

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
DECEMBER 2, 2014 (RESCHEDULED FROM NOVEMBER 19, 2014)**

PRESIDING: Mr. Charles Kramer, Vice Chairperson

PRESENT: Mr. Charles Kramer, Vice Chairperson
Mr. Dennis Bartels, Board Secretary
Dr. Stephanie McCann, Board Member
Mr. Kenneth Miller, Board Member

ABSENT: Dr. Kenneth Searfoss, Chairperson
Mr. William Bussey, Board Member
Dr. Jerome Brockway, Board Member

STAFF: Mr. John Ware, Executive Director
Ms. Ruth Myers, Assistant Director
Ms. Kimberly Stein, Investigator
Mr. James Miller, Assistant Attorney General

ABSENT: Mr. Tim Boylan, Consultant/Evaluator
Dr. Richard Brubaker, Consultant/Evaluator
Dr. Steven Puckett, Consultant/Evaluator
Mr. Jim Zinsmeister, Consultant/Evaluator

GUESTS: Mr. David Rankin, Ohio Association of Career Colleges and Schools
Ms. Vanessa Frost Gutridge, Columbus Bartending School
Mr. Arthur Wagner, National College

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**MEETING CALLED
TO ORDER**

**Mr. Charles Kramer, Vice Chairperson
called the meeting to order at 9:00 a.m. (THIS
MEETING WAS RESCHEDULED FROM
NOVEMBER 18, 2014 WHICH HAD A
QUORUM PROBLEM)**

ROLL CALL:

**Mr. Bussey - Yes
Dr. McCann- Absent
Dr. Brockway - Absent
Dr. Searfoss - Absent
Mr. Kramer - Yes
Mr. Bartels - Yes
Mr. Miller - Yes**

(15-045)Mr. Dennis Bartels moved that the Board go into Executive Session at 9:02 a.m. for discussion of pending litigation, pending investigations, and personnel matters.

Mr. Kenneth Miller seconded. 4 Ayes - 0 Nays. Motion carried.

LET THE RECORD SHOW THAT DR. STEPHANIE MCCANN ARRIVED AT 9:05 A.M.

(15-046)Mr. Kenneth Miller moved to end Executive Session at 9:30 a.m. Public Session began at 9:31 a.m.

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Mr. Bussey - Yes
Dr. McCann- Yes
Dr. Brockway - Absent
Dr. Searfoss - Absent
Mr. Kramer - Yes
Mr. Bartels - Yes
Mr. Miller - Yes**

INTRODUCTION OF GUESTS

(15-047)Mr. Dennis Bartels moved for Approval of the Minutes of September 24, 2014.

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

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Executive Director Mr. John Ware reported on the following:

1. **State Authorization Update:** I traveled to Washington DC in early October to meet with staff of the National Governor’s Association (NGA) to discuss state concerns with the currently pending rules of the U.S. Department of Education dealing with state authorization of higher education institutions. Our state regulatory association, NASASPS, has expressed concerns related to the regulations for a number of years and it appears that NGA has also recognized that the latest draft rules circulated by USDOE present a number of problems for states and institutions. We are planning a joint meeting with NGA and USDOE staff in the near future to discuss the draft rules and to recommend alternative approaches to addressing USDOE’s concerns.
2. **Director Training:** We held our second director training seminar for this year on November 17th at the State Library of Ohio. Approximately 25-30 school directors were in attendance. I anticipate that we will schedule the next training seminar for the spring 2015.

Executive Director Mr. John Ware presented the attach 1st Quarter Financial Report.

Investigator Ms. Kimberly Stein reported on the following:

Since the September 24, 2014 meeting, we have opened ten (10) new cases.
Since the September 24, 2014 meeting, we have closed seven (7) total cases.

Below is a summary of investigative activity for FY14:

Total Number of Cases	Open/Active Cases	#Open 30 days/more	Closed Cases
52	1	1	51

Below is a summary of investigative activity for FY15:

Total Number of Cases	Open/Active Cases	#Open 30 days/more	Closed Cases
30	10	5	20

PUBLIC COMMENT

There was no Public Comment.

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OLD BUSINESS

Executive Director Mr. John Ware reported on the Administrative Rule Review Update.

(15-048)Mr. Dennis Bartels moved to Approve the proposed changes to twelve (12) Administrative Rules:

- 3332-1-01 Authority for rule adoption
- 3332-1-04.5 Suspension or revocation of certificate of registration
- 3332-1-09 Student enrollment policies and practices
- 3332-1-11 Scholarships and institutional grants
- 3332-1-12.1 Recruitment and solicitation of students
- 3332-1-14 Student Surveys
- 3332-1-18 Complaint procedure
- 3332-1-19 Student tuition recovery fund
- 3332-1-20 Penalties
- 3332-1-22 Fees for certificate of registration and program authorization
- 3332-1-22.1 Miscellaneous fees

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

Executive Director Mr. John Ware reported on the Online Data Verification Process Update.

Executive Director Mr. John Ware reported on the FY15 Plan of Work Update.

NEW BUSINESS

(15-049)Mr. Kenneth Miller moved for Approval of the following New Program(s):

- A. Fortis College
2545 Bailey Road
Cuyahoga Falls, OH 44221
Consultant: Dr. Puckett
APPROVAL TO SEPTEMBER 2015
 - 1. Dental Assisting - Diploma
(anticipated start date: 1/2/15)

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

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(15-050)Mr. Dennis Bartels moved for Approval of the following New Program(s):

B. New Horizons Computer Learning Center
10653 Techwood Circle #100
Blue Ash, OH 45242
Consultant: Dr. Puckett
APPROVAL TO MAY 2015

1. Business Administration Associate - Certificate
 2. Database Administrator Associate - Certificate
 3. Healthcare IT Technician Associate - Certificate
 4. Medical Office Administration Associate - Certificate
 5. Network System Administrator Associate - Certificate
 6. Security IT Associate - Certificate
 7. Network System Administrator Professional - Certificate
 8. Business Administrative Professional - Certificate
 9. Healthcare IT Technician Professional - Certificate
 10. Security IT Professional - Certificate
 11. Software Solution Developer Professional - Certificate
 12. Database Administrator Professional - Certificate
 13. Software Solution Developer Associate - Certificate
- (anticipated start date: 12/2/14)**

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

(15-051)Mr. Dennis Bartels moved for Approval of the following New Program(s):

_____C. Ohio School of Phlebotomy
17 Aldrich Road, Suite C
Columbus, OH 43214
Consultant: Dr. Puckett
APPROVAL TO MAY 2016

1. EKG Technician - Certificate
- (anticipated start date: 1/2/15)**

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

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(15-052)Mr. Kenneth Miller moved for Approval of the following New Degree(s):

- A. Akron Campus of Herzing University
1600 S. Arlington Road
Akron, OH 44306
Consultant: Dr. Puckett
APPROVAL TO JANUARY 2017

Bachelor of Science in Nursing Program
**SUBJECT TO OHIO BOARD OF REGENTS AND NURSING BOARD
APPROVAL (anticipated start date: 8/1/15)**

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

(15-053)Mr. Dennis Bartels moved for Approval of the following New Degree(s):

- _____ B. Beckfield College
225 Pictoria Drive
Springdale, OH 45246
Consultant: Dr. Puckett
APPROVAL TO MAY 2017

Associate of Applied Science in:
Application Development
Cloud Computing
Network Architecture
System Administration
(anticipated start date: 4/1/15)

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

(15-054)Mr. Dennis Bartels moved for Approval of the following New Degree(s):

- _____ C. National College
5665 Forest Hills Blvd.
Columbus, OH 43231
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2017

Bachelor of Business Administration - Management
**SUBJECT TO OHIO BOARD OF REGENTS APPROVAL (anticipated start
date: 12/1/14)**

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

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(15-055)Mr. Dennis Bartels moved for Approval of the following New School(s):

 A. Columbus Bartending School - NEW SCHOOL
5354 North High Street
Columbus, OH 43214
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2015

1. Bartending/Mixology - Certificate
(anticipated start date: 12/2/14)

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

(15-056)Mr. Dennis Bartels moved for Approval of the following New School(s):

B. EDWINS Leadership and Restaurant Institute- NEW SCHOOL
13101 Shaker Square
Cleveland, OH 44120
Consultant: Dr. Puckett/Mr. Boylan
APPROVAL TO NOVEMBER 2015

1. Culinary & Hospitality - Diploma
PENDING RECEIPT CORRECTED FEES (anticipated start date: 12/2/14)

Mr. Kenneth Miller seconded. 4 Ayes - 1 Abstention (Kramer) - 0 Nays. Motion carried.

(15-057)Mr. Dennis Bartels moved for Approval of the following Change of Ownership(s):

A. Hamrick School - CHANGE OF OWNERSHIP
1156 Medina Road
Medina, OH 44256
Consultant: Dr. Puckett/Mr. Zinsmeister
APPROVAL TO NOVEMBER 2015

**NEW OWNER(S): Yelana Ksendzovsky and Igor Kutserman
(FA Optimum, Inc.)
(Sale Date: 9/15/14)**

1. 600 Master Truck Driver Training Program - Certificate
 2. Advanced Truck Driver Training Program - Certificate
- PENDING RECEIPT OF FEES**

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

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(15-058)Mr. Dennis Bartels moved for Approval of the following Schools Ready for Board Action:

Renewals:

ATS Plus School of Business, Toledo
Clip-N-Dales, Toledo
Dental Career Academy, Toledo
Harmony Path School of Massage Therapy, Rocky River
Lincoln Electric Welding School, Cleveland
Hobart Institute of Welding, Troy
ITT Technical Institute (West Chester), Norwood
Life Time Academy, Mason
Central Ohio Dog Grooming Academy, Reynoldsburg (PENDING RECEIPT OF FEES)
Life Time Academy, Columbus
Valor Christian College, Canal Winchester
HomeSpection Training Institute, Canton
Medusa Recording Institute, Youngstown
Software Craftmanship Guild, Akron
Vatterott College, Broadview Heights
Institute of Integrative Nutrition, Cincinnati

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

(15-059)Mr. Dennis Bartels moved for Approval of the following previously approved out-of-state schools recommended to receive Board Approval:

Great Lakes Institute of Technology 5100 Peach Street Erie, PA 16509	ACCSC	3 New Programs; 10 Program Renewals
ITT Technical Institute 9511 Angola Court Indianapolis, IN 46268	ACICS	40 Program Renewals
ITT Technical Institute 5460 Campbells Run Road Pittsburgh, PA 15205	ACICS	6 Program Renewals
Universal Technical Institute, Motorcycle Mechanics Institute 2844 W. Deer Valley Road Phoenix, AZ 85027	ACCSC	4 New Programs
Universal Technical Institute 721 Lockhaven Drive Houston, TX 77073	ACCSC	3 New Programs

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

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(15-060)Mr. Kenneth Miller moved for Approval of the following request for New Scholarship/Grant(s):

Athena Career Academy - Middleburg Heights
7285 Old Oak Blvd., Suite 123
Middleburg Heights, OH 44130

Athena Retake Grant

Athena Career Academy
5203 Airport Highway
Toledo, OH 43615

Athena Retake Grant

Bradford School
2469 Stelzer Road
Columbus, OH 43219

**Student Education Assistance Foundation Grant Program
(SEAF Milestone Achievement Awards)**

Ohio Valley College of Technology
15258 State Route 170
E. Liverpool, OH 43920

Academic Success Grant

School of Advertising Art
1725 East David Road
Kettering, OH 45440

**SkillsUSA Award Scholarship
Business Professional of America Award Scholarship**

Dr. McCann seconded. 4 Ayes - 1 Abstention (Bartels - Bradford School) - 0 Nays. Motion carried.

(15-061)Mr. Dennis Bartels moved for Approval of the following Consent Agenda:

Advanced Technical Intelligence Center, Beavercreek

CHANGE OF DIRECTOR
TO: Cassie Barlow

Galen College of Nursing, Cincinnati

CHANGE OF DIRECTOR
TO: Melisa Lepard

ITT Technical Institute, Huntington, WV

CHANGE OF DIRECTOR
TO: Sarah Crawford

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

No report for the State Approving Agency for Veterans Training.

Mr. David Rankin reported for the Ohio Association of Career Colleges and Schools.

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(15-062)Mr. Kenneth Miller moved that the Board adjourn at 10:00 a.m.

Mr. Dennis Bartels seconded. 5 Ayes - 0 Nays. Motion carried.

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary