylan, Ms. Jean Basinger, Dr. Donald Neff, and Dr. Harold Brown.

Annual Consultant Retreat

The Board held its annual consultant retreat on September 14-15 at Hueston Woods State Park. The Board staff and consultants addressed some strategic planning issues and reviewed the pending administrative rule changes. In addition, the staff continued its ongoing review of the processes currently used to evaluate schools and programs in hopes of furthering the Board's efforts to improve and streamline school reviews.



Ohio Association of Career Colleges and Schools Annual Meeting

By: Dr. Max Lerner

Each year at our annual meeting of the Ohio Association of Career Colleges and Schools, we honor an individual from within our industry who has made significant contributions to our schools and the students we serve.



Dr. Harold Brown (center) receiving the Ohio Association of Career Colleges and Schools (OACCS) distinguished service award from OACCS officers Dennis Bartels (left) and Ken Miller (right).

This year's recipient was Dr. Harold Brown, educational consultant / evaluator for the State Board of Career Colleges and Schools. Dr. Brown served 23 years in the military service retiring as a Lieutenant Colonel from the Air Force.

After leaving the service, he earned a masters and doctorate degree from the Ohio State University and spent approximately 22 years with what is now known as Columbus State Community College where he served in many capacities. He began as a teacher of mathematics, physics and electronic

courses. He was later appointed Department Chairperson, Division Director, Vice President-Academic Affairs, and finished his career as the Vice President / Special Assistant to the President.

Incidentally, during the time he spent at Columbus State, he served on the Board of Regents Chancellor's Advisory Committee for proprietary education. Through the efforts of the committee, the Regents were convinced that our schools should be permitted to offer associate degrees and sought the necessary legislation to make the offering of degrees a possibility for our schools.

For approximately the past 15 years, Dr. Brown has served as a consultant / evaluator for the State Board of Career Colleges and the school personnel have always found him to be most helpful, particularly in the curriculum they wish to offer. We commend the sincere manner in which Dr. Brown works with our schools to improve the curriculum we offer to our students.

For more information about the Ohio Association of Career Colleges and Schools contact Dr. Max Lerner at 614-487-8180.

Spellings Lays Out “Action Plan” for Colleges

By: Kelly Field



The secretary described her plan as “the beginning of a process of long overdue reform.”

U.S. Secretary of Education Margaret Spellings wasted no time in responding to the financial report by her Commission on the Future of Higher Education, announcing her “action plan” in a speech at the National Press Club here last week.

The speech, which came less than a week after Ms. Spellings formally received the report, detailed the first five steps the administration will take to turn the panel’s recommendations into reality.

- Expand “the effective principles” of the No Child Left Behind Act to high schools, while continuing “efforts to align high-school standards with college work” and increasing “access to college-prep classes such as Advanced Placement.”
- Streamline the process of applying for federal student aid, to “cut the application time in half” and notify students of their eligibility “earlier than the spring of their senior year, to help families plan.”
- Create a federal database to track students’ academic progress.
- Provide matching funds to colleges, universities, and states that collect and publicly report student “learning outcomes”.
- Convene members of accrediting groups in November “to move toward measures that place more emphasis on learning.”

The secretary described her plan as “the beginning of a process of long overdue reform,” saying she would take up “the full slate” of the commission’s recommendations at a spring summit with higher-education leaders. She said she was moving ahead with those proposals “that I can do immediately” because “time is of the essence.”

“There is an urgency here,” she said in an interview with *The Chronicle* in her office the day before her speech. “The academy is underestimating the American public—the anxiety and urgency about this.”

Many of the report’s recommendations will require legislative action, a fact that Ms. Spellings acknowledged in a question-and-answer session following her speech.

“I understand this is going to be a shared discussion, not only with Congress, but with the community,” she said in response to a question about what she could accomplish through regulation.

She challenged the notion that “things are going just fine” in higher education, asking: “Is it fine that college tuition has outpaced inflation, family income, even doubling the cost of health care? Is it fine that only half of our students graduate on time? Is it fine that students graduate from college so saddled with debt that they can’t buy a home or start a family?”

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State Board of Career Colleges and Schools

35 E. Gay Street, Suite 403
Columbus, OH 43215

Phone: 614-466-2752

Fax: 614-466-2219

Email: bpsr@scr.state.oh.us

www.scr.ohio.gov/



We're on the web:

www.scr.ohio.gov

Staff Phone Numbers and Email Addresses:

John Ware, Executive Director, 614-466-7802, John.Ware@scr.state.oh.us

Ruth Myers, Assistant Director, 614-466-7810, Ruth.Myers@scr.state.oh.us

Kimberly Stein, Investigator, 614-466-7861, Kimberly.Stein@scr.state.oh.us

Laura Essman, Executive Secretary, Editor, 614-466-7833, Laura.Essman@scr.state.oh.us

Dr. Harold Brown, Curriculum Consultant, 614-466-7634