

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
JANUARY 24, 2018**

PRESIDING: Dr. Jerome Brockway, Chairperson

PRESENT: Mr. Dennis Bartels, Board Vice Chairperson
Ms. Lynn Mizanin, Board Secretary
Mr. Srikanth Gaddam, Board Member
Dr. Stephanie McCann, Board Member
Dr. Emily Passias, Board Member

ABSENT: Mr. Kenneth Miller, Board Member

STAFF: Mr. John Ware, Executive Director
Ms. Ruth Myers, Assistant Director
Ms. Laura Essman, Program Administrator 2
Dr. Steven Puckett, Consultant/Evaluator
Ms. Marissa Palumbo, Assistant Attorney General

ABSENT: Dr. Richard Brubaker, Consultant/Evaluator

GUESTS: Mr. Kent Trofholz, Ohio-Michigan Association of
Career Colleges and Schools
Mr. Tom Hill, Kegler Brown Hill & Ritter
Mr. Tim Kelley, Kegler Brown Hill & Ritter
Ms. Tina Lapp, Hondros College of Business
Ms. Linda Hondros, Hondros College of Business
Ms. Diane Brunner, Davis College
Mr. Tim Brunner, Davis College
Mr. Stephen Jones, Roetzel & Andress
Mr. Jeremy Young, Roetzel & Andress
Ms. Jaime Chafin, ABBE Education
Ms. Jessica Barry, School of Advertising Art
Ms. Kathy Owens, Midwest Dental Assistant Academy
Ms. Pernitha Clayton, Midwest Dental Assistant Academy
Ms. Teresa Woodard, Midwest Dental Assistant Academy
Mr. Chris Eckels, Cyanna
Ms. Allison Jenkins, Cyanna
Ms. Clara Lumpa, Richard Medical Academy
Mr. Takang Abunaw, Richard Medical Academy
Ms. Kara Killeen, Ross College
Ms. Diana Rankin, Altierus Career College
Mr. Chris Smyke, Common Sense Initiative
Ms. Shalika Wims, PQRST Center for EGK Training
Ms. Tracy McArthur, PQRST Center for EGK Training
Mr. Chandraish Sinha, Ohio Computer Academy
Ms. Shaibalini Bagchi, Ohio Computer Academy
Mr. Terhan Freeman, Remington College
Mr. Kyle Bogan, Advanced Dental Assisting
Mr. Mark Sullivan, American Institute of Alternative Medicine

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**MEETING CALLED
TO ORDER**

**Dr. Jerome Brockway, Chairperson
called the meeting to order at 9:30 a.m.**

ROLL CALL:

**Dr. Passias - Absent
Dr. McCann - Yes
Mr. Gaddam - Absent
Dr. Brockway - Yes
Ms. Mizanin - Yes
Mr. Bartels - Yes
Mr. Miller - Absent**

(18-040))Ms. Lynn Mizanin moved that the Board go into Executive Session at 9:32 a.m. to discuss compliance matters involving Davis College that are subject to informal methods of conference and conciliation in accordance with Ohio Revised Code section 3332.091(A)(1) and to discuss pending and imminent litigation with the Board's assistant attorney general

Mr. Dennis Bartels seconded. 4 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Dr. Passias - Absent
Dr. McCann - Yes
Mr. Gaddam - Absent
Dr. Brockway - Yes
Ms. Mizanin - Yes
Mr. Bartels - Yes
Mr. Miller - Absent**

Let the record show that Mr. Gaddam arrived at 9:34 a.m. and Dr. Passias arrived at 9:50 a.m.

Executive Session ended at 10:10 a.m. Public Session began at 10:15 a.m.

ROLL CALL:

**Dr. Passias - Yes
Dr. McCann - Yes
Mr. Gaddam - Yes
Dr. Brockway - Yes
Ms. Mizanin - Yes
Mr. Bartels - Yes
Mr. Miller - Absent**

INTRODUCTION OF GUESTS

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(18-041)Mr. Dennis Bartels moved for Approval of the Minutes of November 15, 2017.

Ms. Lynn Mizanin seconded. 6 Ayes - 0 Nays. Motion carried.

Executive Director Mr. John Ware reported on the following:

1. **Transfer of Credit Update:** Earlier this week I participated in a stakeholders meeting to discuss the strategy plan being developed by the Department of Higher Education in accordance with Ohio Revised Code section 3333.166 that would enable students to transfer credits earned at for profit career colleges to state institutions of higher education. The Department of Higher Education will be holding several stakeholder meetings over the next few months to solicit input on the strategy plan that is required to be submitted to the legislature by January 1, 2019.
2. **Federal Update:** Last week the US Department of Education released the 2018 GE Disclosure Template. Institutions that participate in federal financial aid programs will have until April 6, 2018 to update disclosures for each of their Gainful Employment (GE) programs, using the 2018 GE Disclosure Template. Although the 2018 GE Disclosure Template is similar to last year's template, a number of modifications have been made. I would encourage all schools affected by GE regulations to visit the FSA web site and review the information that includes information about changes to the required GE disclosures and the process for submitting appeals on GE earnings data.
3. **Closed School Update:** The Board's staff is continuing to work with a number of schools that are in the process of closing through teach-outs including all the Brown-Mackie locations in Ohio, the Miami-Jacobs locations, Altierus Career College as well as Galliplis Career College that completed its teach-out last month. A few weeks ago it was announced that Vatterott College would be teaching out its location in Northeastern Ohio with the teach-out scheduled to conclude next fall.
4. **ACICS Update:** In December 2016, the US Department of Education issued it final decision denying the appeal of ACICS related to its status as a federally recognized accrediting agency. Thereafter, in accordance with federal regulations, ACICS accredited schools had 18 months to secure accreditation from a different federally recognized accrediting agency or they faced the prospect of the loss of federal financial aid funds. The 18 month time period ends on June 12, 2018. As you will recall, the Board suspended a number of its accreditation requirements during this 18 month time period as well. I will provide an update to the Board at the next meeting on the remaining ACICS accredited schools and their status transitioning to a new accrediting agency.

Executive Director Mr. John Ware reported on the 2nd Quarter Financial Report (see attached report).

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Program Administrator 2 Ms. Laura Essman reported on the following Compliance items:

Since the November 15, 2017 meeting, we have opened fifteen (15) new cases.
Since the November 15, 2017 meeting, we have closed fifteen (15) total cases.

Below is a summary of investigative activity for FY18:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
20	1	0	19

(18-042)Ms. Lynn Mizanin moved for Approval of the following Board Officers for 2018:

Board Chairperson:	Dr. Jerome Brockway
Board Vice Chairperson:	Mr. Dennis Bartels
Board Secretary:	Ms. Lynn Mizanin

Dr. Emily Passias seconded. 6 Ayes - 0 Nays. Motion carried.

PUBLIC COMMENT

There was no Public Comment.

NEW BUSINESS

(18-043)Dr. Emily Passias moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

A. ABBE Education Center - NEW SCHOOL
6101 County Road
Proctorville, OH 45669
Consultant: Dr. Brubaker
APPROVAL TO JANUARY 2019

1. Medical Assisting- Certificate
2. Medication Aide - Certificate

**SUBJECT TO NURSING BOARD APPROVAL
PENDING RECEIPT OF FEES, INSPECTION REPORTS, AND APPROVED
CONSULTANT REPORT/SITE VISIT (anticipated start date: 2/5/18)**

Dr. Stephanie McCann seconded. 6 Ayes - 0 Nays. Motion carried.

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(18-044)Ms. Lynn Mizanin moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

B. Advanced Dental Assisting of Lewis Center - NEW SCHOOL
7420 Gooding Blvd., Suite 200
Delaware, OH 43015
Consultant: Dr. Puckett
APPROVAL TO JANUARY 2019

1. Dental Assisting - Certificate
(anticipated start date: 3/13/18)

Mr. Srikanth Gaddam seconded. 6 Ayes - 0 Nays. Motion carried.

(18-045)Mr. Dennis Bartels moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

C. Midwest Dental Assisting Academy - NEW SCHOOL
4067 Third Street
Grove City, OH 43123
Consultant: Dr. Puckett
APPROVAL TO JANUARY 2019

1. Dental Assisting - Certificate
(anticipated start date: 2/1/18)

Mr. Srikanth Gaddam seconded. 6 Ayes - 0 Nays. Motion carried.

(18-046)Mr. Dennis Bartels moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

D. Ohio Computer Academy - NEW SCHOOL
5900 Sawmill Road, Suite 160
Dublin, OH 43017
Consultant: Dr. Puckett
APPROVAL TO JANUARY 2019

1. WEBD01 – Design & Build your own website - Certificate
2. Tab101-Business Intelligence concepts using Tableau - Certificate
3. APPD01 – C# Programming Essentials - Certificate
4. WEBD02 – C# ASP.NET MVC Programming - Certificate
(anticipated start date: 1/28/18)

Dr. Stephanie McCann seconded 6 Ayes - 0 Nays. Motion carried.

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(18-047)Dr. Stephanie McCann moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

- E. PQRST Center for EKG Training - NEW SCHOOL
2490 Lees Road #305
Cleveland Heights, OH 44118
Consultant: Ms. Mizanin
APPROVAL TO JANUARY 2019

- 1. EKG Training - Certificate
(anticipated start date: 1/25/18)

Mr. Dennis Bartels seconded. 6 Ayes - 0 Nays. Motion carried.

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(18-048)Mr. Srikanth Gaddam moved for Approval of the following Renewal Certificate(s) of Registration and Program Authorization(s):

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Altierus Career College (Columbus) (School is closing in 2018)	ACCSC	Dental Assistant - Diploma Medical Assistant - Diploma Medical Billing and Coding - Diploma Pharmacy Technician - Diploma	Puckett
Assist to Succeed (Dayton)		Dental Assisting Training - Certificate	Brubaker
Bradford School (Columbus)	ACCSC	Culinary Arts - AAS Culinary Arts - Diploma Dental Assisting - AAS Medical Assisting - AAB Medical Assisting - Diploma Physical Therapist Assistant - AAS Veterinary Technology - AAS	Puckett
Cleveland Grooming Academy (N. Royalton)		Complete Basic Bathing - Certificate Complete Basic Grooming - Certificate	Mizanin
Cleveland School of Audio Recording (Cleveland) PENDING RECEIPT OF SCHOOL RENEWAL FEES AND LATE STRF FEE		Audio Engineering 101 - Certificate	Mizanin
Corporate Elevator CEEDU (Columbus)		Intensive Development Program - Certificate	Puckett
DATS (Cambridge)		Entry Level Dental Assistant - Certificate	Puckett
DATS (Springboro)		Entry Level Dental Assistant - Certificate	Brubaker
DATS (Springfield)		Entry Level Dental Assistant - Certificate	Brubaker
DATS (Troy)		Entry Level Dental Assistant - Certificate	Brubaker
PENDING RESOLUTION OF ALL STAFF CONCERNS FOR THE FOUR (4) LOCATIONS			

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Galen College of Nursing (Cincinnati)	SACS	Nursing - AAS Nursing: LPN to RN Program - AAS	Brubaker
Mahoning Valley School of Massotherapy (Youngstown)		Massotherapy State Licensure Program - Diploma	Mizanin
MAX Technical Training (Mason)		A+, Network + and Cloud Essentials Combo Bootcamp - Certificate A+, Network + Combo Bootcamp - Certificate Business Software Specialist - Certificate Java Developer Bootcamp - Certificate Microsoft Certified Solutions Associate - Certificate Microsoft Certified Solutions Developer - Certificate Microsoft Certified Solutions Expert - Certificate .NET Developer Bootcamp - Certificate Network +, Security + and Cloud Essentials Combo Bootcamp - Certificate PC Support Specialist - Certificate	Brubaker
National Personal Training Institute of Cleveland **Learning Center - Richmond Heights	ACCET	Personal Training - Certificate Selected courses from all currently approved programs	Mizanin
Ohio VIP Dental Assisting School (Parma)		Dental Assistant Training - Certificate	Mizanin
Phlebotomy Training Specialists (Independence)		National Phlebotomy Training - Certificate	Mizanin
Recording Workshop (Chillicothe)		Music Recording & Audio Production ADVANCED Program - Certificate Music Recording & Audio Production CORE Program - Certificate	Puckett
Virtanza, LLC dba Sales2job Academy (Columbus)		Virtanza Sales Course Level 1 - Certificate	Puckett

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Remington College (Cleveland)	ACCSC	Business Administration - AAS Cosmetology - AAS Criminal Justice - AAS Dental Assisting - Diploma Heating, Ventilation and Air Conditioning - Diploma Heating, Ventilation, and Air Conditioning - AAS Medical Assisting - AAS Medical Assisting - Diploma Medical Assisting with X-Ray Tech (Limited Scope) - AAS Medical Assisting with X-Ray Tech (Limited Scope) - Diploma Medical Billing & Coding - Diploma Physical Therapist Assistant - AAS	Mizanin
**Learning Center - Cleveland		Selected courses from all currently approved programs	
**Learning Center - Maple Heights		Selected courses from all currently approved programs	
Richard Medical Academy (Toledo)		Practical Nursing - Diploma STNA - Certificate	Brubaker
Sleep Technology Training Institute (Worthington)		Polysomnographic Technology - Certificate	Puckett
The ASHI School (Cincinnati)		120 Hour Home Inspection Course - Certificate	Brubaker
**Learning Center - Columbus		Selected courses from all currently approved programs	
**Learning Center - Austintown		Selected courses from all currently approved programs	
PENDING SUBMISSION OF ALL OUTSTANDING RENEWAL DOCUMENTS			

Ms. Lynn Mizanin seconded. 5 Ayes - 1 Abstention (Bartels) - 0 Nays. Motion carried.

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(18-049)Dr. Stephanie McCann moved for Approval of the following New Scholarship/Grant(s):

<u>NAME OF SCHOOL</u>	<u>NAME OF SCHOLARSHIP/GRANT</u>
Beckfield College (Springdale)	Healthcare Opportunity Grant
Harrison College (Grove City)	Harrison College Student Success Scholarship
MAX Technical Training (Mason)	Vets in Tech Scholarship
MyComputerCareer.com/TechSkills (Westerville)	Alumni General Education Grant

Mr. Srikanth Gaddam seconded. 6 Ayes - 0 Nays. Motion carried.

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(18-050)Dr. Stephanie McCann moved for Approval of the following New Programs (Degrees/Diplomas/Certificates):

School/City	Program Name/Level	Anticipated Start Date
NewBridge Cleveland Center for Arts & Technology (Cleveland)	Culinary Arts - Certificate	2/19/18
PENDING RECEIPT OF LEARNING CENTER APPLICATION		
North Coast College (Lakewood)	Advanced Tailoring Certificate Program - Certificate	4/9/18
Professional Development Center (Youngstown)	Chemical Dependency Counselor Assistant - Certificate	2/5/18
Remington College (Cleveland)	Computer-Aided Design and Drafting - Diploma	4/16/18
Remington College (Cleveland)	Medical Office Administration - Diploma	4/16/18
Richard Medical Academy (Toledo)	Registered Nurse Program - Diploma	4/9/18
PENDING NURSING BOARD APPROVAL		
Ross College (Sylvania)	Human, Social and Health Services - Patient Service Representative - AAS	2/12/18
Ross College (Sylvania)	Medical Assistant - Electronic Medical Records Concentration - AAS	2/12/18
Ross College (Sylvania)	Medical Assistant - Patient Experience Concentration - AAS	2/12/18
Ross College (Sylvania)	Medical Assistant - Medical Scribe Concentration - AAS	2/12/18
School of Advertising Art (Kettering)	Bachelor of Arts in Design Leadership - Bachelor of Art	8/19/19

Ms. Lynn Mizanin seconded. 6 Ayes - 0 Nays. Motion carried.

Mr. Kent Trofholz reported for the Ohio-Michigan Association of Career Colleges and Schools.

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Board took a recess starting at 10:54 a.m. Meeting started again at 10:59 a.m.

OLD BUSINESS

(18-051)Mr. Dennis Bartels moved that the Board authorize the Executive Director to enter into a consent agreement with Davis College to resolve potential violations of Revised Code chapter 3322 in accordance with the terms that were discussed during the Board's efforts to resolve this matter through informal methods of conference, conciliation and persuasion.

Mr. Srikanth Gaddam seconded. 6 Ayes - 0 Nays. Motion carried.

Request for a New Program in Real Estate - Certificate for Davis College which was tabled at the last Board Meeting for further clarification (motion #18-038).

PUBLIC COMMENT

Davis College President Diane Brunner and the school's attorney spoke regarding the request for a New Program in Real Estate - Certificate (recording of the discussion available at the State Board Office).

Hondros College of Business Owner Ms. Linda Hondros, President Tina Lapp, and the school's attorney spoke regarding the request for a New Program in Real Estate - Certificate for Davis College (recording of the discussion available at the State Board Office).

Executive Director Mr. John Ware spoke regarding the request for a New Program in Real Estate - Certificate (recording of the discussion available at the State Board Office).

OLD BUSINESS

(18-052)Dr. Stephanie McCann moved for Approval of a New Program in Real Estate - Certificate for Davis College pending confirmation from the Division of Real Estate that students who enroll in the program will be eligible to sit for the licensure exam.

Dr. Emily Passias seconded. 6 Ayes - 0 Nays. Motion carried.

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(18-053)Mr. Dennis Bartels moved that the Board adjourn at 12:00 p.m.

Ms. Lynn Mizanin seconded. 6 Ayes - 0 Nays. Motion carried.

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary