

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
JULY 19, 2017**

PRESIDING: Dr. Jerome Brockway, Board Chairperson

PRESENT: Ms. Lynn Mizanin, Board Secretary
Mr. Srikanth Gaddam, Board Member
Dr. Stephanie McCann, Board Member
Mr. Kenneth Miller, Board Member

ABSENT: Mr. Dennis Bartels, Board Vice Chairperson
Dr. Emily Passias, Board Member

STAFF: Mr. John Ware, Executive Director
Ms. Ruth Myers, Assistant Director
Ms. Laura Essman, Administrative Professional
Dr. Richard Brubaker, Consultant/Evaluator
Dr. Steven Puckett, Consultant/Evaluator
Ms. Marissa Palumbo, Assistant Attorney General

ABSENT: Mr. Charles Kramer, Consultant/Evaluator

GUESTS: Mr. Kent Trofholz, Ohio-Michigan Association of
Career Colleges and Schools
Ms. Gay Miller, Guest
Ms. Allison Jenkins, Cyanna Education Services
Ms. Bethany Friedlander, NewBridge Cleveland Center
Mr. Anthony Hughes, Tech Elevator

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**MEETING CALLED
TO ORDER**

**Dr. Jerome Brockway, Board Chairperson
called the meeting to order at 9:40 a.m.**

ROLL CALL:

**Dr. Passias - Absent
Dr. McCann - Yes
Mr. Gaddam - Absent
Dr. Brockway - Yes
Ms. Mizanin - Yes
Mr. Bartels - Absent
Mr. Miller - Yes**

(18-001))Mr. Kenneth Miller moved that the Board go into Executive Session at 9:43 a.m. to discuss investigations subject to informal methods of conference and conciliation in accordance with Ohio Revised Code section 3332.091(A)(1) and personnel matters involving salary increase for exempt staff.

Ms. Lynn Mizanin seconded. 4 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Dr. Passias - Absent
Dr. McCann - Yes
Mr. Gaddam - Yes
Dr. Brockway - Yes
Ms. Mizanin - Yes
Mr. Bartels - Absent
Mr. Miller - Yes**

Let the record show that Mr. Gaddam arrived at 9:45 a.m.

(18-002)Mr. Kenneth Miller moved to end Executive Session at 10:00 a.m. Public Session began at 10:09 a.m.

Ms. Lynn Mizanin seconded. 5 Ayes - 0 Nays. Motion carried.

ROLL CALL:

**Dr. Passias - Absent
Dr. McCann - Yes
Mr. Gaddam - Yes
Dr. Brockway - Yes
Ms. Mizanin - Yes
Mr. Bartels - Absent
Mr. Miller - Yes**

INTRODUCTION OF GUESTS

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(18-003)Mr. Kenneth Miller moved for Approval of the Minutes of May 24, 2017.

Ms. Lynn Mizanin seconded. 5 Ayes - 0 Nays. Motion carried.

Executive Director Mr. John Ware reported on the following:

1. **Federal HEA Update:** On June 14th, the United States Department of Education (USDOE) announced that it will delay, with limited exceptions, the entire set of Borrower Defense to Repayment regulations (BDTR) that were scheduled to take effect July 1st, as well as convene a negotiated rulemaking committee to develop regulations on Borrower Defense to Repayment, Gainful Employment and other matters. The USDOE held two public hearings to discuss the rulemaking agenda on July 10th and 12th and they expect to begin negotiations in November or December 2017.

On June 30th, USDOE issued a notice announcing a delay in a number of requirements relating to the Gainful Employment (GE) Rule scheduled for implementation on July 1st. The delay effects the time to appeal GE earnings data as well as the requirement to include the GE template link in all promotional materials and to individually distribute the GE templates to students which has been pushed back one year, until July 1, 2018.

2. **Director Training:** We will be holding our next director training seminar on October 25th at the State Library of Ohio. I anticipated that we will schedule the next training seminar for spring 2018.
3. **Harold Brown Update:** The Board’s former education consultant, Dr. Harold Brown, will be in Columbus on August 22nd for a book signing. The book is titled “Keep Your Airspeed Up” and is the story of Dr. Brown’s life and experiences as a Tuskegee Airman during World War II. We will post more information about the event on our web site.

Executive Director Mr. John Ware reported on the Fiscal Year 2017 Year End Financial Report (see attached report).

Administrative Professional Ms. Laura Essman reported on the following Compliance items:

Since the May 24, 2017 meeting, we have opened six (6) new cases.
Since the May 24, 2017 meeting, we have closed eight (8) total cases.

Below is a summary of investigative activity for FY17:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
51	5	4	46

Below is a summary of investigative activity for FY18:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
0	0	0	0

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PUBLIC COMMENT

There was no Public Comment.

OLD BUSINESS

Executive Director Mr. John Ware reported on the Budget Update.

Executive Director Mr. John Ware reported on the Strategic Plan Update.

Executive Director Mr. John Ware reported on the Administrative Rule Update.

NEW BUSINESS

(18-004)Ms. Lynn Mizanin moved that the Board Adopt the following resolution:

WHEREAS Hondros College of Nursing located in West Chester, Ohio currently holds a valid certificate of registration with this Board; and,

WHEREAS the aforementioned school discontinued offering their Practical Nursing (PN) program curriculum with students enrolled in the program and implemented a new PN program curriculum; and,

WHEREAS at least three (3) students enrolled in the discontinued PN program curriculum were unable to complete the PN program without transferring into the new PN program that would result in a substantial increase in costs and the amount of time necessary to complete their program; and, WHEREAS these actions constitute a violation of Ohio Administrative Code Section 3332-1-15(A)(4) and Ohio Revised Code section 3332.09(A).

Therefore be it resolved that:

RESOLVED, that the Executive Director of this Board, be, and he hereby is, directed to notify Hondros College of Nursing and the owners thereof, that this Board intends to initiate formal disciplinary action pursuant to Ohio Revised Code Section 3332.09 and 3332.091 and in accordance with Ohio Revised Code Chapter 119 for the aforementioned violations.

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

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(18-005)Mr. Kenneth Miller moved for Approval of the following New Programs (Degrees/Diplomas/Certificates):

School/City	Program Name/Level	Anticipated Start Date
Academia School of Nursing (Columbus)	Home Health Aide Training Program - Certificate	7/20/2017
Columbus Outpatient Collection Center/CACE (Columbus)	EKG/Telemetry Technician - Certificate	9/25/2017
Elite Welding Academy - South Point (South Point)	Manufacturing Welding/SP Program - Certificate	7/20/2017
Global Academy for Energetic Education (Columbus)	Detox and Health Building - Certificate	8/5/2017
Hamrick School (Medina)	160 Hour Class B Training Program - Certificate	9/18/2017
NewBridge Cleveland Center for Arts & Technology (Cleveland)	Hospital Nursing Assistant Program - Certificate	10/23/2017
New Horizons Computer Learning Center (Blue Ash)	Lean Six Sigma Black Belt Boot Camp - Certificate	7/20/2017
New Horizons Computer Learning Center (Blue Ash)	Lean Six Sigma Green Belt Boot Camp - Certificate	7/20/2017
Universal Technical Institute (AZ)	Welding Technology - Diploma	1/18/2018

Mr. Srikanth Gaddam seconded. 5 Ayes - 0 Nays. Motion carried.

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(18-006)Dr. Stephanie McCann moved for Approval of the following Renewal Certificate(s) of Registration and Program Authorization(s):

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Cleveland Bartending School (South Euclid)		Professional Mixology - Certificate	Kramer
Columbus Outpatient Collection Center/CACE (Columbus)		Electronic Health Records Specialist - Certificate Phlebotomy - Certificate	Puckett
Felbry College (Columbus)	ACICS	Associate of Applied Science in Nursing - AAS Practical Nursing - Diploma Registered Nursing - Diploma STNA - Certificate	Puckett
Global Academy for Energetic Education (Columbus)		Associate Polarity Practitioner (APP) - Certificate Herbal Education - Certificate Holistic Health Advisor (HHA) - Certificate Holistic Health Bodyworker (HHB) - Diploma Holistic Health Coach (HHC) - Diploma Holistic Health Practitioner (HHP) - Diploma Polarity Reflexology - Certificate Reiki Education - Certificate Relaxation Massage - Certificate Vibrational Energy Balancing - Certificate	Puckett
Groove U (Columbus)		Music Industry Entrepreneurship - Diploma	Puckett
KMR Training Center LLC (Cincinnati)		Clinical Medical Assisting - Certificate Phlebotomy - Certificate	Brubaker

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Laurel Technical Institute (Meadville, PA)	ACICS	Accounting & Business Administration - ASB Administrative Office Technology - ASB Computer Software - AST Early Childhood Education - ASB Health Information Technology - ASB Medical Assistant - ASB Network Administration & Security - AAB Pharmacy Technician - Diploma Veterinary Assistant - Diploma	Out-of-State
Laurel Technical Institute (Sharon, PA)	ACICS	Accounting & Business Administration - AAB Clinical Medical Assistant - Diploma Electrical Technician - AST Health Information Technology - AAB Industrial Maintenance Technician - Diploma Medical Assistant - AAB Medical Laboratory Technician - AAS Network Administration & Security - AAS Pharmacy Technician - Diploma Respiratory Therapy - AAS Welding & Fabrication with Pipeline Technology - Diploma	Out-of-State

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Ohio Medical Career College (Dayton)	ACICS	Billing & Coding Specialist Training - Certificate Medical Assisting - Diploma One Plus One Associate of Applied Science in Nursing - AAS One Plus One Nursing Education Program - Diploma Phlebotomy Technician Training - Certificate Practical Nursing - Diploma	Brubaker
Ohio Valley College of Technology (E. Liverpool) AND LEARNING CENTER	ACICS	Business Office Administration - Diploma Cardio-Phlebotomy - Certificate Dental Assisting - AAB Dental Assisting - Diploma EKG - Certificate Introduction to Healthcare - Certificate Medical Assisting - Diploma Medical Assisting - AAB Medical Office Administration - Diploma Medical Office Administration - AAB Medical Office Specialist - Certificate Nursing - AAS Phlebotomy - Certificate Business Office Administration - AAB	Staff
Plontzie's Grooming Academy (Perrysburg) PENDING RECEIPT OF CURRENT FIRE INSPECTION		Dog Grooming-Start to Finish - Diploma	Brubaker
Precision Machining Institute (Willoughby)		General/Conventional Machining - Certificate	Staff

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)

NAME OF SCHOOL	ACCREDITED	PROGRAM(S)	CONSULTANT
Ross College (Sylvania)	ABHES	Dental Assistant - Diploma Health Administrative Services -AAS Human, Social and Health Services - AAS Medical Assistant - AAS Medical Assistant - Diploma Medical Assistant Specialist - AAS Medical Billing Administrative Specialist - AAS Medical Insurance Billing and Office Administration - Diploma Medical Insurance Billing and Office Administration Specialist -AAS Medical Office Management -AAS Pharmacy Technician - Diploma	Brubaker
Ross Medical Education Center (Cincinnati)	ABHES	Dental Assistant - Diploma Medical Assistant - Diploma Medical Insurance Billing and Office Administration - Diploma Pharmacy Technician - Diploma	Brubaker
Ross Medical Education Center (Niles)	ABHES	Dental Assistant - Diploma Medical Assistant - Diploma Medical Insurance Billing and Office Administration - Diploma Pharmacy Technician - Diploma	Staff
Tech Elevator - Columbus (Columbus)		Java Web Application Development Bootcamp - Certificate .NET Web Application Development Bootcamp - Certificate	Puckett
PENDING RECEIPT OF CURRENT FIRE INSPECTION			
Toledo Bartending School (Toledo)		Professional Mixology - Certificate	Brubaker
PENDING RECEIPT OF FINANCIAL STATEMENT			

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
Tulsa Welding School, Inc. (OK)	ACCSC	Pipefitting Program - Diploma Professional Welder Program - Diploma Professional Welder with Pipefitting - Certificate Welding Technology - AOS	Out-of-State
Vocational Guidance Services (Cleveland) AND LEARNING CENTER		Computer Skills Training - Certificate Custodial Skills Training - Certificate Customer Service Specialist Training - Certificate Food Service Training - Certificate Forklift Operator Training - Certificate Maintenance Skills Training - Certificate	Staff
PENDING RECEIPT OF CURRENT FIRE INSPECTION			

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
WyoTech (WY)	ACCSC	Advanced Diesel Technology - Diploma Auto/Diesel Vehicle Technology - Diploma Automotive Technology & Management - AAS Automotive Technology with High Performance Power Trains - Diploma Automotive Technology with Off-Road Power - Diploma Automotive Technology with: Trim & Upholstery Technology - Diploma Collision/Refinishing Technology & Management - AAS Collision/Refinishing Technology with Off-Road Power - Diploma Collision/Refinishing & Upholstery Technology - Diploma Diesel Advanced Technology Education for Mack Trucks and Volvo Trucks - Diploma Diesel/Auto Vehicle Technology - Diploma Diesel Technology & Management - AAS Diesel Technology with High Performance Power Trains - Diploma Diesel Technology with Off-Road Power - Diploma Motorsports Chassis Fabrication with: Automotive Technology - Diploma Motorsports Chassis Fabrication with: Collision/Refinishing Technology - Diploma Motorsports Chassis Fabrication with: Diesel Technology - Diploma Street Rod & Custom Fabrication with: Automotive Technology - Diploma Street Rod & Custom Fabrication with: Collision/Refinishing Technology - Diploma Street Rod & Custom Fabrication with: Diesel Technology - Diploma	Out-of State

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULTANT
WyoTech (PA)	ACCSC	Auto/Diesel Vehicle Technology - Diploma Automotive Technology and Management - AAS Automotive Technology with High Performance Power Trains - Diploma Automotive Technology with Light-Duty Diesel - Diploma Automotive Technology with Trim and Upholstery Technology - Diploma Collision/Refinishing and Upholstery Technology - Diploma Collision/Refinishing Technology and Management - AAS Diesel Advanced Technology Education for Mack Trucks & Volvo Trucks - Diploma Diesel/Auto Vehicle Technology - Diploma Diesel Technology and Management - AAS Diesel Technology with High Performance Power Trains - Diploma Diesel Technology with Light-Duty Diesel - Diploma Diesel Technology with Trim and Upholstery Technology - Diploma Motorsports Chassis Fabrication with Automotive Technology - Diploma Motorsports Chassis Fabrication with Collision/Refinishing Technology - Diploma Motorsports Chassis Fabrication with Diesel Technology - Diploma Street Road and Custom Fabrication with Automotive Technology - Diploma Street Road and Custom Fabrication with Collision/Refinishing Technology - Diploma Street Rod and Custom Fabrication with Diesel Technology - Diploma	Out-of-State

Ms. Lynn Mizanin seconded.

5 Ayes - 0 Nays.

Motion carried.

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(18-007)Ms. Lynn Mizanin moved for Approval of the following New Scholarship/Grant(s):

Maumee Valley Dental Assisting School (Napoleon) Military Scholarship

Mr. Srikanth Gaddam seconded. 5 Ayes - 0 Nays. Motion carried.

(18-008)Mr. Kenneth Miller moved for Approval of the following New Certificate(s) of
Registration and Program Authorization(s):

- A. Optimal Phlebotomy Training Academy - NEW SCHOOL
14100 Cedar Road, Suite 110
University Heights, OH 44121
Consultant: Staff
APPROVAL TO JULY 2018

1. Phlebotomy - Certificate
**PENDING RECEIPT OF FEES, FINANCIAL STATEMENT,
INSPECTION REPORTS, ADDITIONAL NEW SCHOOL PAPERWORK,
AND CONSULTANT REPORT/SITE VISIT (anticipated start date: 8/1/17)**

Dr. Stephanie McCann seconded. 5 Ayes - 0 Nays. Motion carried.

(18-009)Ms. Lynn Mizanin moved for Approval of the following New Certificate(s) of
Registration and Program Authorization(s):

- B. Professional Development Center (Bissell Avenue) - NEW SCHOOL
87 Bissell Avenue
Youngstown, OH 44505
Consultant: Staff
APPROVAL TO JULY 2018

1. Welding - Certificate
2. Advanced Welding - Certificate
**PENDING RECEIPT OF FEES, SURETY BOND, INSPECTION
REPORTS, CORRECTED EXHIBIT A, ADDITIONAL NEW SCHOOL
PAPERWORK, AND CONSULTANT REPORT/SITE VISIT (anticipated
start date: 8/1/17)**

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

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(18-010)Mr. Srikanth Gaddam moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

C. Tech Elevator - Cincinnati - NEW SCHOOL
1776 Mentor Avenue
Cincinnati, OH 45212
Consultant: Dr. Brubaker
APPROVAL TO JULY 2018

1. Java Web Application Development Bootcamp - Certificate
 2. .NET Web Application Development Bootcamp - Certificate
- PENDING RECEIPT OF FEES (anticipated start date: 9/18/17)**

Ms. Lynn Mizanin seconded. 5 Ayes - 0 Nays. Motion carried.

(18-011)Ms. Lynn Mizanin moved that the Board approve a 2.5% pay increase for the Executive Director, Mr. John Ware, effective with the pay period include July 1, 2017. In consideration of this motion, the Board certifies that it has funds in its budget to pay for the increase.

Mr. Kenneth Miller seconded. 5 Ayes - 0 Nays. Motion carried.

No representative for the State Approving Agency for Veterans Training.

Mr. Kent Trofholz reported for the Ohio Association of Career Colleges and Schools.

Strategic Plan Board Update Session started at 11:10 a.m.

(18-012)Dr. Stephanie McCann moved that the Board adjourn at 12:15 p.m.

Ms. Lynn Mizanin seconded. 5 Ayes - 0 Nays. Motion carried.

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary