

Ohio State Board of Career Colleges and Schools

Standards for Instructors and Faculty

Please note that these are minimum general standards that are set forth in Ohio Administrative Code Section 3332-1-16. Some accrediting agencies or other state licensing agencies (e.g. nursing board, medical board, etc.) may have more specific standards related to the instructors teaching in specific subject matter disciplines (e.g., nursing). If an accrediting agency or other state licensing agency has a higher standard or a more specific subject matter requirement, schools should follow the higher standard or specific requirement.

Instructors Teaching in Certificate and Diploma Programs

Ohio Administrative Code 3332-1-16(C)(5)

A certificate or diploma program instructor whose teaching assignment is in the occupational specialty must have a high school diploma or GED, other formal training necessary to the program, and have demonstrated competency as a wage earner, generally for at least three years, in the related technical field. Instructors teaching general education courses shall hold a bachelor's degree with a concentration in the discipline as a minimum.

Instructors Teaching in Degree Programs

Degree Program Technical Instructors (*Ohio Administrative Code 3332-1-16(D)(16)*)

Degree program instructors with teaching assignments primarily in technical areas in degree programs should evidence competency based upon:

- (a) Formal education appropriate to the specialization, usually including the bachelor's or master's degree or their equivalent as demonstrated by expertise, license, or certification and three years work experience; or
- (b) Practical experience other than teaching in the appropriate specialization, as demonstrated by full-time employment for five years in the career area, or a related field, and evidence of professional certification in the field of concentration.

Degree Program General Education Instructors (*Ohio Administrative Code 3332-1-16(D)(17)(18))*)

All degree program instructors whose assignments are primarily in the teaching of the general studies curriculum should hold a master's degree or have bachelor's degree in the subject matter discipline, and should also show evidence of professional development in the subject matter discipline.

Full-time degree program instructors who teach in the general studies portion of any degree program must have the following qualifications:

(a) Hold a master's degree in the subject matter discipline he/she is assigned to teach; or

(b) Hold a master's degree in education with proficiency in the subject matter discipline; or

For purposes of these faculty requirements only, "full-time instructor" means an instructor who is assigned for at least thirty hours per week of instruction, laboratory teaching or office hours.

Degree Program Directors (*Ohio Administrative Code 3332-1-16(D)(15)*)

Degree program instructors providing academic leadership should hold either a master's degree or bachelor's degree with other advanced preparation, and have appropriate experience in the field of concentration.

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