

STATE OF OHIO
BOARD OF CAREER COLLEGES AND SCHOOLS
30 EAST BROAD, SUITE 2481, COLUMBUS, OHIO 43215
(614) 466-2752 Fax (614) 466-2219
E-mail: bpsr@scr.state.oh.us Website: <http://scr.ohio.gov/>

APPLICATION FOR CHANGE OF OWNERSHIP AND ISSUANCE OF NEW CERTIFICATE OF REGISTRATION

1. SCHOOL NAME	
2. SCHOOL ADDRESS	
3. NAME OF NEW OWNER(S)	
4. CONTACT PERSON FOR NEW OWNERS	
5. PHONE NUMBER FOR CONTACT PERSON	6. EMAIL ADDRESS FOR CONTACT PERSON
7. PROVIDE A LIST OF ALL SCHOOLS THAT ARE CURRENTLY OWNED/OPERATED BY NEW OWNERSHIP APPLICANTS INCLUDING THE STATE WHERE EACH SCHOOL IS LOCATED (You may also attach a separate document listing the schools/states individually):	
8. HAVE ANY OF THE NEW OWNERS EVER PLEADED GUILTY OR BEEN FOUND GUILTY OF A FELONY OR CRIME INVOLVING MORAL TURPITUDE? YES _____ NO _____ IF YOU ANSWERED YES, ATTACH A DETAILED EXPLANATION AND THREE LETTERS OF REFERENCE. ADDITIONALLY, THE BOARD MAY REQUIRE THAT A CRIMINAL RECORDS CHECK BE PERFORMED AND SENT DIRECTLY TO THIS OFFICE FROM YOUR LOCAL COUNTY SHERIFF'S DEPARTMENT OR OTHER APPROPRIATE LAW ENFORCEMENT AGENCY.	
9. HAVE ANY OF THE NEW OWNERS EVER OWNED OR OPERATED A PROPRIETARY SCHOOL THAT CLOSED AND DID NOT PROPERLY TEACH OUT (GRADUATE) ITS STUDENTS ? YES _____ NO _____ IF YOU ANSWERED YES, ATTACH A DETAILED EXPLANATION AND THREE LETTERS OF REFERENCE. ADDITIONALLY, THE BOARD MAY REQUIRE THAT A CRIMINAL RECORDS CHECK BE PERFORMED AND SENT DIRECTLY TO THIS OFFICE FROM YOUR LOCAL COUNTY SHERIFF'S DEPARTMENT OR OTHER APPROPRIATE LAW ENFORCEMENT AGENCY.	
10. HAVE ANY OF THE NEW OWNERS EVER OWNED OR OPERATED A PROPRIETARY SCHOOL THAT HAD ITS LICENSE OR STATE AUTHORIZATION TO OPERATE REVOKED BY ANOTHER STATE BOARD OR AGENCY ? YES _____ NO _____ IF YOU ANSWERED YES, ATTACH A DETAILED EXPLANATION AND THREE LETTERS OF REFERENCE. ADDITIONALLY, THE BOARD MAY REQUIRE THAT A CRIMINAL RECORDS CHECK BE PERFORMED AND SENT DIRECTLY TO THIS OFFICE FROM YOUR LOCAL COUNTY SHERIFF'S DEPARTMENT OR OTHER APPROPRIATE LAW ENFORCEMENT AGENCY.	

(Continued on next page)

11. LIST PERSONS WHO WILL OWN AT LEAST 10% OR MORE OF THE SCHOOL AND ARE EITHER ACTIVE OR PASSIVE IN THE OPERATIONAL CONTROL OF THE SCHOOL. (IF THERE ARE MORE THAN THREE OWNERS OR STOCKHOLDERS WHO CONTROL AT LEAST 10%, EACH OF THE SCHOOL, USE A CONTINUATION SHEET.)

NAME

MAILING ADDRESS

NAME

MAILING ADDRESS

NAME

MAILING ADDRESS

12. NAME OF OHIO STATUTORY AGENT(IF OUT-OF-STATE OWNERS)

MAILING ADDRESS

THE OFFICERS, OWNERS, PARTNERS, MEMBERS, AND/OR STOCKHOLDERS, OF THIS SCHOOL, HEREBY PLEDGE, UNDER OATH, TO FOLLOW THE RULES, REGULATIONS, AND STANDARDS SET FORTH UNDER THE PROVISIONS OF CHAPTER 3332 OF THE OHIO REVISED CODE AND CHAPTER 3332 OF THE OHIO ADMINISTRATIVE CODE:

THIS _____ DAY OF _____, 20 _____

NAME OF NEW OWNER(S)

NAME OF SCHOOL OWNER OR DIRECTOR AUTHORIZED TO SIGN ON BEHALF OF THE SCHOOL

SIGNATURE OF SCHOOL OWNER/DIRECTOR

COMPLETION OF THIS FORM IS REQUIRED BY SECTION 3332 OF THE OHIO REVISED CODE, PRIOR TO THE CONSIDERATION BY THE BOARD OF CAREER COLLEGES AND SCHOOLS FOR A CHANGE OF OWNERSHIP AND ISSUANCE OF A NEW CERTIFICATE OF REGISTRATION. ALL ITEMS MUST BE COMPLETED AND ALL QUESTIONS MUST BE ANSWERED AND ALL MATERIALS REQUESTED MUST ACCOMPANY THE APPLICATION (FAILURE TO DO SO WILL RESULT IN THE RETURN OF THE APPLICATION, WITHOUT ACTION, TO THE SCHOOL AND ANY FEES PAID ARE SUBJECT TO FORFEITURE).