

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
SEPTEMBER 26, 2018**

PRESIDING: Mr. Dennis Bartels, Board Vice Chairperson

PRESENT: Ms. Andrea Fricks, Board Member
Mr. Srikanth Gaddam, Board Member
Mr. Lloyd Graham, Board Member
Dr. Stephanie McCann, Board Member

ABSENT: Dr. Jerome Brockway, Chairperson
Ms. Lynn Mizanin, Board Secretary
Dr. Emily Passias, Board Member

STAFF: Mr. John Ware, Executive Director
Ms. Ruth Myers, Assistant Director
Ms. Laura Essman, Program Administrator 2
Dr. Richard Brubaker, Consultant/Evaluator
Ms. Christine Gregory, Consultant/Evaluator
Dr. Steven Puckett, Consultant/Evaluator
Ms. Hannah Stoneburner, Assistant Attorney General

ABSENT:

GUESTS: Mr. Kent Trofholz, Ohio-Michigan Association of
Career Colleges and Schools
Ms. Amy Tevis, Career Line Training School
Mr. James Thayer, Career Line Training School
Mr. Dustin Peugeot, Matrix Trade Institute
Mr. Richard Blum, Matrix Trade Institute
Mr. David Cunningham, Wellness Learning Group
Ms. Wendy Beahn, Hondros College
Ms. Lauren Saunders, Hondros College

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**MEETING CALLED
TO ORDER**

**Mr. Dennis Bartels, Vice Chairperson
called the meeting to order at 9:40 a.m.**

ROLL CALL:

**Dr. Passias - Absent
Dr. McCann - Yes
Mr. Gaddam - Yes
Dr. Brockway - Absent
Ms. Mizanin - Absent
Mr. Bartels - Yes
Ms. Fricks - Yes
Mr. Graham - Yes (non-voting member)**

(19-021)Mr. Srikanth Gaddam moved that the Board go into Executive Session at 9:42 a.m. to discuss investigation in accordance with Ohio Revised Code section 3332.091(A)(1).

Ms. Andrea Fricks seconded. 4 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Dr. Passias - Absent
Dr. McCann - Yes
Mr. Gaddam - Yes
Dr. Brockway - Absent
Ms. Mizanin - Absent
Mr. Bartels - Yes
Ms. Fricks - Yes
Mr. Graham - Yes (non-voting member)**

Executive Session ended at 9:50 a.m. Public Session began at 10:00 a.m.

ROLL CALL:

**Dr. Passias - Absent
Dr. McCann - Yes
Mr. Gaddam - Yes
Dr. Brockway - Absent
Ms. Mizanin - Absent
Mr. Bartels - Yes
Ms. Fricks - Yes
Mr. Graham - Yes (non-voting member)**

INTRODUCTION OF GUESTS

(19-022)Dr. Stephanie McCann moved for Approval of the Minutes of July 25, 2018.

Ms. Andrea Fricks seconded. 4 Ayes - 0 Nays. Motion carried.

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Executive Director Mr. John Ware reported on the following:

1. **Budget Update:** The Board’s budget request for the 2020-21 biennium was submitted to the Office of Budget and Management on September 12th. The amount requested by the Board (\$540,260) was identical to the Board’s current FY 2019 appropriation. I don’t anticipate any additional budget activity until the new Governor takes office in January.
2. **Two-Year Audit:** I have given the Board a copy of the recently completed two year audit that was conducted by the Ohio Auditor’s office. We have adjusted a few of our internal procedures as a result of recommendations contained in the auditor’s report.
3. **School Closures:** We have a couple more school closures that were recently announced. Brightwood College in Dayton announced that it would stop enrolling students in early September and begin a teach-out that is scheduled to be completed in September 2019. Harrison College in Grove City announced on September 14th that it would be closing effective September 17th and we have been working with the school and students who were enrolled at the time of closure to provide teach-out options and information on student loan discharge eligibility.
4. **Joint Committee on College Affordability:** The joint Ohio legislative committee on college affordability recently completed a series of legislative hearings on college affordability issues. Kent Trofholz from OMACCS and Board member Andrea Fricks testified before the committee on tuition and cost issues related to career colleges and schools. The committee was charged with developing strategies to reduce the costs of attending colleges and universities in Ohio and is planning to issue its report by the end of the calendar year.

Program Administrator 2 Ms. Laura Essman reported on the following Compliance items:

Since the July 25, 2018 meeting, we have opened four (4) new cases.

Since the July 25, 2018 meeting, we have closed six (6) total cases.

Below is a summary of investigative activity for FY19:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
11	3	1	8

PUBLIC COMMENT

There was no Public Comment.

OLD BUSINESS

Executive Director Mr. John Ware reported on the Administrative Rule Review Update (Prior Rule Review and New Rule Review).

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Executive Director Mr. John Ware reported on the Fiscal Year 2019 Plan of Work.

(19-023)Mr. Srikanth Gaddam moved for Approval of the following Board Meeting Dates for 2019:

January 30	July 31
March 20	September 25
May 22	November 20

Dr. Stephanie McCann seconded. 4 Ayes - 0 Nays. Motion carried.

(19-024)Dr. Stephanie McCann moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

- A. Career Line Training Center - NEW SCHOOL
12345 Worthington Road
Pataskala, OH 43062
Consultant: Dr. Puckett
APPROVAL TO SEPTEMBER 2019

Certificates in:

Communication Lineworkers

**PENDING RECEIPT OF APPROVED CONSULTANT REPORT/SITE VISIT
(anticipated start date: 10/29/18)**

Ms. Andrea Fricks seconded. 4 Ayes - 0 Nays. Motion carried.

(19-025)Mr. Srikanth Gaddam moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

- B. Matrix Trade Institute- NEW SCHOOL
23632 Mercantile Road
Beachwood, OH 44122
Consultant: Ms. Gregory
APPROVAL TO SEPTEMBER 2019

Certificates in:

Automotive Maintenance, Light Repair and Efficiency

PENDING RECEIPT OF FEES (anticipated start date: 1/7/19)

Ms. Andrea Fricks seconded. 4 Ayes - 0 Nays. Motion carried.

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(19-026)Dr. Stephanie McCann moved for Approval of the following Change of Ownership(s):

- A. Beckfield College - CHANGE OF OWNERSHIP
225 Pictoria Drive, Suite 200
Cincinnati, OH 45246
Consultant: Dr. Brubaker
APPROVAL TO SEPTEMBER 2019

NEW OWNER(S): A Technological Advantage DBA ATA College

Associate of Applied Business in:
Business Administration

Associate of Applied Science in:
Computer Network Administration
Criminal Justice
Health Information Technology
Hotel and Restaurant Management
Human Resource Management
Marketing
Medical Assisting
Nursing
Nursing (LPN-RN)
System Administrator

Diplomas in:
Dental Assisting
Medical Assisting
Medical Billing and Coding Administration
Medical Massage Therapy
Practical Nursing

Certificates in:
Paralegal Studies (Post-Baccalaureate)

PENDING RECEIPT OF FEES

Ms. Andrea Fricks seconded. 4 Ayes - 0 Nays. Motion carried.

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(19-027)Ms. Andrea Fricks moved for Approval of the following Change of Ownership(s):

- B. Institute of Integrative Nutrition - CHANGE OF OWNERSHIP
201 East Fifth Street, 19th Floor
Cincinnati, OH 45202
Consultant: Dr. Brubaker
APPROVAL TO SEPTEMBER 2019

NEW OWNER(S): Norwest Equity Partners X, LP

Certificates in:

Business Practices for Health Coaches
Coaching Intensive Practicum
Coaching Mastery Course
Emotional Eating Psychology Course
Gut Health Program
Health Coach Training Program
Hormone Health Course
Lab Testing Course
Launch Your Dream Book

PENDING RECEIPT OF FEES, SURETY BOND, AND BILL OF SALE

Mr. Srikanth Gaddam seconded. 4 Ayes - 0 Nays. Motion carried.

(19-028)Mr. Srikanth Gaddam moved for Approval of the following New Learning Center(s):

- A. New Directions Holistic Health Careers LLC - MAIN CAMPUS
2924 NE Catawba Road
Port Clinton, OH 43452

New Directions Holistic Health Career LLC - LEARNING CENTER
510 E. Wilson Bridge Road, Suite G
Worthington, OH 43085
Consultant: Dr. Puckett
APPROVAL TO JULY 2019

COURSES:

Selected courses from all currently approved programs
(anticipated start date: 9/27/18)

Ms. Andrea Fricks seconded. 4 Ayes - 0 Nays. Motion carried.

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(19-029)Dr. Stephanie McCann moved for Approval of the following New Learning Center(s):

- B. Wright State Applied Research Corporation- MAIN CAMPUS
506 E. Xenia Drive
Fairborn, OH 45324

Wright State Applied Research Corporation - LEARNING CENTER
4035 Colonel Glenn Highway
Beavercreek, OH 45431
Consultant: Dr. Brubaker
APPROVAL TO MARCH 2020

COURSES:

Selected courses from all currently approved programs

PENDING RECEIPT OF FEES (anticipated start date: 9/27/18)

Ms. Andrea Fricks seconded. 4 Ayes - 0 Nays.

Motion carried.

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(19-030)Mr. Srikanth Gaddam moved for Approval of the following Renewal Certificate(s) of Registration:

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Academia School of Nursing (Columbus)		Home Health Aide Training Program - Certificate Practical Nursing - Diploma STNA - Certificate	Puckett
Cleveland Institute of Medical Massage (Middleburg Hts.)	ACCSC	Massage Therapy - Diploma Medical Assisting Program - Diploma	Gregory
Cleveland Institute of Electronics (Cleveland)		A+ Certification and Computer Technology - Diploma Automotion and Robotics with Lab - Certificate Broadcast Engineering - Diploma Computer Information Technology and Systems Management - AAS Computer Programming with Java and C# - Diploma Computer Security Specialist - Certificate Electronics Engineering - Diploma Electronics Engineering Technology - AAS Electronics Technology and Advanced Troubleshooting I & II - Diploma Electronics Technology with Digital and Microprocessor Laboratories - Diploma Electronics Technology with Laboratory - Diploma Industrial Electronics with PLC Technology - Diploma Instrumentation Technology with Lab - Diploma Introduction to Computers and Microsoft Office - Diploma IT Security - Diploma Network+ Certification and Computer Technology - Diploma) Software Engineering - AAS Wireless and Electronic Communications - Diploma	Gregory

**SCHOOL IS IN TEACH OUT FOR DEGREES - NO
LONGER ACCREDITED**

PENDING CLARIFICATION OF REFUND POLICY

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Columbus Academy of Dental Assisting (Dublin)		Dental Assisting - Certificate	Puckett
DATS/Cleveland East (Beachwood)		Dental Assisting - Certificate	Gregory
Encore Care (Centerville)		Phlebotomy - Certificate	Brubaker
Fortis College (Centerville)	ACCSC	Accounting Technician - Diploma Accounting Technology - AAB Agile-Driven DevOps Workshop - Certificate Big Data Boot Camp - Certificate Business Administration - AAB Business Administration - Diploma Business Analyst Fundamentals - Certificate Business Process Analysis and Design - Certificate CISM Exam Boot Camp - Certificate Collaborating and Communicating Agile Requirements - Certificate CompTia Training Courses - Certificate Content Marketing Boot Camp - Certificate Continuous Integration Workshop - Certificate Critical Skills for Writing Better Requirements - Certificate Dental Assisting - Diploma Designing and Facilitating JAD Workshops - Certificate Developing Requirements with Use Cases - Certificate DevOps Implementation Boot Camp - Certificate Docker Containerization Boot Camp - Certificate Fundamentals of Secure Application Development - Certificate Hands-On Agile Engineering - Certificate Heating, Ventilating, Air Conditioning and Refrigeration - Diploma	Brubaker

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Fortis College (Centerville) - continued		Human Resources Management - AAB Introduction to Agile - Certificate Introduction to Data Analysis - Certificate Kanban Workshop - Certificate Medical Billing and Coding - Diploma Medical Office Administration - Diploma Modeling Techniques for Business Analysts - Certificate Network Administration and Security - AAS Nursing - AAS Practical Nursing - Diploma Predictive Data Science Boot Camp - Certificate Project Management 101: The Fundamentals of Project Management - Certificate Requirements Management and Communication Workshop - Certificate SharePoint 2013 Boot Camp - Certificate	Medical Assisting - AAS Medical Assisting - Diploma Medical Billing and Coding - AAS User Story Workshop - Certificate Team Foundation Server Boot Camp - Certificate
Fortis College (Centerville) LEARNING CENTER	ABHES	Selected courses from all currently approved programs	Brubaker
Hondros College of Nursing (Fairborn)	ABHES	Medical Laboratory Technology - AAS Nursing - AAS Practical Nursing - Diploma	Brubaker
Hondros College of Nursing (Independence)		Nursing - AAS Practical Nursing - Diploma	Staff
Hondros College of Nursing (Maumee)	ABHES	Nursing - AAS Practical Nursing - Diploma	Brubaker
Hondros College of Nursing (West Chester)	ABHES	Medical Laboratory Technology - AAS Nursing - Diploma Nursing - AAS	Brubaker

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Hondros College of Nursing (Westerville)	ABHES	Nursing - Master of Science Nursing - AAS Practical Nursing - Diploma RN to BSN Completion Program - Bachelor of Science	Puckett
Life Time Academy (x) (Columbus)		Professional Fitness Specialist-Pilates Instructor - Certificate Professional Fitness Trainer - Diploma	Puckett
Life Time Academy (x) (Mason)		Professional Fitness Specialist-Pilates Instructor - Certificate Professional Fitness Trainer - Diploma	Brubaker
Nurse Okeke Homecare Services LLC and Training Center (Columbus)		Home Health Aide Training & Competency Evaluation Program - Certificate	Puckett
Ohio Media School (Valley View)	ACCSC	Audio Production - Diploma Film and Video Production - Diploma Media Sales and Marketing - Diploma Radio & Television Broadcasting - Diploma Sports Broadcasting - Diploma	Gregory
Spartan College of Aeronautics and Technology (OK)	ACCSC	Aviation Electronics Technology - AAS Aviation Electronics Technology - Diploma Aviation Flight - Diploma Aviation Flight - AAS Aviation Maintenance Technology - Diploma Aviation Maintenance Technology - AAS Aviation Maintenance Technology - Hybrid AAS Aviation Maintenance Technology - Hybrid Diploma Aviation Technology Management (Degree Completion) (100% online) - Bachelor of Science Aviation Technology Management (Degree Completion) (Hybrid) - Bachelor of Science Non-destructive Testing - Diploma	Out-of-State Quality Control Technology - AAS

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NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Tech Elevator LLC (Cleveland)		Java Web Application Development Bootcamp - Certificate .NET Web Application Development Bootcamp - Certificate	Gregory
The Modern College of Design (Kettering)	ACCSC	Design - AAB Design Leadership - Bachelor of Art	Brubaker
Toledo Career Institute (Toledo)		Assisted Living Aide- Certificate - Certificate Home Health Aide - Certificate Pet Styling - Certificate	Brubaker
Toledo Career Institue (Toledo) LEARNING CENTER		Select courses from Pet Styling	Brubaker
Wellness Forum Institute for Health Studies Inc. (Worthington)		Diet and Lifestyle Intervention Course - Certificate Nutrition Educator - Diploma Why and How to Withdraw From Psychiatric Drugs - Certificate	Puckett
Wellness Learning Group (Columbus)		Level 1 Certified Wellness Counselor (CWC1) - Certificate	Puckett
<u>Ms. Andrea Fricks seconded.</u>	<u>4 Ayes - 0 Nays.</u>	<u>Motion carried.</u>	

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(19-031)Dr. Stephanie McCann moved for Approval of the following New Scholarship(s)/Grant(s):

NAME OF SCHOOL	NAME OF SCHOLARSHIP/GRANT
MDT College of Health Sciences Inc. (Highland Park)	Career Advancement Grant - LPN

Ms. Andrea Fricks seconded. 4 Ayes - 0 Nays. Motion carried.

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(19-032)Mr. Srikanth Gaddam moved for Approval of the following New Programs (Degrees/Diplomas/Certificates):

School/City	Program Name/Level	Anticipated Start Date
ETI Technical College of Niles (Niles)	AAB in Business with a Major in Legal Secretary Small Engine Repair - Certificate	1/21/2019 1/21/2019
Global Tech College (Toledo)	Information Systems Management - AAS Network Administration - AAS	1/7/2019 1/7/2019
Hondros College of Nursing (Westerville)	Medical Laboratory Technology - AAS	1/7/2019
Larock Healthcare Academy (Canton)	Clinical Lab Assistant - Certificate	11/1/2018
Larock Healthcare Academy (Columbus)	Clinical Lab Assistant - Certificate	11/1/2018
Larock Healthcare Academy (Parma Heights)	Clinical Lab Assistant - Certificate	11/1/2018
Stautzenberger College (Brecksville)	Professional Office Assistant - Diploma	11/12/2018
Stautzenberger College (Maumee)	Professional Office Assistant - Diploma	11/12/2018

Dr. Stephanie McCann seconded. 4 Ayes - 0 Nays. Motion carried.

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Mr. Jonathon Field reported for the State Approving Agency for Veterans Training.

Mr. Kent Trofholz reported for the Ohio-Michigan Association of Career Colleges and Schools.

(19-033)Ms. Andrea Fricks moved that the Board adjourn at 10:50 a.m.

Mr. Srikanth Gaddam seconded. 4 Ayes - 0 Nays. Motion carried.

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary